OREGON'S DEPLOYMENT STRATEGY FOR OREGONBUYS VERSION: 16.0

Version Type	Upgrade
UAT Deployment Date	April 6, 2021
Production Deployment Date	June 11, 2021
Current status	PHI dev work in progress
Zen Desk ticket number	335983

For Uprades or Quarterly Releases, provide 20:10:10 schedule:	Start	End
20 Days - Oregon Upgrade/Release Testing Period:	April 7, 2021	May 4, 2021
10 Days - PHI Patch Development Period:	May 5, 2021	May 18, 2021
10 Days - Oregon Patch Testing Period:	May 20, 2021	June 3, 2021

For Patches, provide 10:5:5 schedule:	Start	End
10 Days - Oregon Patch Testing Period:	n/a	n/a
5 Days - PHI Patch Development Period:	n/a	n/a
5 Days - Oregon Patch Testing Period:	n/a	n/a

Release preparation action items	Due Date	Date Completed
PHI's deployment plan sent to Oregon Program Administrator	March 9, 2021	December 3, 2020
DRAFT release notes sent to Oregon (20 days prior to UAT install)	March 9, 2021	March 18, 2021
TEST release notes sent to Oregon on first day of UAT testing	April 7, 2021	April 5, 2021
RESULT release notes sent to Oregon on day of patch install to UAT	May 19, 2021	
Final approval of promotion to Production by Program Administrator	June 10, 2021	
FINAL release notes sent to Oregon day of Prod install	June 11, 2021	

Key activities	Date	Time
PHI Upgrade/Release demo (may not be applicable for all patches)	April 6, 2021	2:00pm - 3:00pm
Testing review calls with PHI and Oregon testing team	April 9, 2021	8:00am - 8:30am
	April 16, 2021	8:00am - 8:30am
	April 23, 2021	not needed - cancelled
	April 30, 2021	8:00am - 8:30am
	May 21, 2021	8:00am - 8:30am
	May 28, 2021	8:00am - 8:30am
	June 4, 2021	8:00am - 8:30am

Communications		
Communications plan (see plan document for details)	Developed by:	
	Implementation start date:	6/7/2021
	Implementation end date:	

Financial interface testing plan		
Interface testing needed for this release? *(If no, populate remaining fields in this section with n/a.)*	Yes	
If yes, email interface request form and agency setup form to SFMS	Submitted by:	De Anna Harris
	Date:	May 6, 2021
Financial interface testing contacts	R*STARS:	Liz Schultz
	TEAMS:	n/a
Number of financial interface batches needed for testing	Three	
v16.0 testing: Date(s) of batch transfers (populate as applicable)	First batch:	April 8, 2021 ☑ Complete
PHI must manually uploaded batches to the Acceptance Region's FTP site	Second batch:	April 20, 2021 ☑ Complete
each night prior to 6:30pm Pacific.	Third batch:	April 22, 2021 ☑ Complete
	Fourth batch (if needed):	n/a ☐ Complete
v16.0.0.1 testing: Date(s) of batch transfers (populate as applicable)	First batch:	Date TBD ☐ Complete
PHI must manually uploaded batches to the Acceptance Region's FTP site	Second batch:	Date TBD ☐ Complete

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	Third batch:	Date TBD	☐ Complete
each night prior to 6:30pm Pacific.			
Interface reconciliation report	Submitted by:		
	Submittal date:		
	Approved by:		
	Approval date:		

COBID interface testing plan			
Interface testing needed for this release? *(If no, populate remaining fields in this section with n/a.)*	No		
Interface testing contacts	n/a		
Date of file transfers (populate as applicable)	First transfer:	n/a	☐ Complete
	Second transfer:	n/a	☐ Complete
	Third transfer:	n/a	☐ Complete

Testing coordination	
Testing points of contact:	Oregon contact: De Anna Harris
	PHI contact: Cole Henderson
Tester's Name	**Agency**
Aaron Ward	DAS
Nicole Brazeal	DAS
James Reed	ODF
Sarah Roth	SoS
Phillip Andrews	SoS

Notes or special considerations
Testing two updates to interface configurations (invoice date mapping and credit memo) during v16.0 testing efforts.
Inactivating two placeholder NIGP codes (coordinating with v16 install to Prod). Must include in communication to end users.
ORPIN Replacement agency specific testing will occur in UAT at the same time as this testing.

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