



# Oregon

Governor Kate Brown

## Department of Administrative Services

Office of the Chief Human Resources Officer

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### MEMORANDUM

Transmittal 179

**To:** Agency Human Resources and Payroll Managers

**From:** Madilyn Zike, Chief Human Resources Officer

**Cc:** Sandy Ridderbusch, Manager State Payroll Services

**Date:** June 25, 2015

**Subject:** Movement of Employee into the Executive Branch

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We have updated the Movement of Employee into the Executive Branch matrix. Please share this information with staff in your agency.

The following summarizes the primary changes to the Matrix:

- Reflects the dissolution of the Oregon University System (OUS) effective July 1, 2015.
- Clarifies effective July 1, 2015 no sick leave is transferred in for employees who come from universities unless the assuming agency is the Higher Education Coordination Commission (HECC) or the assuming agency has an Inter-Governmental Agreement (IGA) with the university.
- Clarifies effective July 1, 2015 the recognized service date for employees who move into Oregon State Government from a university does not count as state service, unless HECC is the assuming agency or the assuming agency has an IGA with the university.

The updated matrix will be posted to the CHRO policy page in mid-July at the end of the legislative session as additional updates may be necessary.

If you have questions, please contact CHRO Policy Unit via email at [CHRO.Policy@oregon.gov](mailto:CHRO.Policy@oregon.gov)