



Oregon

Governor Kate Brown

Department of Administrative Services

Office of the Chief Human Resources Officer

155 Cottage Street NE

Salem, OR 97301

PHONE: 503-378-2065

FAX: 503-373-7684

MEMORANDUM

TRANSMITTAL 201

To: Agency Heads and Agency Human Resources Directors

From: Madilyn Zike, Chief Human Resources Officer

Date: December 27, 2017

Subject: New Policy – Employee Health and Wellness

Per Executive Order No. 17-01, DAS CHRO created a new Employee Health and Wellness Policy 50-010-06 with supplemental materials including the “Implementation Procedures for Year 1 Agency Wellness Plans” and “Implementation Guidance.”

The supplementation materials are designed to assist state agencies with establishing the initial foundational elements for worksite wellness programming. Agencies may adopt these as templates to meet the January 25, 2018 deadline.

In 2018, the State Wellness Manager will help agencies develop more detailed and robust wellness plans specific to each agency to address the primary drivers of increased healthcare costs. For more information, please contact Theresa Cross at theresa.e.cross@state.or.us.

Please share this information with staff in your agency.

Questions about the policy should be directed to CHRO Policy Box at CHRO.Policy@oregon.gov.