The Unified Communications Web Client – or UC for short - provides access to many phone functions, along with some unique features and is accessible from the state network or via an app on your mobile device.

UC Web Client

Calling
Contacts
Voicemail
Missed Call Log
Phone Conference Lines
Mobile Access

UC is a great tool for those who spend much of their day in meetings or off-site, as it allows users to easily access their missed call log and even forward voice messages to their email (Contact your AATC for more info).
Once your AATC sets up UC - which is an add-on service – you will receive an email with your login credentials.

Follow the link provided to easily access the UC Web Client.

From the homepage, enter your ID and password, and then click “OK” or press enter to log in.

The layout is divided into a toolbar and four panes.
The top toolbar contains frequently used features, including:

The Pearl menu, which rotates when you have a missed call, voicemail, or if another user has requested to see your presence;

Basic call handling

Presence settings, which can be used to communicate whether you’re available for calls

Active device management - also known as One Number Service - which allows you to place and receive calls through your desk phone from a number of your choosing. One Number Service allows you to stay in touch even when you’re out of the office and is a useful tool for business continuity planning.
The body of the screen contains the four panes; one each for:

- Contacts – which shares its entries with your desk phone
- Directory – which will help you to connect with other SoO employees
- Journal and Voicemail – which is used to track calls and manage voice messages
- and
- Conferences – which displays all phone conferences that you have created or are scheduled to participate in.
You can quickly resize these panes to your preference by clicking and dragging on their borders or by using one of the icons located on the header of each group.

While each pane contains a different set of features, you will see a few icons in more than one place. The most notable of which is the Click to Dial icon. With one click, you can return or place a call to the associated number.

For more information and recommendations on how to access features, check out the individual videos.