



## **Conditions of Employment statements – Unclassified, executive service**

Serving in an executive service capacity for the State of Oregon comes with conditions of employment. These conditions are laid out in Oregon Revised Statute 240.205. Not all positions in executive service will have a position description, however, all position descriptions designated as executive service must include a “condition of employment” statement in Section 10. Below are condition of employment statements.

### **Executive Service positions appointed by the Governor (ORS 240.205 (1 or 2)):**

This position meets the executive service criteria in ORS 240.205 [(1) or (2)] and the incumbent serves at the pleasure of and is appointed by the Governor. This appointment may be terminated at any time (DAS CHRO Policy 40.035.01).

### **Executive Service positions appointed by the Department Director with Governor approval (ORS 240.205 (3)):**

This position meets the executive service criteria in ORS 240.205 (3). The incumbent in this position serves at the pleasure of and is appointed by the Department Director with approval from the Governor. This appointment may be terminated at any time (DAS CHRO Policy 40.035.01).

### **Executive Service Principal Assistant (ORS 240.205 (4)):**

This position meets the executive service criteria in ORS 240.205 (4) and is a principal assistant that manages a major agency organizational component and reports directly to an executive or administrative officer. As such, pursuant to ORS 240.205(4), this position has the approval of the Director of Department of Administrative Services to be placed in unclassified, executive service (DAS CHRO Policy 30.000.01) and serves at the pleasure of the agency appointing authority. This appointment may be terminated at any time (DAS CHRO Policy 40.035.01).

### **Executive Service Deputy (ORS 240.205 (4)):**

This position meets the executive service criteria in ORS 240.205 (4) and serves at the pleasure of the agency appointing authority. The incumbent in this position has the authority to exercise the [Director or Division Administrator]’s authority in the absence of that [Director or Division Administrator]. This appointment may be terminated at any time (DAS CHRO Policy 40.035.01).

### **Executive Service positions in the Governor’s office, or the principal assistant and private secretary in the Secretary of State’s division (ORS 240.205 (5)):**

This position meets the executive service criteria in ORS 240.205 (5) and serves at the pleasure of and is appointed by the department appointing authority. This appointment may be terminated at any time (DAS CHRO Policy 40.035.01).

**Executive Service – Oregon State Police:**

This position meets the executive service criteria in ORS 240.205 (10) Oregon State Police appointed under ORS 181A.010. The incumbent serves at the pleasure of the agency appointing authority.

**Executive Service – All others:**

This position meets the executive service criteria in ORS 240.205 [(#)] and serves at the pleasure of the agency appointing authority. This appointment may be terminated at any time (DAS CHRO Policy 40.035.01).

- ORS 240.205 (6) Director, principals, instructors and teachers in school operated under ORS 346.010
- ORS 240.205 (7) Apprentice trainees during prescribed length of training
- ORS 240.205 (8) Licensed physician or dentist
- ORS 240.205 (9) Lawyer employed in professional capacity
- ORS 240.205 (11) Deputy Superintendent of Public Instruction appointed under ORS 326.300 or associate superintendents in the Department of Education
- ORS 240.205 (12) Temporary seasonal farm laborer
- ORS 240.205 (15) Employee of the foreign trade office of the Oregon Business Development Department located outside the country