



# Oregon

Governor Kate Brown

## Department of Administrative Services

Office of the Chief Human Resources Officer

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MEMORANDUM

TRANSMITTAL 172

**To:** Agency Human Resources Managers

**From:** Madilyn Zike, Chief Human Resources Officer

**Date:** February 25, 2015

**Subject:** Policy Update - Temporary Interruption  
of Employment 60.015.01

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We have made some minor changes to the Temporary Interruption of Employment Policy 60.015.01. Please share this information with staff in your agency.

The following summarizes the primary changes to the policy:

- Expands the definition of “Portland Metro Area” to include the following cities in Columbia County:
  - Clatskanie
  - Rainier
  - Saint Helens
  - Scappoose
  - Vernonia

The updated policy and guide can be found on the CHRO Policy webpage:

Link: <http://www.oregon.gov/DAS/CHRO/docs/advice/P6001501.pdf>

Any questions regarding the changes should be directed to Bridget Otto at 503-373-7676