



Oregon

Kate Brown, Governor

Department of Administrative Services

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MEMORANDUM

TRANSMITTAL 209

To: Agency Human Resources Managers

From: Madilyn Zike, Chief Human Resources Officer

Date: June 10, 2020

Subject: Policy Updates

The CHRO has made minor changes to the policies listed below. Please share this information with staff in your agency.

The policies are attached and will be available shortly online on the CHRO Policy Unit's website.

The following summarizes the changes to the policies:

Update to Discrimination and Harassment Policy (50.010.01) and toolkit.

- Clarified item 50.010.01 (7) (j). The timeframes to follow up with complainant.
- Made similar change in the toolkit associated with this policy.

Update to Early Return to Work of Injured Worker (50-020-05) and toolkit:

- Added a section regarding assistance from the CHRO unit or other executive branch agencies in locating transitional work assignments for injured workers.
- Added a toolkit with all the forms necessary during this process.

If you have questions, please contact CHRO Policy Unit via email at CHRO.Policy@oregon.gov