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# PAYROLL AND TIME TRACKING

Replacement Project

## GOALS & OBJECTIVES



### FOR MORE INFORMATION

[www.oregon.gov/das/HR/Pages/  
Payroll-time-tracking.aspx](http://www.oregon.gov/das/HR/Pages/Payroll-time-tracking.aspx)

[youtube.com/user/DASOregon](https://youtube.com/user/DASOregon)

### CONTACT US

e-mail: [osps.workday@oregon.gov](mailto:osps.workday@oregon.gov)

# PROJECT GOALS

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## REPLACE THE CURRENT PAYROLL AND TIME TRACKING SYSTEMS AT AN ENTERPRISE WIDE LEVEL

- Work together as one Oregon.
- Replace OSPA for payroll processing, replace ePayroll for time entry and viewing pay stubs, and replace LARS that tracks usage accruals and updates leave balances each month.
- Use Workday for all payroll and time tracking for all State of Oregon employees.
- Enhance employee centric self-services.
- More effective use of tax dollars through improving overall efficiency of payroll business processes.
- HR efficiencies.
- Reduce operational complexity.
- Improve technology with regular updates and enhancements.

# PROJECT OBJECTIVES

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## A FEW SPECIFICS

- Greater visibility into compensation actions related to job rotations and other employee events providing additional clarity around payroll processes and records.
- Enhance job costing capabilities for agencies.
- Populate an employee's timesheet from their work schedule and automatically calculate any shift differential pay by the system vs. an having an employee know and enter code.
- Opt-in to receive your W-2 electronically, view your paystub online or update your W-4 in Workday.
- Time-off requests are initiated via the employee self-service portal.