

VELEZ Amy E * DAS

From: VELEZ Amy E * DAS
Sent: Monday, January 23, 2023 9:16 AM
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Subject: OregonBuys | Change Management Survey
Importance: High

Dear OregonBuys Project Coordinators and SPOCs,

It's time to distribute a change management survey to help us measure our communications efforts so far.

Please copy/paste the message provided below into a new email. Then, distribute to your list of affected staff (from the data collection spreadsheet) and encourage their participation. Feel free to reach out to me if you have any questions.

Thank you in advance,



AMY VELEZ

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We need your help!

As you're aware, OregonBuys preparations are well underway at our agency. We know the new system functionality will bring changes for many of you – so we want to ensure you're getting the right level of information.

We'd appreciate it if you could take a short 2-minute survey to help us measure our communications efforts so far. Please [click here](#) to take the survey by the close of business on Friday, January 27.

Thank you for participating,

[insert signature block]