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Sent: Wednesday, June 7, 2023 5:40 PM
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Subject: OregonBuys - RSTARS Training (Required for AP Users)

Good afternoon Project Coordinators,

Shortly after you receive this email you will receive a meeting invite. This invite is to HOLD this time slot for training - this meeting invite will be updated and there will be more testing sessions to come as well

This training is **required for Accounts Payable (AP)** users that will perform validation testing of the OregonBuys/R*STARS interface for their agency. The actual validation testing sessions will be held in July. Each agency MUST successfully complete R*STARS interface validation testing before your agency may begin using the OregonBuys/R*STARS interface in Production.

This training will provide:

- An overview of the OregonBuys/R*STARS integration,
- Explain the responsibilities of agency testers
- Review the required security forms agencies must complete to gain access to the R*STARS Acceptance test region.

Please note that agency testers must be AP staff that will work with the OregonBuys/R*STARS interface after Phase 2 Go-Live. Each agency will be required to set up a minimum of 2 users in R*STARS in order to complete this testing.

We have invited all users to this training as many of you have identified multiple roles in the UAT environment, but it is only required for AP users to attend. The training assumes that AP attendees are already familiar with using R*STARS to record payment transactions.



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