

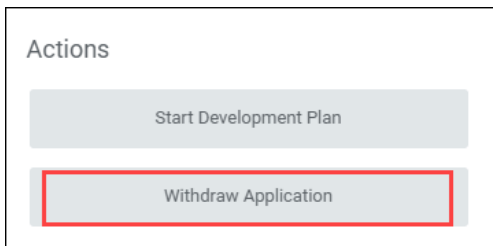
## Withdraw Application, internal candidate

This job aid provides step by step instructions for an internal candidate on how to withdraw a job application. You can re-apply only if the job posting is still active.

**Step 1:** On the *Homepage*, click on **Menu** and then on your **Career** application.



**Step 2:** Click on **Withdraw Application**.



**Step 3:** Note: If the job posting has closed, you will not be able to re-apply once you withdraw your application. Click on the box in front of the job requisition you want to withdraw your application from and click **OK**.

**Select Job Applications to Withdraw**

2 items | 1 selected

<input type="checkbox"/>	Date Applied	Job Requisition
<input checked="" type="checkbox"/>	07/15/2020	REQ-44450 Water Quality Permit and Compliance Specialist (Natural Resource Specialist 3) (Open)
<input type="checkbox"/>	07/14/2020	REQ-44507 Compliance Specialist 2 (Evergreen) (Open)

**Step 4:** Confirm your selection by clicking in the **Confirm** box and click **OK**.

