Good Day OA's ,

I wanted to take a moment to reach out on the subject of the OregonBuys training environment. With Phase II training sessions already in progress, it means more staff from your agency may need access to the training environment.

Although PHI handled this access in the first phase, we feel now is a good time to shift this work to you as the agency OA. This change doesn't require a lot of time on your part, it's also good practice in the system and will help your agency become more familiar with you in this role.

As an OA, you are already setup with training environment access and can login by clicking this link: OregonBuys TRAIN

If you've forgotten your username, it's the same as your production login with the exception that you need to use this format: TRAIN.Firstname.Lastname. If you've forgotten your password, you can select "forgot password" from the drop down when you attempt to login. As far as adding and removing users, the process is the same as in the production environment.

If you are getting stuck on any of this or you have not added or removed a user before, please let me know and I can point you to some training resources. Thanks and let me know if you have questions.

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