

# Apple iOS – Create New Apple ID Setup Guide

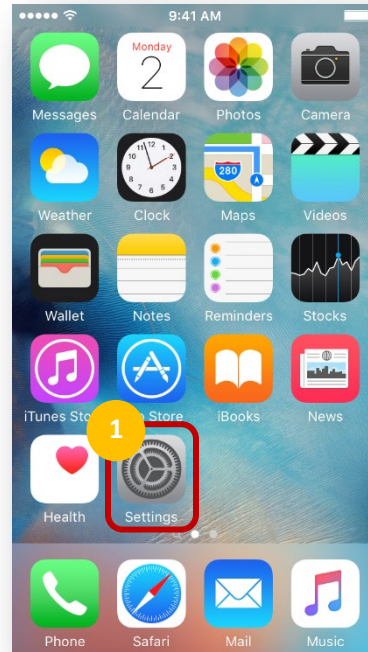
**Step #**    **Instruction**

---

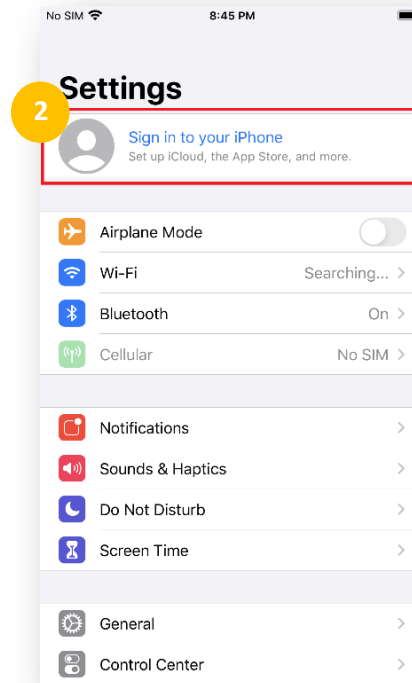
**1**        **Tap on "Settings."**



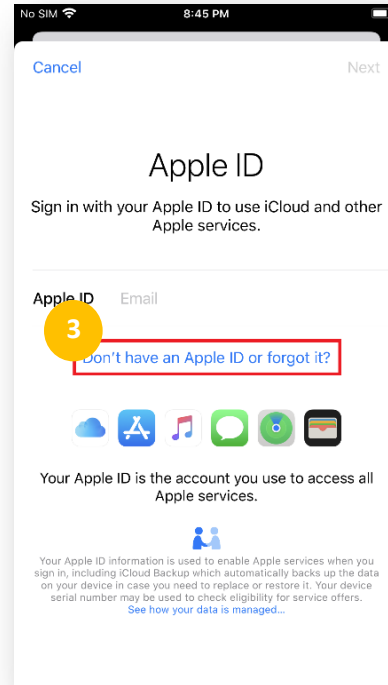
Settings



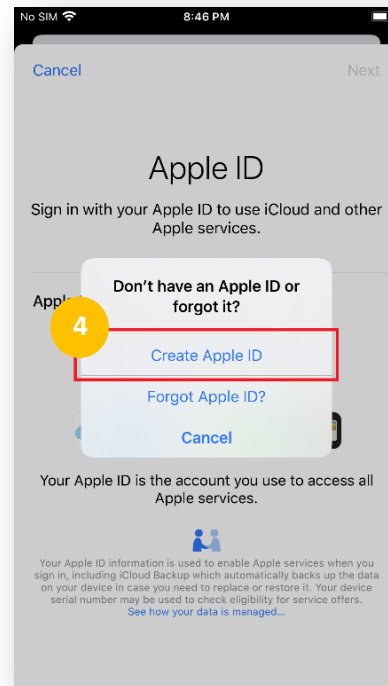
**2**        **Tap on "Sign in to your iPhone."**



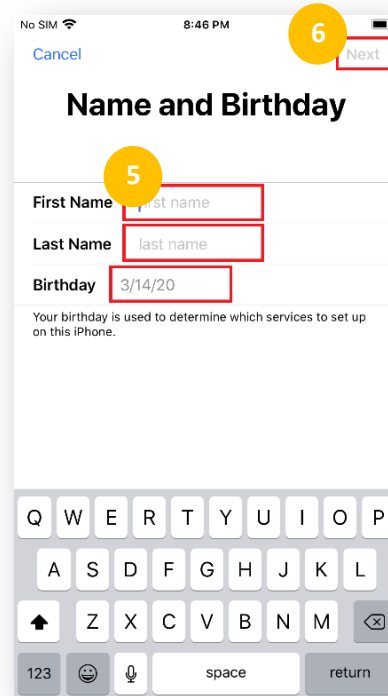
3 Tap on *“Don’t have an Apple ID or forgot it.”*



4 Tap on *“Create Apple ID.”*

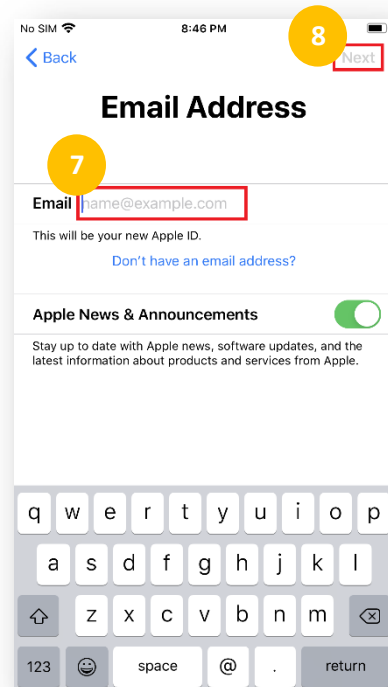


- 5 Enter your "First Name," "Last Name," and "Birthday."
- 6 Tap "Next."

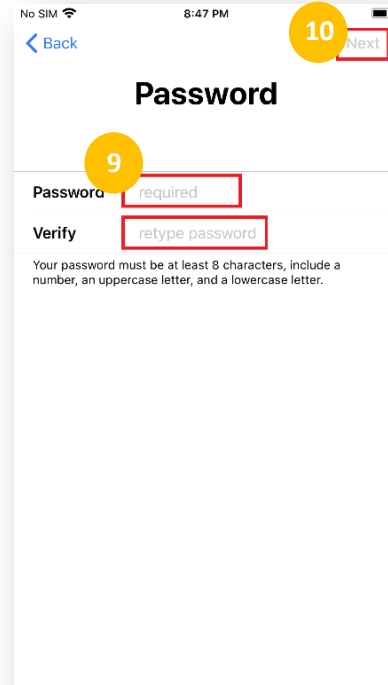


- 7 Enter your work "Email" address; e.g., firstname.lastname@oregon.gov
- 8 Tap "Next."

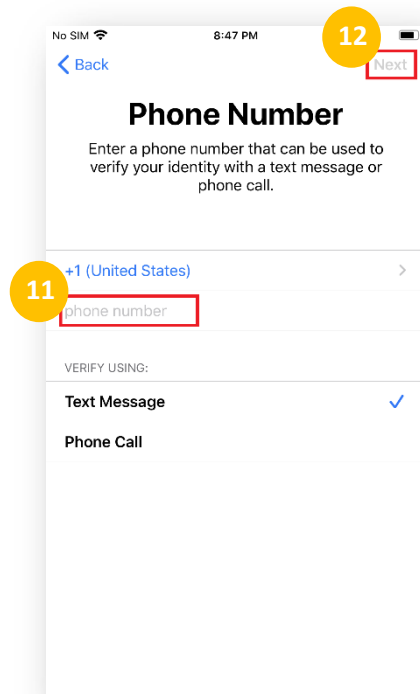
**Note: do not use your personal email address**



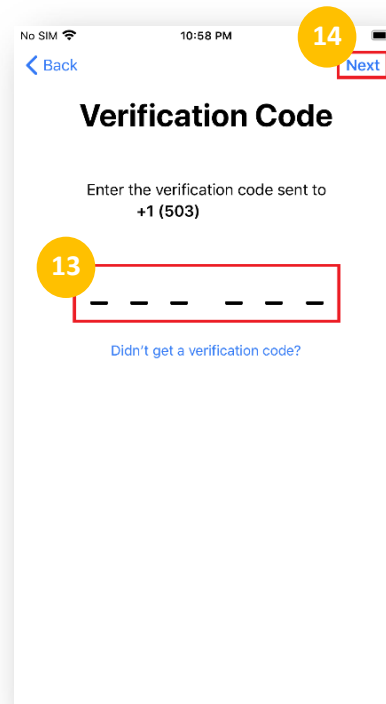
- 9 Enter a new password in the "Password" field and "Verify" it.
- 10 Tap "Next."



- 11 Enter your "phone number."
- 12 Tap "Next."

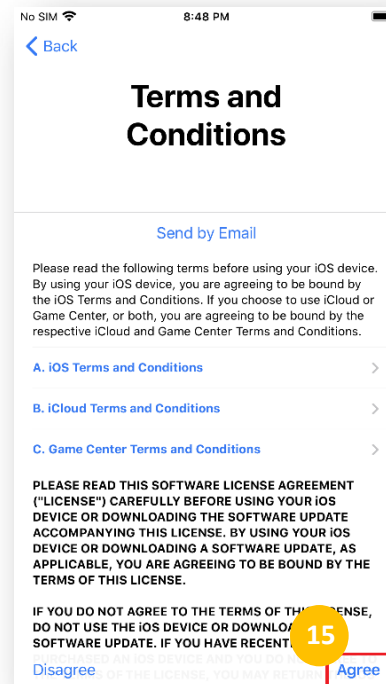


- 13 Enter the “Verification Code” sent to your phone number.
- 14 Tap “Next.”

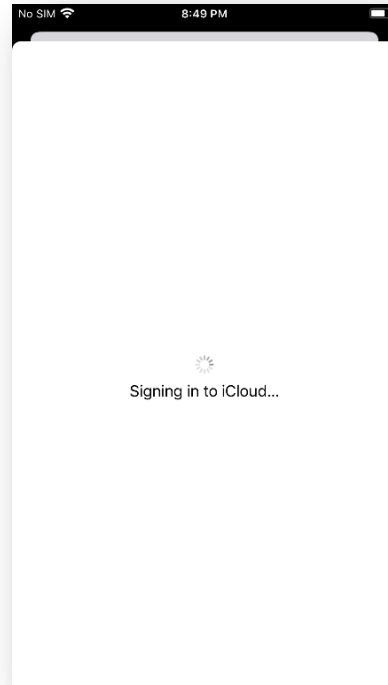


- 15 Tap on “Agree.”

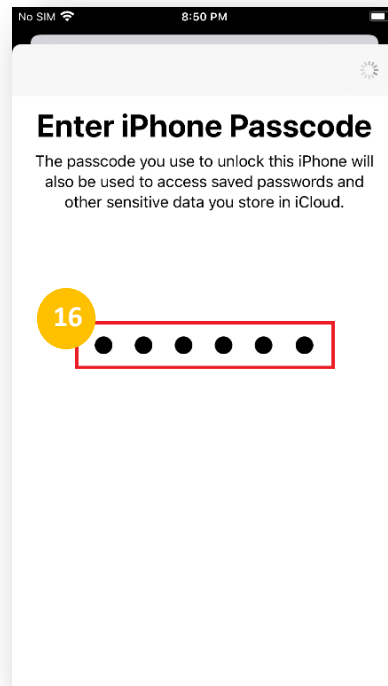
*Note: You may receive multiple prompts to “Agree”*



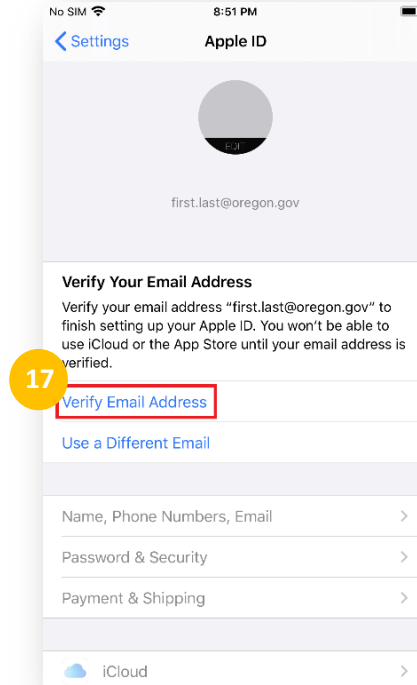
**15\*** Wait for you Apple ID to sign into iCloud.



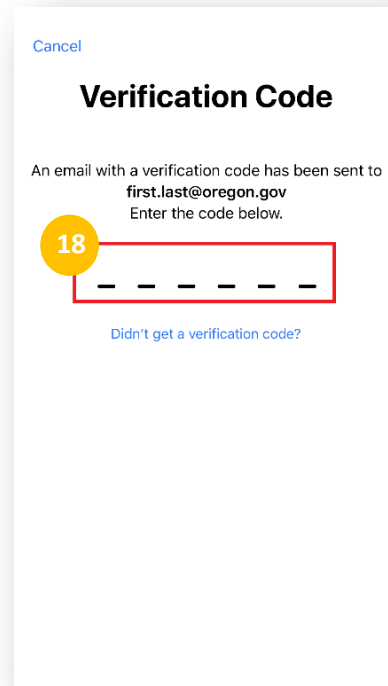
**16** Enter your 6-digit "iPhone Passcode."



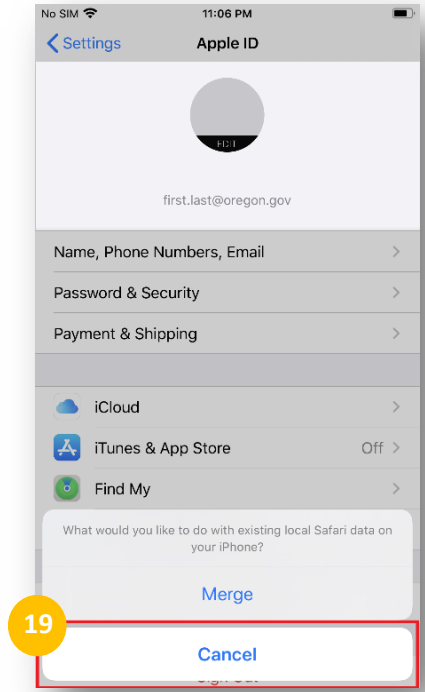
17 Tap on *“Verify Email Address.”* You will then receive a 6-digit verification code in your email.



18 Enter the 6-digit *“Verification Code”* sent to your *Email*.



19 Tap **“Cancel”** if prompted for what to do with existing local Safari data.



20 **Confirm** your Apple ID is signed in and not prompting for verification.  
  
Congratulations, you now have an Apple ID!

