



Oregon

Kate Brown, Governor

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MEMORANDUM

TRANSMITTAL 175

To: Agency Human Resources Managers

From: Madilyn Zike, Chief Human Resources Officer

Date: April 29, 2015

Subject: Policy Updates – Statutorily Required Leaves With and Without Pay 60.000.12 and Continuous Improvement in State Service 50.055.01

We have made changes to the Statutorily Required Leaves With and Without Pay Policy 60.000.12 and rescinded Continuous Improvement in State Service 50.055.01. Please share information with staff in your agency.

The following summarizes the changes to the policies:

Rescind Policy 50.055.01

- After receiving feedback from agencies regarding suggested changes to policy 50.055.01 it has been determined that the policy is redundant and no longer necessary. The requirements outlined in the policy are already stated in [ORS 240.850](#).

Update to Policy 60.000.12:

- Removes the requirement for employees to provide written certification. It now leaves this up to agency discretion. This makes it consistent with language in the certification form.

If you have questions, please contact CHRO Policy Unit via email at CHRO.Policy@oregon.gov