## **VELEZ Amy E \* DAS**

From:	HELVEY Adam L * DAS
Sent:	Tuesday, February 7, 2023 1:25 PM
То:	VANHOOSE Kayla; Laughlin Barbara J; MCCORMICK Sean M * OMD; DETTWYLERGWIN
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	Adam R * DPSST; VICTOR Moses * HCS; HANLON Sydney P * BOAT; INTVELD Marilyn *
	PUC; FLAGER Joe * DSL; CORBO Richelle * DLCD; HAWES Heather * ODA; HARNISCH
	Randy * BLSW; MACLEAN Karen S * BOP; THERESE Anne * ODE; GREENE Kirstin * DLCD;
	STOVER Juril V * ERB; LUBA Support * LUBA; KINNEY Kelly * OMB; GILBERT Jenn *
	OSBEELS; WESTIN Susan B * SLO; ROSILEZ Anthony * TSPC; HILL Nick * DOR
Subject:	OregonBuys Go-Live Checklist

Good Afternoon PC's and SPOCS,

We are working towards our Wave 2 agency go-live date of May 2, 2023. In order to help your agency feel prepared for that date, we have created a checklist to go through. Shortly after this message is sent, I will be including all of you in a meeting invite for Tuesday February 28<sup>th</sup> at 9am.

In this meeting we will:

- Provide an excel copy of the checklist (we are finishing the final edits on the list now)
- Discuss the overall purpose and intent of the checklist
- Go over each line item on the checklist to provide clarity
- Provide time for questions and answers concerning the checklist

We are hopeful this will be a helpful tool and wanted to provide some context to the upcoming meeting. Please feel free to forward the meeting invite to core team members that need to be there. Thanks so much for your continued participation on the project and let me know if you have any questions/concerns.



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