



WORKDAY OREGON

AGENCY READINESS CONTACTS

Readiness contacts acted as a project conduit for readiness activities during the implementation of the Workday Project. These individuals were tasked with preparing their agency for implementation and business readiness.

Each agency assigned someone the Agency Readiness Contact role to serve as the facilitator for the following efforts:

- be the point of contact for the Workday team
- facilitate the collection of data
- facilitate role assignment
- validate organizational hierarchy in the system
- ensure project communication cascades throughout their organization at all levels
- provide feedback to the project from their organization
- encourage employees to complete project surveys or assessments
- act as their organization's go-to person for the project
- understand how Workday will affect their organization and inform the project of any concerns or challenges

Individuals who are best suited for the Agency Readiness Contact role are organized, detail oriented, highly dependable, technology savvy and possess many of the same skills needed for a Change Leader, such as strong communication skills, change champion, trusted, problem solvers, well respected, positive, energetic, and confident. Agency Change Leaders who are trained in PROSCI (by the Workday (HRIS) Project or previously certified through PROSCI) are highly recommended to serve in this role for their respective agencies. Agency Readiness Contacts who are not PROSCI certified will have the Change Leaders in their program area to help them if they experience challenges accomplishing the above efforts. The workload and time commitment of this role is also somewhat unknown, as that will depend on the amount of work required by the efforts listed above. This too will provide them valuable experience and their work will prove to be very relevant to the agency's successful implementation of the system.

After implementation, the readiness contacts were continuously updated and have now become a supportive group of key communication partners who uphold the same commitments as they did during implementation of the Workday Project. The primary form of communication to the readiness contacts comes via an email listserv where weekly Workday news is distributed containing system updates, refinements, and general important information regarding Workday. Additionally, readiness contacts receive a Workday distribution email of the work done during the past 30 days, what is planned for the following 30 days, and what is at least 30-60 days out from completion.

Agency #	Agency Title	Agency Program Area	Designated Agency Readiness Contact
12000	ACCOUNTANTCY, OREGON BOARD OF	Consumer and Business Services	Vicki Jorgensen
10700	ADMINISTRATIVE SRVS, DEPT OF	Administration	Sheri Hubert
13100	ADVOCACY COMMISSIONS, OREGON	Administration	Sherry Lauer
60300	AGRICULTURE, DEPT OF	Natural Resources	Lisa Hinman
97400	APPRAISER CERT AND LIC BD	Consumer and Business Services	Kristin Whittenburg
10900	AVIATION, DEPARTMENT OF	Transportation	Anna Giddens-Reed
58500	BLIND, COMMISSION FOR THE	Human Services	Sherry Lauer
96600	BRD EXAMINER, ENGINEER/LND SVY	Consumer and Business Services	Kristin Whittenburg
52400	CHIEF EDUCATION OFFICE	Education	Sheri Hubert
81100	CHIROPRACTIC EXAMINERS, BRD OF	Consumer and Business Services	Vicki Jorgensen
35000	COLUMBIA RIVER GORGE COMM	Natural Resources	Kristin Whittenburg
91500	CONSTRUCTIONS CONTRACTORS BRD	Consumer and Business Services	Leslie Anderson
44000	CONSUMER AND BUS SRVCS, DEPT	Consumer and Business Services	Mary Pence
29100	CORRECTIONS, DEPT OF	Public Safety	Staci Kleier
21300	CRIMINAL JUSTICE COMMISSION	Public Safety	Staci Kleier
83400	DENTISTRY, BOARD OF	Consumer and Business Services	Jessica Bates
19600	DISTRICT ATTORNEYS/DEPUTIES	Public Safety	Kristin Whittenburg
58100	EDUCATION, DEPT OF	Education	Krista Campbell
47100	EMPLOYMENT DEPT	Economic and Community Dev	Sharon Tietsort
11500	EMPLOYMENT RELATIONS BOARD	Administration	Vicki Jorgensen
33000	ENERGY, DEPARTMENT OF	Natural Resources	Zina Nikiforoff
34000	ENVIRONMENTAL QUALITY, DEPT	Natural Resources	Maddy Ouye
63500	FISH & WILDLIFE, DEPT OF	Natural Resources	Amanda McKenzie
62800	FOREST RESOURCES INT, OREGON	Natural Resources	Patricia Kershaw
62900	FORESTRY, DEPT OF	Natural Resources	Patricia Kershaw
96700	GEOLOGIST EXAMINERS, BRD OF	Consumer and Business Services	Rebecca Avila
63200	GEOLOGY & MINERAL IND, DEPT OF	Natural Resources	Sherry Lauer
19900	GOVERNMENT ETHICS COMMISSION	Administration	Kristin Whittenburg
12100	GOVERNOR, OFFICE OF THE	Administration	Sheri Hubert
52500	HI-ED COORDINATING COMM	Education	Susie Hosie
91400	HOUSING & COMM SRVCS, DEPT OF	Economic and Community Dev	Kelli Vesper
10000	HUMAN SERVICES, DEPT OF	Human Services	Kim Roberts
42500	INDIAN SERVICES COMMISSION	Legislative Branch	Cedar McMurrin
19800	JUDICIAL DEPARTMENT	Judicial Branch	Katie Steinback-Smith
19700	JUDICIAL DEPT-JUDGES IN PERS	Judicial Branch	Katie Steinback-Smith
17500	JUDICIAL FITNESS & DISABILITY	Judicial Branch	Katie Steinback-Smith
13700	JUSTICE, DEPARTMENT OF	Public Safety	Lexi Waters-Ford
83900	LABOR & INDUSTRIES, BUREAU OF	Consumer and Business Services	Mary Pence

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66000	LAND CONSERV & DEV, DEPT OF	Natural Resources	Katie Lahey
66200	LAND USE BOARD OF APPEALS	Natural Resources	Jennifer Schaffner
14100	LANDS, DEPARTMENT OF STATE	Natural Resources	Jennifer Schaffner
96500	LANDSCAPE ARCHITECT, BRD OF	Consumer and Business Services	Kristin Whittenburg
15600	LEGISLATIVE ADMIN COMM	Legislative Branch	Cedar McMurrin
15500	LEGISLATIVE ASSEMBLY	Legislative Branch	Cedar McMurrin
14200	LEGISLATIVE COUNSEL COMMITTEE	Legislative Branch	Cedar McMurrin
14300	LEGISLATIVE POLICY & RESEARCH COMM	Legislative Branch	Cedar McMurrin
14500	LEGISLATIVE FISCAL OFFICE	Legislative Branch	Cedar McMurrin
14400	LEGISLATIVE REVENUE OFFICE	Legislative Branch	Cedar McMurrin
54300	LIBRARY, OREGON STATE	Administration	Vicki Jorgensen
12400	LICENSED SOCIAL WORKERS BOARD	Consumer and Business Services	Vicki Jorgensen
84500	LIQUOR CONTROL COMMISSION	Administration	Tracie Knight
11400	LONG TERM CARE OMBUDSMAN	Human Services	Vicki Jorgensen
25000	MARINE BOARD	Natural Resources	Katie Curtis
96800	MASSAGE THERAPISTS, BRD OF	Consumer and Business Services	Vicki Jorgensen
83300/426	MEDICAL IMAGING BOARD	Consumer and Business Services	Vicki Jorgensen
10800	MENTAL HEALTH REGULATORY AGENCY	Consumer and Business Services	Vicki Jorgensen
84800	MILITARY DEPT - FED EMPLOYEES	Public Safety	Tracy Garcia
24800	MILITARY, DEPT OF	Public Safety	Tracy Garcia
83300/417	MORTUARY AND CEMETARY BOARD	Consumer and Business Services	Sherry Lauer
83300/418	NATURPATHIC MEDICINE BOARD	Consumer and Business Services	Kristin Whittenburg
85100	NURSING, BOARD OF	Consumer and Business Services	Jeri Hemmer
83300/420	OCCUPATIONAL THERAPY, BOARD	Consumer and Business Services	Kristin Whittenburg
12300	OR BUSINESS DEV DEPT	Economic and Community Dev	Dana Northrup
44300	OREGON HEALTH AUTHORITY	Human Services	Jackie Napier
84700	OREGON MEDICAL BOARD	Consumer and Business Services	Jessica Bates
63400	PARKS & RECREATION, DEPT OF	Natural Resources	Jennifer Crane
25500	PAROLE/POST PRISON SUPV, BRD	Public Safety	Staci Kleier
85500	PHARMACY, OREGON BOARD OF	Consumer and Business Services	Sherry Lauer
25700	POLICE, OREGON STATE	Public Safety	Eric Gemmil
39900	PSYCHIATRIC SECURITY REV BRD	Human Services	Rebecca Avila
40400	PUBLIC DEFENSE SERVICES	Judicial Branch	Wendy Hackman
45900	PUBLIC EMPLOYEES RETIREMENT SYSTEM	Administration	Louise Plata
25900	PUBLIC SAFETY STANDARDS & TRNG	Public Safety	Brian Henson
86000	PUBLIC UTILITY COMMISSION	Consumer and Business Services	Anne Lambert
86200	RACING COMMISSION	Administration	Kristin Whittenburg
91900	REAL ESTATE AGENCY	Consumer and Business Services	Amanda McKenzie
15000	REVENUE, DEPARTMENT OF	Administration	Doris Ryan-Poe

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16500	SECRETARY OF STATE	Administration	Melissa Gubbels
83300/428	SPEECH PATHOLOGY/AUDOLOGY	Consumer and Business Services	Kristin Whittenburg
11900	TAX PRACTITIONERS, ST BRD OF	Consumer and Business Services	Kristin Whittenburg
58400	TEACHERS STANDARDS AND PRACTICES	Education	Katie Curtis
73000	TRANSPORTATION, DEPT OF	Transportation	Anna Giddens-Reed
17000	TREAURY, OREGON STATE	Administration	Kelly Cook
27400	VETERANS AFFAIRS, DEPT OF	Economic and Community Dev	Julie Owens
83300/429	VETERINARY MED EXAMINING BRD	Consumer and Business Services	Kristin Whittenburg
69000	WATER RESOURCES, DEPT OF	Natural Resources	Vickie McDermott
69100	WATERSHED ENHANCEMENT BOARD	Natural Resources	Vickie McDermott
41500	YOUTH AUTHORITY, OREGON	Public Safety	Jeff Graeme

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