

3. Division Administrator
Review request for exception and make recommendation to the DAS Director for approval or denial. Approval or denial may be based upon the following criteria or other criteria deemed to be an appropriate consideration by the Division Administrator:

The exception would result in a cost savings or cost avoidance; a decrease in State/Agency liability; or consistency of the proposed exception with applicable statutes and rules.
4. DAS Director or Deputy Director
Approve or deny the exception request in writing.
5. DAS Operating Division
Maintain files documenting policy exception requests and approvals or denials thereof.
6. Division Administrator
Review Statewide and DAS Internal Policies periodically for potential revision based on patterns of exception requests and amend as appropriate.

EXCEPTIONS IN EMERGENCIES:

In the event of critical time constraints or in times of emergency, and notwithstanding the Procedures listed in this policy, the Director may authorize general exceptions to Statewide or DAS Internal Policies, by temporarily rescinding, suspending or otherwise amending any policy. Any such rescission, suspension, or amendment must be consistent with any applicable Oregon or federal statute, administrative rule, constitutional provision or collective bargaining agreement to which the State of Oregon is a party. In the event of such a temporary rescission, suspension or amendment of policy, the Director, Deputy Director or designated Division Administrator will inform affected parties of the nature and duration of the action to affected parties.