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**Subject:** OregonBuys | OCM survey  
**Date:** Friday, March 25, 2022 3:25:00 PM

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Dear OregonBuys Project Coordinators and SPOCs,

It's time to distribute a change management survey to your agency's staff who are affected by OregonBuys. This survey will help us track the first two steps in the change management model: 1) Awareness 2) Desire.

Please copy/paste the email template below into a new email. Then, distribute to your agency and encourage participation.

Thanks in advance,



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We need your help!

As you're aware, OregonBuys preparations are well underway at our agency. We know the new system functionality will bring changes for many of you and want to hear how things are going.

We'd appreciate it if you could take a few minutes of your time to share your thoughts with us. Click here to take a quick survey: <https://www.surveymonkey.com/r/YMCXGSR>. The survey link expires on April 5.

Thank you for participating,

[insert signature block]

