



OREGONBUYS

MONTHLY ALL AGENCY FORUM

JANUARY 8, 2020

AGENDA

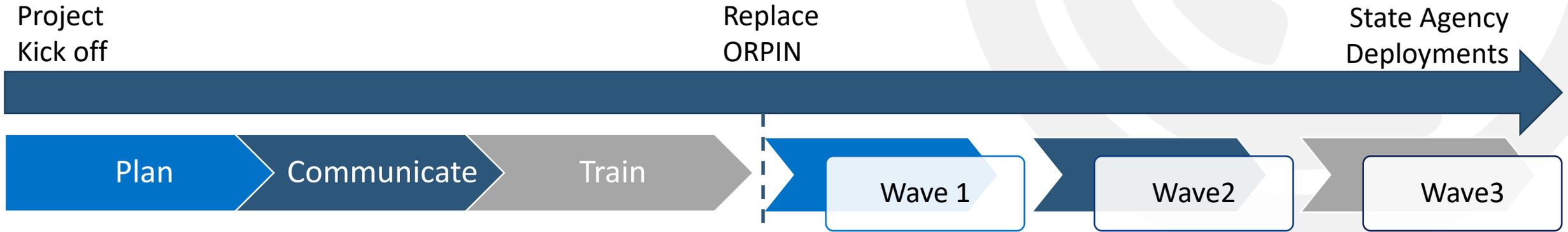
- Project overview
- Current status
- SPOTS cards information
- Core team kickoffs
- Audience input
- What's coming
- Q&A session

PROJECT SCOPE



- Replace ORPIN with OregonBuys as the eProcurement solution of record for all state agencies
- Integrate with R*STARS, TEAMS, NIC-USA payment portal, COBID; future planned integration to identity management and enterprise data warehouse
- Adopt the OregonBuys procure-to-pay process across all state agencies

HIGH LEVEL PROJECT TIMELINE



Phase 1 Priority – Replace ORPIN

- Enhance existing OregonBuys configurations, if need be
- Develop training materials
- Conduct vendor and ORCPP Outreach
- Upload price agreements into OregonBuys
- Replace ORPIN
- Communicate throughout the project

Phase 2 Priority – Onboard State Agencies

Each onboarding wave is six months long

- Each wave contains multiple phases
- Plan, configure, test, train, go-live
- 3 deployment waves planned for agencies
- Each wave contains a combination of large, medium centralized, medium decentralized and small agencies

CURRENT PROJECT STATUS

- Supplier registration underway
- Finalizing project plans for Stage Gate 3 approval
 - ✓ Includes timeline
- Wave enrollments opening soon
- Version 15 upgrade
 - ✓ Small scope tweaks and enhancements
 - ✓ SoS and Forestry are engaged in test planning along with R*STARS
 - ✓ New AWS hosting environment

UPDATE ON PROCESS INVENTORY TEMPLATE

- Process inventory example now posted on the OregonBuys website
 - ✓ Monthly forums webpage
 - ✓ Agency resources webpage
- Gives examples of procurement processes based on the blending of agency processes from “As Is” enterprise data collection

SPOTS OVERVIEW

SPOTS cards can be used as a payment method in OregonBuys (Phase 2)

Enter P-card Information For Purchase Order: PO-10700-00001078:0

Card ID*:

Card Holder Name*:

Expiration Month/Year*:

1 / 2019

P-Card Bill-to Address

Shannon Ryan
123 State St. NE
Salem, OR 97301
US
Email: test@periscopeholdings.com
Phone: (111)111-1111
Id: 15881

Save & Continue

Reset

Cancel & Exit

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SPOTS CARD STATEWIDE POLICY REVIEW

Updates needed

- Clarity that SPOTS is a payment method, not a procurement method
 - ✓ Must start by using the appropriate procurement method
- Bolster Statewide Price Agreement language to ensure Statewide Price Agreements are accessed through OregonBuys
- Clean up of all ORPIN references

Next steps

- State CPO is working with Statewide Policy owner
- Will convene DPO workgroup to draft language and make updates

OVERVIEW OF AGENCY ORPIN REPLACEMENT ACTIVITIES

- Forming agency Core Teams
- Data collection on current procurement operations “As Is”
- Core Team orientation (large and medium-sized agencies)
- Data collection: users, organizational hierarchy, approvals
- Define agency operations process “To Be”
- Go live preparation: editing users and configuring organizational hierarchy, approval paths, etc.
- Training: face-to-face for core procurement staff; online courses for other users

CORE TEAM KICKOFFS

- Large and medium-sized agencies
- Meetings start second week in January
- Handouts identify roles and time commitments
- Small-sized agencies can stay informed by attending January 15 forum in Tigard



WHAT TO EXPECT AT CORE TEAM KICKOFF

- Establish basis for productive working relationship in preparation for ORPIN replacement
- Confirm and collect information on agency procurement methods, users, etc.
- Educate Core Team on the scope and timing of ORPIN replacement
- Collaborate on the best way to educate Core Team about OregonBuys
- Establish cadence of support services for agency preparation

WE NEED YOUR INPUT

Guidance for in-flight solicitations

- What should be included?

Monthly forums

- Overall feedback
- Demo and topic ideas



WHAT'S COMING

- Schedule details
- Agency wave enrollment opening
- IT workgroup convened by the State CIO
- “As Is / To Be” Phase 2 process discussions
- Decision regarding encumbering in OregonBuys



QUESTIONS & FEEDBACK



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THANK YOU!
