



OREGON STATE GOVERNMENT Price List of Goods and Services



2023-25 Biennium
March 2022

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2023-25 PRICE LIST OF GOODS AND SERVICES

Foreword

The *Price List of Goods and Services (Price List)* for 2023-25 provides a detailed description of the services and related costs that a state agency should include in its budget. Charges and user fees included in the *Price List* provide state agencies with a starting point for developing 2023-25 agency budgets. *Price List* charges and user fees are subject to change as the budget requests of the Department of Administrative Services (DAS) and other contributing agencies are altered during the development of the Governor's Budget (GB) and the Legislatively Adopted Budget (LAB).

The *Price List* will be e-published in three different versions throughout the budget development cycle: Agency Request Budget, Governor's Budget, and Legislatively Adopted Budget. A full printable copy of the current version is available at <https://pricelist.dasapp.oregon.gov/>.

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Department of Administrative Services

CHIEF OPERATING OFFICE

The Office of the Chief Operating Officer (COO) leads the development, administration, and implementation of statewide policy and coordinates state government operations. The office also manages the day-to-day operations of the Department of Administrative Services (DAS). This includes:

- Implementation of enterprise level (statewide) initiatives.
- Coordination of statewide communication, legislative activities, and state government operations.
- Development and communication of economic forecasts and prison population forecasts utilized by state agencies, legislators, the Governor, local governments, and the public.
- Coordination of state government's internal audit function as well as internal auditing of DAS programs and processes.
- Coordination of a real-time legislative bill tracking system (BillTracker) that allows state agencies to track bills throughout the legislative process.

Costs associated with these activities are supported by an assessment that allocates costs to state agencies based on 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference Chief Operating Office (COO) in Appendix A.*

Contact for more information: Adam Crawford at 971-707-8106 or Adam.P.Crawford@das.oregon.gov.

DAS INFORMATION TECHNOLOGY

DAS Information Technology (DAS IT) is the service delivery organization charged with providing application and desktop support to all DAS divisions and any agencies that request these services. DAS IT is responsible for providing appropriate technology service delivery to support DAS in the accomplishment of its mission.

DAS IT Service Desk

The DAS IT Service Desk provides first and second-level technical support to all supported users in a professional and informative manner. The DAS IT Service Desk is dedicated to servicing the computer and technology support needs of all users by providing detailed resolutions and general system information for common problems.

Desktop Support provides information, diagnostics, repair, configuration, setup for all desktop hardware and software including network connections and printing.

Services include: Device setup; deployment and configurations of new desktop, laptop, tablet, or printers; PC Asset and Lifecycle Management, workstation moves and transfers; staff onboarding, deliver requested computing devices and IT resources, ready and configures so staff can be productive on first day of employment; service desk and field technicians; software and hardware management, install and upgrade software applications, patches and hardware upgrades and accessories.

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What is NOT covered in the DAS IT Service Desk rate: PC asset replacement cost such as onboarding PC assets, and PC asset replacement following DAS IT life cycle replacement schedule. DAS IT Service Desk will procure, configure, and deploy all new PC assets on behalf of the supported agency, and asset cost will be charged back to the supported agency. The DAS IT life cycle replacement schedule for new PC assets is 4 years.

Service	2023-25 Rate
DAS IT Service Desk	\$ 273.69/month per position

Contact for more information: David Black at (971) 304-4835 or David.Black@das.oregon.gov.

CHIEF FINANCIAL OFFICE

The Chief Financial Office works with state agencies, under direction from the Governor's Office, to review and compile objective and accurate information to assist state leaders and the public in making wise use of state resources. The office works with agencies to prepare the Governor's Budget, represents the Governor in the legislative process, and implements the Legislatively Adopted Budget.

Budget and Management

- Develops and publishes budget instructions.
- Directs development of the Agency Request Budget, the Governor's Budget, and the Legislatively Adopted Budget.
- Monitors state agency execution budgets.
- Conducts administrative studies and analyses of government issues and programs for the Governor, Legislature, or requesting agencies.
- Audits, reports, and archives agency and statewide budget information: The Statewide Audit and Budget Reporting Section (SABRS) stores and maintains this information in the Oregon Budget Information Tracking System (ORBITS) and the Oregon Position Information Control System (OPICS).

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Capital Finance and Facilities Planning

- Coordinates issuance of debt and post-issuance compliance for multiple general obligation bond programs and the Lottery Revenue bond program.
- Coordinates budgeting for bond-financed capital projects and debt service on outstanding debt at a statewide level.
- Develops the Capital Budgeting portion of the Governor's Budget and required enabling legislation for bond issuance and capital construction authorization.
- Assists agencies in developing maintenance plans for state-owned facilities.
- Assists in the analysis and planning of major construction projects.
- Coordinates the statewide facility inventory.
- Supports the following governing bodies:
 1. Capitol Planning Commission (CPC) was reestablished by the Legislature in SB 671 (2009). It provides recommendations and information to project-proposing agencies and biennially to the Legislature on state government construction and facilities management projects within the boundaries of the cities of Salem and Keizer. The Commission also provides a public process for review of Area Plans and Capital Construction Projects within the Salem and Keizer city limits. The CPC charge is based on budgeted Full-Time Equivalent (FTE) positions for each state agency with 15 or more FTE. Agencies with less than 15 FTE employees are not assessed. *Reference CFO Capitol Planning Comm. in Appendix A.*
 2. Capital Projects Advisory Board (CPAB) provides public review of proposed capital projects of all state agencies (except the public universities). CPAB advises the DAS director on long-range facility plans that agencies submit to DAS; the condition of facilities, maintenance schedules, and options for new facilities (this applies to existing and proposed facilities within the class called major construction or acquisition in the Governor's budget); agency plans to lease facilities of 10,000 square feet or larger for 10 years or more; and agency plans to build or buy a building of 10,000 or more square feet.

Statewide Accounting and Reporting

- Leads effective statewide accounting and financial reporting services, provides high quality customer consultation, and ensures statewide compliance with state and federal fiscal reporting requirements.
- Interprets generally accepted accounting principles and establishes statewide policy through the Oregon Accounting Manual. Provides professional consultation and training services to agency fiscal staff on accounting and financial reporting. Compiles and publishes the state's audited Annual Comprehensive Financial Report.
- Provides statewide leadership of accounts receivable management. Develops, implements and monitors processes to improve the state's debt collection activities. Publishes and submits an annual accounts receivable management report to the Legislature.
- Coordinates federally mandated reporting requirements and provides guidance to agencies on various federal compliance issues.
- Provides security administration for the state's financial systems as well as administers the statewide travel card program and the statewide travel policy.

The total cost for operating the sections above, except for CPC, are supported by an assessment and are distributed to all agencies on the following basis. *Reference Chief Financial Office (CFO) in Appendix A.*

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- A minimum assessment of \$2,500 is charged to agencies that have 2.00 or less 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority.
- A minimum assessment of \$5,000 is charged to agencies that have 2.01 to 30.00 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority, or less than \$10 million in the agency's 2021-23 total funds LAB.
- The remainder of the assessment is split amongst the rest of the agencies with 50% allocated according to 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority and the other 50% allocated according to the size of the agency's 2021-23 total funds LAB.

Contact for more information: Dustin Ball at 971-720-0987 or Dustin.Ball@das.oregon.gov.

ENTERPRISE INFORMATION SERVICES (EIS) THE STATE CHIEF INFORMATION OFFICER

Oregon's State Chief Information Officer (State CIO) is an independent official appointed by and responsible to the Governor. The State CIO operates as the Governor's primary advisor for statewide enterprise technology and telecommunication projects and programs, implementation of the IT governance framework, and establishment of state government's long-term IT strategy (the Enterprise Information Resource Management Strategy).

By clarifying the role of the State CIO and ensuring alignment between statewide IT policy and operations, HB 3099 (2015) provided a unique opportunity for the Office of the State CIO (OSCIO) to reaffirm its commitment to help state agencies and partner jurisdictions to better serve Oregonians. This legislation enabled a renewed focus on data center operations, development of enterprise security capabilities, effective management of IT vendor relationships, and implementation of Oregon's IT governance framework.

Under the new operating model, the EIS comprises six sections: Cyber Security Services, Project Portfolio Performance, Shared Services, Strategy and Design, Data Governance and Transparency, and Data Center Services. The EIS provides statewide IT leadership by ensuring alignment between statewide IT policy and operations, maturing enterprise technology governance, leveraging investments in shared services, ensuring transparency, providing oversight on IT projects exceeding \$150,000, and delivering secure and innovative solutions. The EIS is driven by four core values:

- **Accountability.** *Responsible for quality outcomes and share information openly and honestly.*
- **Customer-centered.** *Listen and seek to understand our customer's needs.*
- **Collaborative.** *Build trust and establish mutual purpose to forge effective partnerships across the enterprise.*
- **Innovation.** *Simplify complexity, challenge conventional wisdom, and seek creative and useful solutions.*

EIS will rely on an assessment model for the 2023-25 biennium; Data Center Services (DCS) will use an assessment model plus a rate-based cost allocation methodology for individual service line charges.

Cyber Security Services

The Cyber Security Services program brings together enterprise security – governance, policy, procedure and operations – under a single, accountable enterprise organization. This allows for the end-to-end direction setting and execution for enterprise security. The program is comprised of a policy and controls section for setting enterprise security policy and

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the associated controls to ensure compliance, a solutions section driving enterprise security architecture, a services section to deliver on a day-to-day enterprise security operations in the Data Center, and a security operations center providing dedicated, real-time security monitoring and response across enterprise operations. Cyber Security Services personnel work collaboratively with Data Center domain teams to deliver secure solutions to customers.

Project Portfolio Performance

The Project Portfolio Performance program is responsible for the IT Governance Framework, which includes oversight and portfolio management of all major IT investments. Using the standard framework and statewide policies, the office will work with agencies to identify and resolve IT project issues and strike a balance between central delivery and agency flexibility. The staff serves as advisors, making recommendations for agency alignment with enterprise strategies and architecture, project management and IT governance maturity, industry best practices and agency business goals. They look for solutions and cost-sharing opportunities across multiple agencies and offer alternate solutions to business problems. The program helps facilitate efficient decision-making, policy development and adherence to statutory requirements and provides tools and training to assist agencies in achieving project success.

Shared Services

The Shared Services program manages a number of programs, including e-Government, the Statewide QA Program, Managed Services, and the Statewide Interoperability Program. The central theme of these programs is the development of shared service models and management of long-term strategic vendor relationships (e.g., the state of Oregon's e-Government partnership NIC-USA). Additionally, Shared Services has partnered with DAS Procurement in development of a joint IT Supply Chain Management program ("BaseCamp"). Unlike the traditional approach to IT procurement, future statewide IT price agreements will be driven by the establishment of a comprehensive and cohesive enterprise technology architecture that ensures interoperability, while minimizing cost and disruption to current systems (i.e., a technology reference model). Ultimately, BaseCamp will provide a single point of reference for legacy, core, and leading technology services – aggregating purchasing power across the state, reducing application and infrastructure complexity.

Strategy and Design

The Strategy and Design program works to instantiate strategic technology initiatives, enterprise technology standards and processes, and policy that align technology vision with business strategy. Key initiatives include a state network redesign and modernization, a partnership with Link Oregon, and the enterprise rollout of Microsoft 365 productivity capabilities.

Data Governance and Transparency

With the passage of HB 3361 (2017), the Data Governance and Transparency Program is tasked with the establishment of Open Data standards, providing technical guidance on the proactive release of publishable data, development of an enterprise data and information strategy, maintaining the data.or.gov web portal, and managing the Oregon Transparency and Geospatial programs. The Data Governance and Transparency Program supports the state in utilizing data-driven decision making to improve service delivery across the enterprise, benefitting Oregonians.

The total cost for operating the policy sections above are supported by an assessment and are distributed to all agencies on the following basis. *Reference Enterprise Info. Svcs. (EIS) in Appendix A.*

- A minimum assessment of \$2,500 is charged to agencies that have 2.00 or less 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority.

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- A minimum assessment of \$5,000 is charged to agencies that have 2.01 to 30.00 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority, or less than \$10 million in the agency's 2021-23 total funds LAB.
- The remainder of the assessment is split amongst the rest of the agencies with 50% allocated according to 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority and the other 50% allocated according to the size of the agency's 2021-23 total funds LAB.

Contact for more information: Dana Keller at 971-720-0883 or Dana.Keller@das.oregon.gov.

Microsoft 365 (M365)

This assessment covers Microsoft 365 (E5) license costs only and is based on assigned license counts. *Reference EIS M365 in Appendix A.* Additional licenses beyond budgeted positions can be purchased separately through the State's M365 Enterprise agreement, and associated license costs will be the responsibility of the agency to cover. This assessment also covers contracted vendor support and is based on the number of licenses consumed.

Contact for more information on Microsoft 365 (M365): Michelle Summers at 971-600-4879 or Michelle.Summers@das.oregon.gov.

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DATE CENTER SERVICES

Data Center Services (DCS) is the external shared service provider for computing and network infrastructure relied upon by state agencies. DCS's primary customers are state agency IT shops that develop innovative solutions to automate business operations that support its constituents. The operations of DCS are outside the direct management control of these agencies and are guided by a governance structure that ensures business needs drive key decisions regarding DCS' IT infrastructure. The infrastructure components include local and wide area network connectivity, storage management, compute, colocation and disaster recovery.

DCS is funded by a rate methodology for usage-based technology service (reference Appendix B), an assessment methodology for fixed costs related to managing state government's core infrastructure and services (reference Appendix A), and pass-through.

Assessment

An administrative overhead assessment covers the costs of the director and deputy director, operation and maintenance of the state's network core infrastructure, support services provided by DCS staff, and the expenses required to manage, architect, engineer, maintain, secure and operate the IT functions and supporting technology used by agencies. The services covered by the assessment include:

- Core DCS and wide area network (WAN) functionality and physical network infrastructure.
- Business relationship management.
- Management staff associated with assessment-based services.
- Incident response and change management.
- SDC building maintenance.
- Disaster recovery solution development and testing.
- Management of the federally regulated data compliance program.
- Translation of business requirements into solution options.
- Service desk functions including taking calls from customers, creating service tickets, and monitoring and responding to system alerts.
- Mainframe, iSeries and x86 based batch processing support.

Costs associated with these activities are supported by an assessment that allocates costs to state agencies based on 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference Data Center Services in Appendix A.*

Pass-Through

Pass-through is a charge that is incurred by DCS then passed directly to the customer on a dollar-for-dollar basis. Pass-through costs are not included in service rates.

1. **Network Pass-Through:** This charge is paid for domain registrations and renewals then passed through to the customer. The majority of DCS customers converted to direct billing from the vendor for all other network pass-through.

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2. Voice Pass-Through: This charge is passed through dollar-for-dollar by the vendor on services ordered by the agency. Appendix B includes charges for AT&T and TSO Labor and Equipment. AT&T charges are scheduled to convert to direct billing from the vendor after July 2021.
3. Software Pass-Through: This charge is paid for Secure Socket Layer (SSL) certificates, server software, scanning software, Windows, iSeries, Linux, database, and other application software purchased by DCS for the benefit of the customer. Customers utilizing Oracle products should note that the financial impact of the expiration of the Oracle settlement on June 30, 2022, has not been determined and is not included in the Price List.
4. Colocation keycard access. This is a DAS Facilities charge to provide access to the DCS raised floor for colocation customers.

Charge for Services

DCS uses a rate development method that relies on a cost allocation process to determine actual costs to provide a unit of service. Cost allocation incorporates all fixed and variable costs used to determine the total cost for providing a service. Rates are then calculated to recover total actual costs for each service offering, based on the following objectives:

1. Rates represent the true cost of delivering a service.
2. Each service line is run as a “business within a business.”
3. The process complies with federal regulations.
4. Forecasting is based on agency submissions utilizing historical usage and trend data.
5. Rates are scrutinized internally and externally for transparency.

Computing Services

Computing Services provides hosting and management for mainframe, midrange and X86 server-based applications, and the storage infrastructure environment. All platforms are built using best practice and state security standards and are maintained and monitored to ensure a reliable computing experience.

Mainframe

Supports z/OS, z/VM and z/Linux. Primary function covers the actual mainframe computer systems software (operating systems, networks, DBMS, etc.) which are responsible for the efficient performance of the mainframe and perform tasks that integrate mainframe vendor software, utilities, databases and communications. This service unit performs engineering, installation, support, and disaster recovery for the mainframe platform and all associated systems and software products.

Mainframe		
	Billable Unit per Month	2023-25 Rate
Batch Processing	CPU Minute	\$17.49
CICS Processing	CPU Minute	\$26.43
DB2 Processing	CPU Minute	\$33.01
TSO Processing	CPU Minute	\$17.49
z/VM Guest Instance	z/VM Guest Instance	\$992.26

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Disaster Recovery

The Disaster Recovery mainframe is located off-site along with storage that is available for testing and recovery. Every year DCS conducts two scheduled Disaster Recovery tests. Customers have the opportunity to participate in these tests for no additional charge. If a customer is interested in testing outside the two scheduled tests, this can be arranged for an additional fee. At time of test initiation, capacity in the Disaster Recovery site is activated, allowing the customer full capacity of the box for testing. Use of the test environment requires the purchase of a site license that will be passed through to the customer. DCS staff time for setup and teardown will be billed per hour.

Midrange

Supports AIX, iSeries and Linux on IBM Power Systems. Primary functions include responsibility for the design, engineering, configuration, installation, administration and maintenance of the midrange hardware, operating systems and supported middleware. This service unit also has responsibility for disaster recovery, and other software systems hosted on AIX, iSeries and Linux. Midrange performs day-to-day operations such as system maintenance, system backup, recovery and file maintenance. Midrange installs new software releases and system patches, software configuration and resolves technical problems.

Midrange		
	Billable Unit per Month	2023-25 Rate
Virtual Operating System Service, iSeries	iSeries Instance	\$2,355.63
Virtual Operating System Service, UNIX/Linux	UNIX/Linux Instance	\$326.39
System CPU Resource Allocation	Server Core	\$127.75
System Memory Resource Allocation	GB Server Memory	\$15.34
DBMS Service, DB2 on UNIX	DB2 Server Core	\$1,303.25
DBMS Service, Oracle on UNIX	Oracle Server Core	\$506.56
Application Server Service	MB transferred, Web	\$0.08
Secure File Transfer Service, UNIX	Allocated SFT GB	\$1.47

X86 Server and Infrastructure

Supports the Windows and Linux server operating systems and all associated infrastructure, including data storage. Primary functions include responsibility for the design, engineering, configuration, installation, administration, and maintenance of the X86 platform and data storage hardware as well as Windows and Linux operating systems. The X86 platform and data storage capacity may be provided inside the state data center or on contract to DCS through a vendor managed service. The X86 infrastructure team performs day-to-day operations such as system management that supports hardware and virtualization. The Windows and Linux teams install, maintain and support the operating system software, including the implementation of server roles and management of operating system supporting applications. These teams are also responsible for the deployment of agency-owned appliances.

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Non-standard service offerings for services outside the scope of the current DCS service catalog will be billed on a pass-through basis. Any exceptions require review and approval by the DCS Architecture Review Board.

X86 Server		
	Billable Unit per Month	2023-25 Rate
Appliance Hosting Services	Physical Appliance	\$90.80
Server Instance	Server Instance	\$29.99
System CPU Resource Allocation	Server Core	\$14.21
System Memory Resource Allocation	GB Server Memory	\$9.10
Server Clustering Services	Server	\$24.77
MS SQL Maintenance	Server Core, SQL	\$66.58

Storage Management

Data storage services provide secure technology and capacity management to store customers' data in a manner that meets its performance and availability needs.

Data Storage		
	Billable Unit per Month	2023-25 Rate
Enterprise Storage	Allocated Enterprise Storage GB	\$0.07
Enterprise Storage, Mainframe	Actual Mainframe Storage GB	\$0.07

Backup Services

Backup services create reliable copies of data, related software and supporting configurations for the purpose of reproducing data from a specific point in time in the event the original is lost, erased, damaged or changed in error. An immutable copy is maintained off-site protecting against malicious data corruption and enabling some regulatory data-compliance requirements. A restore from the immutable copy can be provided for a fee.

Backup		
	Billable Unit per Month	2023-25 Rate
Backup Services	Backup GB	\$0.007

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Enterprise M365 Services

The Enterprise M365 Services Team provides support for the Enterprise M365 Hybrid environments, including incident support, common support, operations, administration, and management tasks following the DCS change and incident processes. Microsoft Office 365 Apps (Teams, OneDrive, Office, Authenticator), eDiscovery and the Enterprise Shared Active Directory. Responsible for the maintenance and operation of the State's Global Directory. Acts as a consultative resource to state agencies regarding Microsoft Office 365 and access to the State's Global Directory.

The Global Address Book Service is ala-cart service for the agencies that are not a part of the Enterprise M365 environment that need to connect to the Enterprise Active Directory Synchronization Services and Global Address List.

Enterprise Email		
	Billable Unit per Month	2023-25 Rate
M365 Services (does not include M365 licenses)	User Object	\$7.82
Global Address Book Service	Email Address per user Object*	\$2.29
<i>*The user object is a mailbox for a user or resource that can send and receive email and calendaring.</i>		

Support Services

The Support Services team is responsible for providing operational support for the computing services section. Support Services provides all network services, mainframe production control, colocation, cloud service support, DCS service desk, change management and incident management programs.

Network

The Network team supports the DCS network, Wide Area Network (WAN), Metropolitan Area Network (MAN), Local Area Networks (LAN) and wireless networks. Primary functions include responsibility for the design, engineering, configuration, installation, administration and maintenance of the enterprise's data communication systems.

Data Network		
	Billable Unit per Month	2023-25 Rate
LAN Services	12 Port Switch	\$44.65
Wireless Services	Device	\$15.68

Colocation

The Colocation team provides customers with network connectivity and physical access to the state data center. DCS provides the physical building, cooling, power, bandwidth and physical security while the customer provides servers and storage. Keycard access will be a passthrough to the customer.

Colocation		
	Billable Unit per Month	2023-25 Rate
Colocation	Rack	\$967.87

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Cloud Service Support

Cloud Service supports General Cloud Management, Identity and Access Management, Security, and Connectivity. Primary functions include but are not limited to: solution consulting; vendor relationship and contract management; identity management; security options which could include firewall services and antivirus; and network options to support routing and connectivity.

Colocation		
	Billable Unit per Month	2023-25 Rate
Cloud Service Support	% of vendor invoice	14%

IT Professional Services

IT Professional Services are work performed on behalf of an agency request. The type of work can be performed by any program within the data center. The types of work that are billable include:

1. Consulting services specific to customer requests that are beyond the service expectations incorporated in the rate for that service.
2. Modifying, enhancing or terminating a customer's existing service instance.
3. Service set-up. A 3-hour flat rate will be used for all Windows and Linux server builds.
4. User support, mainframe.

IT Professional Services		
	Billable Unit per Month	2023-25 Rate
IT Professional Services	Hour	\$169.00

Contact for more information: Kat Kordon at 971-720-0895 or Kathy.L.Kordon@das.oregon.gov.

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CHIEF HUMAN RESOURCES OFFICE

The Chief Human Resources Office (CHRO) provides the enterprise-wide policy leadership necessary to maintain a reliable and qualified workforce for Oregon state government. The CHRO's centralized policy functions enable Executive Branch agencies to share resources and expertise with which to manage its human resources assets and capital in a cost-effective way. CHRO also provides human resources (HR) management services to smaller agencies, boards and commissions that do not have the staff to perform these functions.

The office oversees the following HR functions:

Classification and Compensation

This unit maintains the state's compensation plan for approximately 40,000 employees in classified, unclassified, and management service positions. The unit is also responsible for development and maintenance of the classification system.

Human Resources Systems

This unit is responsible for the management, operation and security of the statewide Human Resource Information System (HRIS) and Learning Management System (LMS) used by all three branches of state government. These systems are mission-critical to statewide HR administration, recruitment, and training and must be available daily with information instantly available for HR and payroll processing. In early 2019, the CHRO implemented a new HR system, Workday, which standardized HR business processes across the enterprise, improving efficiency and providing robust tracking of employee and position information. The modern features of Workday have made state recruiting more contemporary and are enabling improved decision making through on-demand data analysis and reporting.

Pending Policy Option Package approval, the Oregon Statewide Payroll Services (OSPS) and PERS Reconciliation programs will move from Enterprise Goods and Services to the Chief Human Resources Office:

- **OSPS:** This unit maintains the state's payroll system by ensuring the OSPA (Oregon Statewide Payroll Application) properly generates and reports employees' salary and benefits. The vast majority of system changes and modifications are mandates with firm deadlines. Examples of mandated system changes are income tax and PEBB benefit calculations and reporting, PERS rates, and deferred compensation program limits.
- **PERS Reconciliation:** This unit reconciles each PERS members' account information. The rate methodology used for charging customers is the projected full biennium PERS Reconciliation program cost for agencies, divided by the estimated biennial total of employees reported. This calculates a cost per employee per month rate. For Appropriation Year 2023 these costs will be charged on a two-tier basis. Agencies requiring additional work due to the more complex nature of its business (police, fire, and/or seasonal employees) will be charged at a higher rate than the rate charged for less complex agencies. Quarterly charges are based on the number of state employees reported (current and retired).

Labor Relations

This unit represents the Governor on behalf of all Executive Branch agencies in collective bargaining. Currently the Labor Relations Unit administers 31 collective bargaining agreements which cover approximately 27,600 employees who are represented by 10 different labor organizations, and one SEIU bargaining unit of 12,000 home care workers.

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Policy Consultation and Research

This unit establishes a system of human resources administration for state government by developing and implementing the state's workforce management plan; developing and administering CHRO rules and policies; and providing consulting services and technical assistance to agency HR offices.

Talent Acquisition

This unit provides statewide leadership in recruiting a skilled, diverse workforce for Oregon state government by providing innovative solutions for improving the state's recruitment process, creating and implementing a viable and sustainable succession planning process to provide workforce bench strength and increase representation of minority candidates in recruitment pools at all levels.

Workforce Management and Collaboration

This unit focuses on state government's values of accountability, equality, excellence and integrity by partnering with state leadership, managers and employees as internal consultants that provide best-practice workforce strategies, solutions and resources to meet current and future workforce needs. Service areas include management education, leadership development, people and data analytics, employee engagement, and executive/management coaching.

Leadership Oregon

This function supports and enhances the professional and personal development of state government's managers through an interactive and practical curriculum that expands an awareness of self, state government and local communities while promoting pride in public service.

Training and Development Services

This function administers the agency company in the Workday Learning system to manage and report employee training and development records; assesses training needs; assists with the creation and delivery of customized training and post-training evaluation.

Costs associated with the above activities are supported by an assessment that allocates costs to state agencies based on 2021-23 budgeted Full-Time Equivalent (FTE) authority. *Reference Chief Human Resources Office (CHRO) in Appendix A.*

Client Agency Human Resources Management Services

This unit provides cost-effective HR services while decreasing employment contract and legal risks to agencies that cannot afford the staff to handle these services in-house.

Full-service HR management services include:

- Collective bargaining agreement administration.
- Grievance, complaint, and employment litigation support.
- Leave administration and personnel records management.
- Management advice, counsel, and coaching.
- Investigation services, conflict mediation and resolution.
- Recruitment services and records management.
- Position management services and classification allocation.

2023-25 PRICE LIST OF GOODS AND SERVICES

- Employee safety and workers' compensation compliance.

Costs associated with the above activities are supported by an assessment that allocates costs to state agencies based on 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference CHRO Client Agency HR Mgmt. Svcs. in Appendix A.*

Standalone HR management services using an hourly rate, include:

Talent Acquisition Support Services

Talent acquisition support services include guidance and advice on federal and state laws, rules, policies and labor contract interpretation concerning recruitment strategies; development of recruitment advertising and outreach strategies; creation of recruitment announcements, supplemental questions and evaluation criteria, application review, and applicant notifications; support for interview self-scheduling, interview question guidance, and review of veterans' preference requirements. The talent acquisition team also provides representation at local career fairs, as well as handles all recruitment records management and retention. **Standalone rate: \$85/hour**

Contact for more information: Madilyn Zike at 503-378-3020 or Madilyn.Zike@das.oregon.gov.

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ENTERPRISE ASSET MANAGEMENT

Enterprise Asset Management (EAM) includes the Rent Program, Real Estate Services, Fleet and Parking Services, and State and Federal Surplus Property. The focus of these programs is property management, both real and personal, that produces optimal use of state government assets and supports agencies' requirements for space, travel and operational needs. EAM's responsibilities encompass the full life cycle of the assets the division manages, acquires, operates, maintains, and disposes. These value-added services allow state agencies and select local government customers to focus on their primary missions.

The DAS Office of Sustainability provides agencies with technical and organizational support to help conserve energy and resources and address other sustainability issues in state buildings, fleet, staffing and other agency activities. The Office facilitates the Interagency Sustainability Coordinators Network and supports the Oregon Sustainability Board by providing research papers, how-to guides, newsletters, workshops, seminars and on-call direct support for agencies. This helps agencies comply with statute, statewide policy, and executive orders; as well as use energy and water efficiently, reduce waste, address challenges posed by climate change and integrate equity in decision-making.

Reference EAM Admin. & Real Estate Services in Appendix A.

Contact for more information: Dave Wortman at 971-304-8733 or David.Wortman@das.oregon.gov.

Rent Program

The Rent Program includes the following sections:

Trade Services

This section provides custodial and landscape services, building maintenance and repair services including electrical, HVAC and security services to state-owned and operated buildings in Salem, Wilsonville, Portland, Eugene and Pendleton.

Trade rates will be a blended average using the following service categories:

Trade Rate - Service Category	2023-25 Rate per hour
Administrative Services – Tririga Support, Contracts and Procurement Svcs., Key Card administration	\$81
Trades – Labor, Driver, and Landscaping	\$76
Trades – Custodial	\$50
Professional Trades – Service & Repair, Electrical, HVAC, Painting, Plumbing, and Building Security	\$106

Key Card Services

Key Card Services provides a variety of basic physical and electronic security in DAS-owned buildings and provides Photo ID key cards as an over-the-counter service to tenants in DAS-owned buildings. This program installs, repairs, and replaces key card (electronic access) systems on exterior doors and designated interior doors as the DAS standard for its buildings. This standard ensures consistent, controlled access for DAS-owned buildings.

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Key card rates include the direct cost of supplies, equipment, and labor used to produce each card.

Description	2023-25 Rate
Photo ID Keycard	\$24
Photo ID Only	\$18
Contractor/Visitor (with access)	\$22
Contractor/Visitor (no access)	\$14
Proxy Card	\$15

Building Security Technician services will install additional key card readers and other security equipment requested by a tenant agency to enhance safety and security. The costs of installation, maintenance, repair and replacement is the responsibility of the requesting agency. For hourly rate, reference above Trade Rate-Service Category – Professional Trades.

Contact for more information: Heath Swartwout at 503-373-7031 or Heath.Swartwout@das.oregon.gov.

Building Space – Uniform Rent Rate

Uniform Rent recovers all building costs in DAS' Uniform Rent office buildings, which includes building maintenance, custodial services, depreciation, and deferred maintenance (to pay for construction and improvement), normal utilities, debt service, building security, recycling, landscaping, and administrative overhead.

Square foot per building per agency is based on occupancy at time of rate development and is subject to change.

Agencies should refer to the currently leased Office Square Footage and Storage Square Footage, set forth in Section 1.2 of the Agency's Uniform Rent Lease with DAS. Agency's rent is calculated as follows:

$$\begin{aligned} \text{Office Square Footage*} & \times \quad \text{2023-25 Monthly Uniform Rent Rate} = \text{Monthly Office Rent} \\ \text{Storage Square Footage} & \times \quad \text{2023-25 Monthly Uniform Rent Rate} = \text{Monthly Storage Rent} \end{aligned}$$

**Office Square Footage is calculated by multiplying the usable office square footage by the Building Load Factor (as set forth in the Agency's Uniform Rent Lease with DAS).*

Monthly Uniform Rent Rate		
	2021-23 Rate	2023-25 Rate
Basic (per sq. ft.)	\$1.78	\$2.11
Storage (per sq. ft.)	\$0.71	\$1.09

Contact for more information: Leasing Program at 503-378-3664 or res.info@das.oregon.gov.

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Service Agreements and Self Support Rent Rates

EAM provides services by interagency agreement to state agencies in the buildings listed below.

The charges for these services reflect the actual cost of providing each service. The following table lists estimated costs developed using the historical costs of maintaining and operating these buildings at current service levels. To keep the monthly rent costs down, service requests provided by Trade Services is billed directly to tenant. For hourly rate, reference above Trade Rate-Service Category.

Service Agreements and Self Support Rent Rates		
Agency Number	Agency Name	2023-25 Estimated Cost
10000	Human Services, Dept. – Albina	\$1,073,852
10700	Admin Services, Dept. – Print Plant – Enterprise Goods & Services	\$1,258,310
10700	Admin Services, Dept. – Print Plant – Data Center Services	\$375,859
10700	Admin Services, Dept. – Fleet & Parking Services	\$791,304
10700	Admin Services, Dept. – Surplus Property	\$375,597
10700	Admin Services, Dept. – State Data Center – Data Center Services	\$5,862,109
10700	Admin Services, Dept. – No Valley Complex Labs (110435) – Enterprise Asset Management	\$2,759,945
10700	Admin Services, Dept. – No Valley Complex Warehouse – Enterprise Asset Management	\$325,253
14100	State Lands Dept. – State Lands Building	\$117,922
19800	Judicial, Dept. – Anderson Readiness Center	\$21,611
19800	Judicial, Dept. – Supreme Court Building	\$62,189
25700	State Police, Dept. – Anderson Readiness Center	\$475,446
25700	State Police, Dept. – Pendleton Garage	\$22,293
25700	State Police, Dept. – Portland Lab	\$4,441,224
25700	State Police, Dept. – No Valey Complex Warehouse	\$3,089,903
25800	Emergency Management – Anderson Readiness Center	\$1,534,393
27400	Veterans' Affairs, Dept. of – Veterans Building	\$82,845
34000	Environmental Quality, Dept. – DEQ Lab	\$4,814,824
44000	Consumer & Business Services, Dept. – OR OSHA – No Valley Complex Lab	\$862,483
44300	Oregon Health Authority – Health Lab	\$4,101,517
44300	Oregon Health Authority – No Valley Complex Warehouse	\$2,005,727
45900	Public Employees Retirement System – PERS Bldg.	\$103,428
47100	Employment – Pendleton Annex	\$384,704
47100	Employment Department – Albina	\$377,299
47100	Employment Department – Employment Building	\$2,710,243
58500	Commission for the Blind – Blind Commission Building	\$585,921
60300	Agriculture, Department of – North Valley Complex Lab	\$5,002,400
63400	Parks and Recreation, Department of – Garden Pride	\$82,268
73000	Transportation, Dept. – Anderson Readiness Center	\$129,667
73000	Transportation, Dept. – Transportation Building	\$241,989
Total		\$ 44,072,525

Contact for more information: Rent Program Manager at 503-932-8723.

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Planning and Construction Management

Planning and Construction Management (P&CM) manages capital construction and capital improvement projects for DAS facilities as well as for other agency facilities. New construction, major renovations or improvements to building structures and systems are part of DAS' budget requests for capital improvement and capital construction. P&CM project managers' direct construction of new facilities and remodeling of existing sites and as needed, assists agencies in obtaining project management services through outside consultants. This mix of in-house and qualified private-sector contracts yields the best results for customers.

P&CM project managers ensure the design and construction of each project meets the quality requirements set by the state and tenant agencies, along with code requirements. P&CM regularly compares its costs and performance against private and public sector benchmarks to assure the highest quality service. The EAM division also manages projects for other agencies at cost, as staff is available.

Unit staff also has expertise in the construction contracting process, working with the Department of Justice on construction projects, invoicing, construction budget management, and project timeline development.

For the 2023-25 biennium, Project Management services for DAS-owned buildings are included in the monthly rent cost. For non DAS-owned buildings an hourly rate of \$107 will be charged for Project Management services.

Contact for more information: Jeremy Miller at 503-932-8723 or Jeremy.W.Miller@das.oregon.gov or Scott Nebeker at 503-428-6324 or Scott.Nebeker@das.oregon.gov.

Real Estate Services

Leasing Services

Leasing Services provides state agencies with commercial brokerage services to find suitable private sector facilities anywhere in the state. The leasing agents negotiate with property owners and brokers on behalf of the client agency, draft the lease contract and expedite the transaction through to contract execution. The leasing team also offers, at no additional fee, lease administration services, (e.g., contract enforcement, expense reconciliation, property owner management, space planning, etc.) for any lease within its portfolio. In addition to its private sector portfolio, the leasing team manages DAS' portfolio of buildings that provides office space for nearly 80% of state agencies' facility needs.

Private sector leases: The current leasing fee is 5.2% of the value of the first two years of a private sector lease, excluding concessions. DAS chooses this approach to incentivize agencies to enter into multi-year leases.

Leases in DAS-owned buildings: For the 2021-23 biennium, the one-time leasing fee for space in DAS-owned uniform rent buildings is covered in the rent.

Contact for more information: Leasing Program at 503-378-3664 or res.info@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Real Estate Land Sales

Real Estate provides many additional services to state agencies. Examples include:

- Support for non-leasing real estate transactions and due diligence (e.g., cell towers, easements, purchases and sales, environmental, surveys, appraisals, deeds).
- Support for legislatively directed transactions that do not produce revenue.
- Support for executive orders pertaining to real estate.
- Support for long-term real estate projects with uncertain outcomes.
- Support for the Public Lands Advisory Committee.
- Planning services relating to state facilities (e.g., interpretation of land use and zoning regulations, contracting for traffic studies, transit studies).
- Support for the Chief Financial Officer's facilities-planning policy initiatives (e.g., portfolio management, business cases, and statewide space standards).
- Coordination between DAS and the Department of State Lands.
- Management of the real property clearing-house.

Costs associated with these activities are supported by an assessment charged to all state agencies based on a blended allocation method:

- One-third of the 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority.
- One-third of the size of the agency's 2021-23 total funds LAB.
- One-third of the value of land the agency owns.

Reference EAM Admin. & Real Estate Svcs. in Appendix A.

Contact for more information: Real Estate Services at 503-378-3664 or res.info@das.oregon.gov.

Fleet Services

Under ORS 283.310, DAS Fleet must control and regulate the motor vehicles used for state business, including acquisition, access to, operation, use, maintenance, and disposal. In addition, Fleet is responsible for providing safe, dependable transportation in a cost-effective manner. The following rule and policies further regulate how state vehicles may be used and how DAS and agencies must manage vehicle assets: OAR 125-155, Statewide Fleet Management Policy 107-011-040, and Statewide Travel Policy 40.10.00.

Program vehicle requirements: When an agency adds new programs, expands existing programs, or adds FTE that will require the use of state vehicles, the agency must submit a request for additional permanently assigned vehicles to DAS Fleet as part of budget development. This must occur by April 15 of even numbered fiscal years. Fleet uses agencies' requests for additional vehicles to plan DAS vehicle purchases. A request for a permanently assigned vehicle must include information about the type of vehicle, the approximate date the agency needs the vehicle, and signature approval.

2023-25 PRICE LIST OF GOODS AND SERVICES

Services provided by Fleet (through its motor pool and shop located in Salem):

- Daily rental vehicles (less than 30 days).
- Monthly rental vehicles (30 days or more).
- Fueling and car wash.
- Vehicle repair and maintenance.

Daily Rental Vehicle Rates: The daily rental vehicle rate includes administrative overhead and vehicle maintenance. Fleet passes the actual cost of fuel, plus \$0.10 per gallon, to customers to cover the overhead of managing the fuel infrastructure.

Vehicle Type	2023-25 Rate
Sedan – FWD and AWD (Includes alt-fuel, flex-fuel, hybrid)	\$50
Sport Utility Vehicle (Includes flex-fuel and hybrid)	\$70
7 Passenger Mini Van	\$70
12 Passenger Van	\$95
Cargo Van	\$50
Pickup	\$70

Monthly Rental Rates: Fleet bills agencies a monthly rate that includes vehicle acquisition costs and administrative overhead. In addition, Fleet passes the actual cost of vehicle maintenance to customers and passes through fuel costs, plus \$0.10 per gallon, to cover the overhead of managing the fuel infrastructure. Note: Rates for specialty and miscellaneous vehicle types are available upon request. Fleet reserves the right to establish new or adjust existing rates as necessary, based on changes in purchasing cost, usage patterns, or special configurations. View Fleet monthly rental rates on website at: <https://www.oregon.gov/das/FleetPark/Pages/rates.aspx>.

Rates for specialty and miscellaneous vehicle types are available upon request. Fleet reserves the right to establish new or adjust existing rates as necessary based on changes in purchase cost, usage patterns, or special configurations needed.

Depreciated Permanently Assigned Vehicles: Vehicles are depreciated over a period of years to an established salvage value; not to zero value. The salvage value is a calculated percentage of the original acquisition cost of the vehicle based on historical sale revenues for that type of vehicle.

If an agency returns a vehicle prior to the end of the chosen depreciation schedule, the agency may be charged for the remaining depreciation if Fleet cannot find a new customer to rent the vehicle or if the program must sell the vehicle at a loss.

- Vehicles that are fully depreciated will have a rate of **\$165 per month** plus fuel and maintenance.
- These vehicles may experience higher-than-normal maintenance costs due to age and miles.

2023-25 PRICE LIST OF GOODS AND SERVICES

Seasonal Rental Vehicles: (Vehicles rented for more than 30 days and less than one year.)

- Non-fully depreciated seasonal vehicles will have the same rate as a permanently assigned vehicle of the same class description plus fuel and maintenance.
- Fully depreciated seasonal vehicles will have a rate of **\$390 per month** plus fuel. Regular maintenance and repair costs are included in the monthly rental rate. Accident and body damage repairs and excessive wear and tear repairs will be charged separately.

Accelerated or Rough Use Vehicles: Vehicles are depreciated over a period of years. If an agency uses a vehicle at an accelerated rate and the vehicle reaches the replacement mileage criteria before the end of the depreciation schedule, or if the agency has used the vehicle in a way that makes the vehicle not viable for continued use for the extent of the depreciation schedule, the agency will be charged for the remaining depreciation value, minus what Fleet recovers from salvage or sale of the vehicle.

Example:

An agency receives a new vehicle that cost \$18,000 in 2010 and drives it 35,000 miles per year. The vehicle passes the current 130,000-mile replacement criterion after only half of the vehicle's depreciation schedule; the residual depreciation value is \$8,100. Fleet receives \$5,500 from the sale of the vehicle. The agency owes the remaining \$2,600.

Vehicle Repair/Maintenance:

Shop Services	2023-25 Rate
Motor Pool Shop Labor	\$115 per hour
Motor Pool Parts Markup	35%
Miscellaneous Shop Expense	\$3 per work order
Motor Pool Vehicle Wash	\$5
Shop Rental Vehicle	\$5 per day

Contact for more information: Ken Liedtke at 503-378-2132, 800-378-0077 or Ken.Liedtke@das.oregon.gov.

Website for additional information: <https://www.oregon.gov/DAS/FleetPark/Pages/Index.aspx>.

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State and Federal Surplus Property

State Surplus Property

State Surplus Property collects and disposes of the surplus personal property of state government and local governments. It utilizes a variety of marketing methods, including fixed price sales and online auctions. Customers include state and local governments, qualified non-profit organizations and the public.

Surplus is governed by ORS 279A, which authorizes the program to recover the cost of property disposal from the amount received for the sale of items, or by billing agencies for the difference.

Service	Description
State Agency Personal Property	<ul style="list-style-type: none"> Personal Property that is sold-on-site at the agency's location: Surplus keeps all proceeds for items sold for less than \$250. Any item that sells for more than \$250, Surplus keeps the first \$250 plus 50% of the remaining sale. Personal Property that is sold from the Surplus Property warehouse: Surplus keeps all proceeds for items sold for less than \$500. Any item that sells for more than \$500, Surplus keeps the first \$500 plus 50% of the remaining sale.
Vehicles and Titled Equipment	<ul style="list-style-type: none"> For property that is sold-on-site at the agency's location: Surplus keeps 13% of each sale. For property that is sold from the Surplus Property warehouse: Surplus keeps 17% of each sale.
Delivery and Pickup Charges	<ul style="list-style-type: none"> Billed to agencies at \$2 per mile plus \$76 per hour for labor, billed in 15-minute increments with a 1-hour minimum. Surplus reserves the right to add a fuel surcharge to the per-mile fee should fuel costs rise.
Storage and Storage Management	<ul style="list-style-type: none"> Pallet Storage \$13 per pallet per month Space Storage \$0.70 per sq. ft. per month Labor \$65 per hour Outside Lot Storage - \$0.60 per sq. ft. per month (charged on vehicles or equipment arriving at the Surplus Property facility that are not ready for immediate sale (within one week)).
Assessment	<p>Allocated as follows:</p> <ul style="list-style-type: none"> 20% of the total assessment will cover Surplus policy, consultation, and program overhead (administrative) expenses; allocated to state agencies based on 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. <i>Reference EAM Surplus Property Base in Appendix A.</i> 80% of the total assessment is based on historical personal property transactions conducted on behalf of state agencies utilizing actual 2017-19 personal property transactions per agency. <i>Reference EAM Surplus Personal Property Transactions in Appendix A.</i>

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Federal Surplus Property

The Federal Surplus Property program locates, screens, and assigns federal surplus personal property to state and local governments and qualified non-profit organizations. If the DAS Surplus Property program handles the property, the following service charges apply:

Federal Surplus Basic Rate Structure	
Acquisition Costs	Percent Charge (of acquisition cost)
\$0 to \$5,000	30%
\$5,001 to \$20,000	25%
\$20,001 and above	15%

The Federal Surplus Program may charge additional fees to cover shipping and handling. If the donee screens and arranges delivery of the property, the service charge will be 4 - 6%. If the Federal Surplus program screens and arranges delivery of the property, the service charge will be 5 - 7% (OAR 125-035-0025(4)).

Contact for more information: Sven Anderson at 503-378-6057 or Sven.Anderson@das.oregon.gov.

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ENTERPRISE GOODS AND SERVICES

Enterprise Goods and Services (EGS) provides cost-effective services to state agencies and, in many cases, local governments. These value-added services allow agencies to focus on its primary missions and core business. Specifically, EGS supports its customers by providing stable business systems and expertise in procurement, publishing and mail distribution, risk management, and financial services. The division focuses on providing assistance through responsive customer service, operational efficiency, flexible delivery and continuous performance improvement.

Financial Business Systems

The Financial Business Systems section is responsible for providing and supporting financial systems for statewide use; specifically, maintenance and improvement of the Statewide Financial Management Application (SFMA), and the Datamart.

- **Statewide Financial Management Services (SFMS):** Charges for this service include agency support analysts and the accounting and programming staff needed to maintain and improve the functionality of the Statewide Financial Management Application (SFMA). Data Center Services bills the section for the mainframe computer time to update financial information and generate reports. These charges are a substantial portion of this section's costs. The rate methodology used for charging customers for SFMS services is the projected full biennium SFMS program cost divided by the estimated biennial total number of accounting records to calculate a cost/accounting record rate. An agency's charges are calculated based on the number of accounting records the agency generated during the prior quarter. The current definition of accounting records includes transactions that effect each line of data on the following tables: Accounting Event, Document Financial, Grant, and Recurring Transaction Index.
- **Datamart – Accounting and Payroll:** Charges for this function include the cost of downloading and storing accounting and payroll data from the mainframe applications to the data warehouse, vendor support, and staff costs associated with agency support, training, system development and consultation. The rate methodology used for charging customers is the projected full biennium Datamart program cost divided by the estimated biennial total number of accounting records to calculate a cost/accounting record rate. An agency's Datamart charge is based on the number of accounting records the agency generated during the prior quarter.
- **SFMA Warrants and Return to Agency Warrants:** The cost for warrants includes the cost for internal controls, warrant reconciliation, distribution of information, maintenance of the vendor file, vendor withholding, 1099 training, filing, printing and mailing. The rate methodology used for charging customers is the projected full biennium Warrant and Return to Agency Warrant program cost for agencies divided by the estimated biennial total number of Warrants and Return to Agency Warrants reported. This calculates a cost per warrant rate.
- **SFMA Automated Clearing House (ACH):** The cost for ACH services includes the cost for internal controls, reconciliation, distribution of information, maintenance of the vendor file, vendor withholding, 1099 training, filing and Treasury fees. The ACH rate takes into consideration that there is no printing or mailing of vendor payment or back-up information. The rate methodology used for charging customers is the projected full biennium ACH program cost for agencies divided by the estimated biennial total number of ACH records reported. This calculates a cost per ACH record rate.
- **Non-routine/infrequent activities:** FBS encounters two non-routine, infrequent activities (listed below) that require charging FBS customers. These typically represent a very marginal source of revenue for FBS. The two activities have the potential of causing FBS to incur significant costs. They are identified here to ensure that customers know that if they request FBS to perform these services there will be a charge.

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1. **Extraordinary Service Requirements:** At times agencies have need for a level of services that falls outside of the normal/routine service requirements. These services represent re-work, research, problem resolution and corrective actions at a level of complexity that agencies believe is beyond the ability or authority of its payroll or accounting staff to perform effectively and timely. This level of problem resolution may take a number of hours to accomplish and may require the services of technical, accounting and programmer staff to correct the data or allow appropriate system functionality. FBS will seek management approval from the requesting agency for the cost of this work before it is performed.
2. **SFMA Generated Payment File for Vendor Payment Services:** FBS bills agencies for Vendor Payment Service charges when an agency contracts with a third party to provide payments to vendors and SFMA is responsible for providing vendor information and creating the 1099-MISC filing. The generation of this payment file incorporates many of the services of an ACH file including maintenance of the vendor file, vendor withholding, problem resolution, 1099 training and filing. The cost charged for this service is the same per record cost charged for the ACH process. It does not include fees negotiated between the third-party provider and the initiating agency, which are the responsibility of the initiating agency.

Services	2023-25 Rate
SFMS: Number of accounting records	\$0.011 per record
Datamart – Accounting and Payroll: Number of accounting records	\$0.004 per record
SFMA Warrants and Return to Agency Warrants: Number of warrants	\$2.30/each
SFMA ACH: Number of SFMA generated ACH transactions	\$2.26/each
Non-routine/infrequent activities:	
Extraordinary Service Requirements: Actual per incident charges	Approved incident cost
SFMA Generated Pmt. File for Vendor Pmt. Svc.: Number of records	\$2.26/each

Note: *PERS Reconciliation and Oregon Statewide Payroll Services (OSPS) moved to CHRO for 2023-25, pending approval of the policy option package. Please see the CHRO section for more information on these services.*

Contact for more information: Trudy Vidal at 971-719-3269 or Trudy.Vidal@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Procurement Services

The Procurement Services section is responsible for providing a wide range of statewide procurement services, procuring goods and services on behalf of state and local governments, procurement consultation, marketing and communication, e-procurement system, policy and strategic planning, and general procurement information support statewide. These services include:

- **Statewide Price Agreement Services:** Procurement Services negotiates and administers Statewide Price Agreements, which leverage the purchasing power of local governments, state agencies, and other states to ensure cost-effective acquisition of goods and services. The costs associated with these services are supported by an Administrative Fee: **1.0%, 1.5%, 2.0%, and Other %¹**.
- **OregonBuys System:** An end-to-end enterprise e-procurement system that saves time and money in administrative processes; incorporates procurement best practices; creates uniformity and standardization for users and vendors; captures data and provides improved reporting capability which is used to increase agencies' buying power and make strategic procurement decisions. The costs associated with this project is supported by an Administrative Fee: **1.0%**.
- **Procurement Training Services:** A unit within Procurement Services provides DAS's procurement-related training services, including legislatively mandated training. The team provides training and certification designed to improve purchasing and contracting outcomes, certifies procurement professionals and ensures the training program is responsive to the needs of multiple agencies.
- **Embedded Procurement Staff Services:** Procurement Services may be able to embed staff within agencies to allow for better communication and coordination as well as to help improve the quality of solicitations, contract administration and other such services. Costs are recovered by charging a rate equal to the cost budgeted for one staff at the agreed upon calculation. These costs are based on a six-month period of embedding.
- **Oregon Cooperative Procurement Program (ORCPP) Services:** ORCPP allows qualified agencies and organizations access to state contracts to purchase goods and services, procurement training opportunities and unlimited advertising in OregonBuys. Additionally, a reciprocal agreement allows access to designated contracts in Washington state. Fees are set based on a participating entity's operating budget.
- **Agency-Specific Procurement Services:** Procurement Services staff can provide a variety of services to customers, ranging from development of a Request for Proposal to consulting or reviewing Terms and Conditions. The fees for these services are based on per-transaction amounts intended to recover the cost of the service.

¹ Other percent VCAF fee: The Procurement Services staff member implementing the Statewide Price Agreement will evaluate various factors/criteria and recommend a specific non-standard fee percent.

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Service	2023-25 Rate / Fee
Procurement Training Services²	
Core Procurement Services Course:	
Core Course – 3.5 hr.	\$75
Core Course – 7.0 hr.	\$125
Core Course – 14.0 hr.	\$175
Core Course – 21.0 hr.	\$225
Brokered / Special / Webinar:	
Monthly Webinar per person (1 hour)	\$35
Principals of Public Procurement - Course per person (40 hours)	\$350
Tradeshow Summit (7 hours)	\$350
Customized Training	\$1,250
On the Road Shows	\$1,800
Embedded Procurement Staff Services:	
Procurement & Contracts Specialist 1	\$55,695
Procurement & Contracts Specialist 2	\$65,338
Procurement & Contracts Specialist 3	\$70,946
State Procurement Analyst	\$74,671
Oregon Cooperative Procurement Program (ORCPP) Services:	
Annual Organizational Budget -	
0 - 3,000,000	\$200
3,000,001 - 7,500,000	\$500
7,500,001 - 21,000,000	\$900
21,000,001 - 30,000,000	\$1,000
30,000,001 - 68,000,000	\$2,000
68,000,001 - 90,000,000	\$3,000
90,000,001 - 150,000,000	\$4,000
150,000,001 +	\$5,000

² Training Assumptions: There is a total of 46 classes and events per year. Core classes are calculated using an average of 18 students per class, Principals of Public Procurement with an average of 20 students, Tradeshow (anticipate 6 per year) with an average of 30 participants, and Monthly Webinars with an average of 40 students. These rates are based primarily on market analysis. They are not directly based on the total cost of providing the training.

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Agency Specific Procurement Services:			
Percent Fee Transaction Type -	Fee per Transaction	Minimum	Maximum
Amendment	4.36%	\$200	\$13,500
Work Order	4.36%	\$200	\$13,500
QRF	4.36%	\$1,000	\$11,000
ITB	4.36%	\$3,000	\$56,000
RFQ	4.36%	\$1,000	\$9,000
Sole Source	4.36%	\$1,000	\$11,000
RFP	4.36%	\$7,000	\$156,000
Special Procurement	4.36%	\$500	\$11,000
Fixed Fee Transaction Type -	Fee per Transaction		
Contract admin & consulting	\$1,000		
PO	\$150		
Review T&C	\$200		
IAA	\$200		
IGA	\$200		
Direct Award	\$500		
RFP – Multiple Award	\$1,000		

Assessment Rate Methodology:

1. General Procurement Services.
2. Procurement Policy – Regulatory functions including development of statewide rules, policies, forms and compliance review.

Costs associated with the above activities are supported by an assessment that allocates costs to state agencies based on 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference EGS Procurement Services in Appendix A.*

Contact for more information: Kelly Mix at 971-719-1680 or Kelly.Mix@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Publishing and Distribution

Publishing and Distribution (P&D) is the state's central provider for integrated document publishing, mail processing and distribution services. P&D offers digital and secure print services (variable data, print on demand, color printing); mainframe/data center printing (reports, checks, secure documents); bindery services (folding, cutting, saddle stitching, hand work); mail services (inserting, addressing, metering, address hygiene, OCR mail sorting bar-coding, address clean-up, and mail forwarding); distribution services (inter-agency shuttle, UPS/FedEx, delivery services, secure package tracking); document creation (design, conversion, consultation); and digital services (document scanning-to-PDF, CD duplication, plastic ID card imprinting). The program's creative services include graphic and web design, photography and videography. P&D is located at 550 Airport Road Suite A in Salem with one satellite center located within the Capitol Mall area.

Print Ready Printing Rates: P&D utilizes a tiered rate structure for printing. Checks and negotiable items are charged an additional fee per item for security, plus the cost of the stock. Tracked, variable data printing is charged an additional fee per record. (See pricing table below.) All prices quoted below are for "print ready" work. Custom orders, variable data, file work, conversion, preflight review and file setup/correction are charged an additional fee. Impression price does not include paper stock. Large volume print and bindery orders are as quoted.

Managed Print Services (MPS): This fee recovers the administrative cost of procurement, placement, and monitoring of Multi-Function Printers (MFP's). Monitoring includes:

- Assuring adherence to established Service Level Agreements (SLA's).
- Monitoring under and over utilized devices to establish the number and placement of devices.
- Establishing "green reports" for the Statewide Sustainability Office.
- Agencies on-site printing needs are researched and needs established to assure the best possible solution and MFP placement is achieved. This process is constant as the needs of the agency changes.

Description of Service	Quantity	2023-25 Rate	Unit
Letter/Legal Size B&W Digital Print (print ready)			
	1-500	\$0.121	Per impression
	501-1,000	\$0.083	Per impression
	1,001-5,000	\$0.066	Per impression
	5,001-10,000	\$0.059	Per impression
	10,001+	\$0.033	Per impression
11 X 17 Size B&W Digital Print (print ready)			
	1-500	\$0.242	Per impression
	501-1,000	\$0.166	Per impression
	1,001-5,000	\$0.133	Per impression
	5,001-10,000	\$0.117	Per impression
	10,001+	\$0.066	Per impression

2023-25 PRICE LIST OF GOODS AND SERVICES

Description of Service	Quantity	2023-25 Rate	Unit
Letter/Legal Size Color (print ready)			
	1-100	\$0.363	Per impression
	101-500	\$0.250	Per Impression
	501-1,000	\$0.199	Per Impression
	1,001-2,000	\$0.176	Per Impression
	2,001 +	\$0.099	Per Impression
11 X 17 Size Color (print ready)			
	1-100	\$0.726	Per impression
	101-500	\$0.500	Per impression
	501-1,000	\$0.398	Per impression
	1,001-2,000	\$0.351	Per impression
	2,001 +	\$0.198	Per impression
Tracked, variable data printing (additional charge)	Unlimited	\$0.027	Additional
Secure/Tracked Printing (formerly mainframe printing)	Unlimited	\$0.043	Per impression
Checks and negotiable items	Unlimited	\$0.005	Additional
Bindery and Finishing		\$91.72	Per job
Print Contracts (subject to cap)		9.02%	% of job cost
Managed Print Services		\$22.63	Per job

Mail Service Rates: Rates are based on products produced at the Publishing & Distribution printing facility. P&D does not have a tiered rate structure for Mail Services, yet it may quote a reduced unit rate for single mailings over 25,000 pieces. Price does not include envelopes.

Description of Service	2023-25 Rate	Unit
Production Mail Services:		
Presorting / OCR	\$0.03	Per piece
Presorting Fast Forward	\$0.09	Per piece
Inserting (by machine)	\$0.08	Per piece
Addressing	\$0.15	Per piece
Metering Services:		
Letters	\$0.19	Per piece
Flats	\$0.36	Per piece
Shipping:		
Packaging	\$8.71	Per package
Delivery rates:		
Hourly cost	\$212.78	Per hour

2023-25 PRICE LIST OF GOODS AND SERVICES

Special Preparation for Production and Design: P&D employees prepare files for printing. Normal preparation of “print ready” documents is included in the impression rate. Jobs that require additional preparation will result in an additional hourly charge. Graphic and web design, as well as typesetting, is also a separate charge.

Description of Service	2023-25 Rate /per hour
Preparation for Production or Special File Work	\$134.88
Graphic / Web Design	\$154.98
Variable Data Design / Programming	\$119.86
Automation / Reporting Programming	\$251.86

Interagency Shuttle Mail (P&D): This fee recovers the cost of picking up and delivering interagency and postal mail. The fee-for-service model is based on:

- Base stop charge (Zone of the stop).
- Complexity of the stop (Class).

(A surcharge may be added due to fluctuating fuel costs.)

Shuttle Mail – Zone Rates	
Zone (base stop charge) *	2023-25 Monthly Fee
Zone 1	\$194.60
Zone 2	\$220.06
Zone 3	\$247.94
Zone 4	\$322.51

Shuttle Mail – Class Rates	
Class (complexity charge) *	2023-25 Monthly Fee
Class A	\$251.75
Class B	\$351.74
Class C	\$544.13
Class D	\$736.22

* Publishing & Distribution assists agencies in identifying the zone and complexity level of each stop.

Package Tracking (PacTrac):		
Level 1 package	\$1.08	Per package
Level 2 package	\$2.28	Per package
Level 3 package	\$10.57	Per package
Level 4 package	\$14.04	Per package

2023-25 PRICE LIST OF GOODS AND SERVICES

Scheduling Work with Publishing & Distribution: The rates presented in the Price List are based on established production schedules. If a project requires an unusually quick turnaround, overtime charges may apply. The amount charged will be determined through discussion with the customer and the actual costs required to meet the customer's desired delivery date.

Pass-through: A charge that is incurred by P&D then passed directly to the customer on a dollar-for-dollar basis. Pass-through costs are not included in service rates.

1. Managed Print Services Pass-Through: Actual lease rate of the MFP.
2. Postage Pass-Through: The discounted postage rate.
3. Secure Print Pass-Through: Paper stock.
4. Central Print Pass-Through: Paper stock.
5. Shipping and Receiving Pass-Through: Actual postage or common carrier rate.

Contact for more information: Tim Hendrix at 503-339-4707 or Tim.Hendrix@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Risk Management

Under ORS 278.405, Risk Management (RM) manages the risk management and insurance programs of state government. It has responsibility to:

- Provide insurance coverage for liability, state property and workers' compensation.
- Purchase insurance policies, develop and administer self-insurance programs.
- Purchase risk management, actuarial and other required professional services.
- Provide technical services in risk management and insurance.
- Adjust and manage property claims filed by state agencies and coordinate with commercial insurers on large losses.
- Adjust and manage all liability claims filed against the state; partner with defense counsel (primarily DOJ) and agencies to defend tort liability lawsuits.
- Adopt rules and policies governing the administration of the state's insurance and risk management activities.

Under ORS 278.425, Risk Management administers the Insurance Fund to provide insurance and self-insurance for state agencies. The fund is required to operate on an actuarially sound basis. DAS collects revenue from charges to state agency customers for the RM services provided. The total fund charges are added to the Insurance Fund and become available to purchase insurance and administer self-insurance programs. The allocation of the charges to agencies is based, to the extent possible, upon factors that reflect the relative risk and loss experience of each state agency.

The allocation methodology for 2023-25 remains unchanged from both 2021-23 and 2019-21. Minimums and waivers were eliminated in 2019-21 except for Risk Administration, which has a \$1,250 minimum charge. Risk Administration charges are included in the liability, property and Workers' Compensation charges.

The table in Appendix A – State Government Service Charges (SGSC), displays 2023-25 Risk Management charges that are allocated to agencies based on independent actuarial data, commercial insurance costs and risk administration costs. The total program costs allocated for 2023-25 reflect continued increases since the 2015-21 periods when increases were minimal. Increases have been required due to a few factors including a deterioration in the health of the Insurance Fund, ongoing and significant increases related to liability claims and lawsuits and increases in commercial insurance premiums. *Reference EGS Property (Auto & General), EGS Liability (Auto & General), and EGS Workers' Comp., in Appendix A.*

Contact for more information: Shelly Hoffman at 503-569-8488 or Shelly.Hoffman@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Shared Financial Services

Shared Financial Services (SFS) provides a wide range of financial services such as payroll, accounting, budget, accounts payable, and accounts receivable, for DAS and client agencies. In addition, budget preparation and execution services are provided for client agencies.

- **Accounting and Budget Services:** SFS develops and maintains accounting structures, prepares financial reports, provides reliable data to management, and collaborates on best practices for financial workflow. SFS ensures proper internal controls are met, prepares cost allocation financial statements, maintains fixed-asset records, provides bond accounting, makes local governmental distributions, and archives documents. SFS also prepares reporting for the Comprehensive Annual Financial Report (CAFR), Schedule of Expenditure Federal Awards (SEFA), Office of Management & Budget (OMB) Circular A-87, and other government reporting requirements. SFS also provides a full range of budgeting and forecasting services for client agencies.

The rate methodology uses the biennial total costs for the related staff, divided by the biennial estimate of the total billable hours, to calculate a billable hourly rate.

- **Accounts Receivable Services:** SFS provides accounts receivable services to DAS and client agencies, so agencies can maintain accurate cash flow and be advised of real time cash positions with the Oregon State Treasury. SFS provides invoicing services, depositing, and deposit reconciliation.

The rate methodology uses the biennial total costs for the related staff, divided by the biennial estimate of the total number of accounts receivable transaction lines, to calculate a transaction line rate.

- **Accounts Payable Services:** SFS provides accounts payable services to DAS and client agencies by processing payments from invoices, travel claims, purchase orders, and various other disbursement activities. To meet the standards of the Oregon Accounting Manual, each payable is verified to have appropriate supporting documentation, accurate coding, correct signing authority, and reasonableness of the expenditures.

The rate methodology uses the biennial total costs for the related staff, divided by the biennial estimate of the total number of accounts payable transaction lines, to calculate a transaction line rate.

- **Shared Payroll Services:** SFS payroll provides full-cycle payroll and benefit services to client agencies and boards and commissions. The service includes monthly payroll, new hire and termination, off-cycle pay requests, employee expense reimbursements, settlements, garnishments, and insurance benefits.

2023-25 PRICE LIST OF GOODS AND SERVICES

The rate methodology uses the biennial total cost for the related staff, divided by the biennial estimate of the total number of timesheets reported.

Service Type	2023-25 DAS and Client Agency Rate
Accounting and Budgeting	\$139.04/hour
Accounts Receivable	\$8.53/transaction line
Accounts Payable	\$14.50/transaction line
Payroll	\$25.99/timesheet/mo.

Contact for more information: Brad Cunningham at 971-707-2751 or Brad.Cunningham@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Other Agency Services and Rates

CENTRAL GOVERNMENT SERVICE CHARGE

The Central Government Service Charge (CGSC) assesses agencies that have Other Funded positions. ORS 291 directs DAS to recover actual costs that are associated with the following:

- Legislative Assembly and all expenditures for the Emergency Board.
- Legislative Fiscal Office.
- Legislative Counsel Committee.
- Governor's Office.

CGSC is used to retroactively assess a portion of the 2019-21 total costs of these activities. Costs are allocated to agencies based on the percentage of Other Funded salaries in the 2021-23 Legislatively Adopted Budget. Other Funds received through this assessment are returned to the General Fund. This assessment excludes federal sources because the federal government will not participate in funding central government functions. *Reference CGSC in Appendix A.*

Contact for more information: Janet Savarro at 503-930-0062 or Janet.E.Savarro@das.oregon.gov.

CERTIFICATION OFFICE FOR BUSINESS INCLUSION AND DIVERSITY

This charge pays for the Oregon Business Development's Certification Office for Business Inclusion and Diversity (COBID). COBID administers the Disadvantaged Business Enterprise (DBE), Minority Business Enterprise/ Women Business Enterprise (MBE/WBE), Service-Disabled Veteran Business Enterprise (SDVBE) and the Emerging Small Business (ESB) programs. The charge also provides funds for the Governor's Policy Advisor for Economic and Business Equity located within the office of the Governor. The assessment is based on 2021-23 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority of all state agencies as provided by DAS. The Oregon Department of Transportation provides additional funding through a separate formula-based assessment. The allocation formula to state agencies is unchanged. *Reference COBID in Appendix A.*

Certification Office for Business Inclusion and Diversity		
Agency Number	Agency Name	2023-25 Charge
10000	Human Services, Dept. of	\$ 809,643
10400	Office of Public Records Advocate	\$ 161
10700	Administrative Svcs, Dept of	\$ 77,856
10800	Mental Health Regulatory Agency	\$ 1,130
10900	Aviation, Dept of	\$ 1,016
11400	Long Term Care Ombudsman	\$ 2,865
11500	Employment Relations Board	\$ 1,049
11900	Tax Practitioners, State Board of	\$ 161
12000	Accountancy, Board of	\$ 605
12100	Governor, Office of the	\$ 5,555

2023-25 PRICE LIST OF GOODS AND SERVICES

Certification Office for Business Inclusion and Diversity		
Agency Number	Agency Name	2023-25 Charge
12300	Oregon Business Development Department	\$ 12,624
12400	Licensed Social Workers, Board of	\$ 565
13100	Oregon Advocacy Commissions Office	\$ 323
13700	Justice, Dept of	\$ 118,072
14100	Lands, Dept of State	\$ 8,343
14200	Legislative Counsel Committee	\$ 4,600
14300	Legislative Policy and Research Committee	\$ 4,032
14400	Legislative Revenue Office	\$ 565
14500	Legislative Fiscal Office	\$ 2,179
15000	Revenue, Dept of	\$ 85,562
15500	Legislative Assembly	\$ 20,561
15600	Legislative Administration Committee	\$ 6,211
16500	Secretary of State	\$ 18,649
17000	Treasury, Oregon State	\$ 16,170
17500	Judicial Fitness and Disability, Comm on	\$ 40
19600	District Attorneys	\$ 2,905
19800	Judicial Dept	\$ 152,374
19900	Oregon Government Ethics Commission	\$ 726
21300	Criminal Justice Comm, Oregon	\$ 1,775
24800	Military Dept, Oregon	\$ 35,453
25000	Marine Board, Oregon State	\$ 3,188
25500	Parole & Post Prison Supervision, State Board of	\$ 2,179
25700	Police, Dept of State	\$ 108,470
25800	Emergency Management	\$ 7,344
25900	Public Safety Standards & Training, Dept of	\$ 12,811
26000	State Fire Marshal	\$ 9,529
27400	Veterans' Affairs, Oregon Dept of	\$ 8,376
29100	Corrections, Dept of	\$ 378,387
33000	Energy, Dept of	\$ 7,344
34000	Environmental Quality, Dept of	\$ 65,126
35000	Columbia River Gorge Comm	\$ -
39900	Psychiatric Security Review Board	\$ 968
40400	Public Defense Svcs Comm	\$ 8,451
41500	Oregon Youth Authority	\$ 78,416
42500	Indian Svcs, Comm on	\$ 222
44000	Consumer and Business Svcs, Dept of	\$ 75,953
44300	Oregon Health Authority	\$ 380,723
45900	Public Employees Retirement System, Oregon	\$ 34,050
47100	Employment Dept	\$ 181,421
52400	Chief Education Office	\$ -
52500	Higher Education Coordinating Commission	\$ 11,570
54300	State Library	\$ 3,185

2023-25 PRICE LIST OF GOODS AND SERVICES

Certification Office for Business Inclusion and Diversity		
Agency Number	Agency Name	2023-25 Charge
58100	Education, Dept of	\$ 43,584
58400	Teacher Standards & Practices Comm	\$ 2,361
58500	Commission for the Blind	\$ 5,360
58800	Early Learning & Care, Department of	\$ 17,203
60300	Agriculture, Oregon Dept of	\$ 32,087
62900	Forestry, Dept of	\$ 81,193
63200	Geology & Mineral Industries, Dept of	\$ 2,798
63400	Parks & Recreation Dept	\$ 48,185
63500	Fish & Wildlife, Oregon Dept of	\$ 94,379
66000	Land Conservation & Development, Dept of	\$ 5,355
66200	Land Use Board of Appeals	\$ 565
69000	Water Resources Dept	\$ 15,883
69100	Watershed Enhancement Board, Oregon	\$ 2,905
73000	Transportation, Oregon Dept of	\$2,634,603
81100	Oregon Board of Chiropractic Examiners	\$ 412
83300	Health Related Licensing Boards	\$ 1,767
83400	Oregon Board of Dentistry	\$ 646
83900	Labor & Industries, Bureau of	\$ 10,290
84500	Oregon Liquor & Cannabis Comm	\$ 30,768
84700	Oregon Medical Board	\$ 3,390
85100	Nursing, Board of	\$ 4,350
85500	Pharmacy, Board of	\$ 1,775
86000	Public Utility Commission	\$ 10,935
86200	Racing Commission, Oregon	\$ 839
91400	Housing & Community Svcs Dept	\$ 26,458
91500	Construction Contractors Board	\$ 4,761
91900	Real Estate Agency	\$ 2,340
	Total	\$5,854,675

Contact for more information: Carrie L. Baxandall, at 971-301-1271 or Carrie.Baxandall@oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

STATE LIBRARY OF OREGON

The 1993 Legislative Assembly established the State Library of Oregon assessment in statute (ORS 357.203) primarily to reduce the Library's reliance on the General Funds and to spread the cost of the Library across all fund types. The assessment supports all the Library's services to state government agencies and related administrative costs. Other services of the Library (e.g., Talking Book and Braille Library, Library Support and Development Services) are not funded by the assessment.

Two-thirds of the assessment is allocated based on Full-Time Equivalent (FTE) positions (General Fund and Other Funded positions only), and one-third on agency use of Library services in the 2019-21 biennium.

The State Library assessment for 2023-25 totals \$7,634,890 and is intended to support the current staffing and level of service to state agencies. The table below displays the assessment with the allocation breakdown by FTE and usage in 2021-23.

For more information about the assessment, refer to the FAQ at:

https://library.state.or.us/about/assessment/assessment_faq.pdf.

Reference State Library of Oregon in Appendix A.

State Library of Oregon				
Agency Number	Agency Name	2021-23 FTE (2/3)	Usage Charge (1/3)	2023-25 Charge
10000	Human Services, Dept. of	\$ 1,146,422.00	\$ 469,392.00	\$ 1,615,814.00
10400	Office of Public Records	229	-	229
10700	Administrative Services, Dept. of	110,241	40,984	151,225
10800	Mental Health Regulatory	1,600	-	1,600
10900	Aviation, Dept. of	1,439	125	1,564
11400	Long Term Care Ombudsman, Office of the	4,057	805	4,862
11500	Employment Relations Board	1,486	-	1,486
11900	Tax Practitioners, State Board of	229	-	229
12000	Accountancy, Board of	857	18	875
12100	Governor, Office of the	7,865	698	8,563
12300	Business Development Dept., Oregon	17,874	23,936	41,810
12400	Licensed Social Workers, Board of	800	-	800
13100	Advocacy Commissions Office, Oregon	457	13,059	13,516
13700	Justice, Dept. of	167,186	50,053	217,239
14100	State Lands, Dept. of	11,813	8,623	20,436
14200	Legislative Counsel Committee	6,514	2,218	8,732
14300	Legislative Policy and Research Committee	5,709	8,193	13,902
14400	Legislative Revenue Office	800	823	1,623
14500	Legislative Fiscal Office	3,085	5,546	8,631
15000	Revenue, Dept. of	121,153	16,494	137,647
15500	Legislative Assembly	29,113	132,182	161,295
15600	Legislative Administration Committee	8,794	4,597	13,391

2023-25 PRICE LIST OF GOODS AND SERVICES

State Library of Oregon				
Agency Number	Agency Name	2021-23 FTE (2/3)	Usage Charge (1/3)	2023-25 Charge
16500	Secretary of State, Office of the	26,406	51,467	77,873
17000	State Treasurer, Office of the	22,896	3,739	26,635
17500	Commision for Judicial Fitness	57	-	57
17700	Lottery Commission, Oregon	-	3,327	3,327
19600	District Attorneys and their Deputies	4,114	-	4,114
19800	Judicial Dept.	215,756	17,567	233,323
19900	Government Ethics Commission, Oregon	1,028	5,903	6,931
21300	Criminal Justice Commission, Oregon	2,514	3,309	5,823
24800	Military Dept., Oregon	50,200	10,018	60,218
25000	Marine Board, Oregon State	4,514	3,703	8,217
25500	Parole and Post-Prison Supervision, State Board of	3,085	18	3,103
25700	State Police, Dept. of	153,590	90,250	243,840
25800	Oregon Dept of Emergency Mgmt	10,399	-	10,399
25900	Public Safety Standards and Training, Dept. of	18,140	32,755	50,895
26000	State Fire Marshall	13,492	-	13,492
27400	Veterans Affairs, Dept. of	11,860	9,606	21,466
29100	Corrections, Dept. of	535,782	55,867	591,649
33000	Energy, Dept. of	10,399	10,322	20,721
34000	Environmental Quality, Dept. of	92,217	161,216	253,433
35000	Columbia River Gorge Commission	-	-	-
39900	Psychiatric Security Review Board	1,371	6,476	7,847
40400	Public Defense Services Commission	11,967	948	12,915
41500	Youth Authority, Oregon	111,034	30,197	141,231
42500	Indian Services, Commission on	314	107	421
44000	Consumer and Business Services, Dept. of	107,547	45,581	153,128
44300	Health Authority, Oregon	539,091	616,366	1,155,457
45900	Public Employees Retirement System	48,214	6,136	54,350
47100	Employment Dept.	256,886	26,708	283,594
52500	Higher Education Coordinating Comission	16,382	20,733	37,115
58100	Education, Dept. of	61,714	82,003	143,717
58400	Teacher Standards and Practices Commission	3,342	4,508	7,850
58500	Blind, Commission for the	7,590	626	8,216
58800	Early Learning and Care, Department of	24,359	-	24,359
60300	Agriculture, Dept. of	45,435	58,479	103,914
62800	Forest Resources Institute, Oregon	-	107	107
62900	Forestry, Oregon Dept. of	114,966	40,107	155,073
63200	Geology and Mineral Industries, Dept. of	3,962	6,118	10,080
63400	Parks and Recreation Dept., Oregon	68,228	25,921	94,149
63500	Fish and Wildlife, Oregon Dept. of	133,638	96,797	230,435
66000	Land Conservation and Development, Dept. of	7,582	10,304	17,886
66200	Land Use Board of Appeals	800	107	907
69000	Water Resources Dept.	22,490	34,812	57,302
69100	Watershed Enhancement Board, Oregon	4,114	2,326	6,440
73000	Transportation Dept. of	534,930	50,984	585,914

2023-25 PRICE LIST OF GOODS AND SERVICES

State Library of Oregon				
Agency Number	Agency Name	2021-23 FTE (2/3)	Usage Charge (1/3)	2023-25 Charge
81100	Chiropractic Examiners, Oregon Board of	583	-	583
83100	Health Licensing Agency - OHA	-	125	125
833-417	Mortuary and Cemetery Board	800	648	1,448
833-418	Naturopathic Medicine, Board of	343	644	987
833-420	Occupational Therapy Licensing Board	189	648	837
833-426	Medical Imaging, Board of	400	648	1,048
833-428	Examiners Speech Language Pathology and Audiology,	343	648	991
833-429	Veterinary Medical Examining Board	429	648	1,077
83400	Board of Dentistry, Oregon	914	18	932
83900	Labor and Industries, Bureau of	14,570	10,805	25,375
84500	Liquor Control Commission, Oregon	43,566	3,166	46,732
84700	Medical Board, Oregon	4,799	2,111	6,910
85100	State Board of Nursing, Oregon	6,159	5,724	11,883
85500	Pharmacy, State Board of	2,514	2,039	4,553
86000	Public Utility Commission	15,484	37,388	52,872
86200	Racing Commission, Oregon	1,187	-	1,187
91400	Housing and Community Services Dept.	37,463	16,243	53,706
91500	Construction Contractors Board	6,742	733	7,475
91900	Real Estate Agency	3,314	3,524	6,838
96400	Architect Examiners	-	179	179
96600	Examiners for Engineering and Land Surveying, Stat	-	1,002	1,002
96700	Geologist Examiners, State Board of	-	161	161
97600	Tourism Commission	-	107	107
97800	Patient Safety Commission, Oregon	-	54,490	54,490
Total		\$ 5,089,927	\$ 2,544,963	\$ 7,634,890

Contact for more information: Katy Moreland, at 971-900-9754 or Katy.Moreland@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

JUDICIAL DEPARTMENT – OREGON LAW LIBRARY

The Oregon Law Library is the primary legal information resource for state government. The library collection includes primary legal material, historical and current, from all U.S. jurisdictions. Statutes and case law from all 50 states and the federal government are available. The Law Library maintains current secondary material in virtually all areas of law and houses a large collection of legal periodicals.

The assessment for the Oregon Law Library recovers the actual cost of providing library services to state agencies.

The assessment is apportioned among state agencies based on the number of Full-Time Equivalent (FTE) employees budgeted by the agency. The FTE counts listed in the table (except for Lottery) were provided to the Oregon Judicial Department by DAS. *Reference Oregon Law Library in Appendix A.*

Oregon Law Library			
Agency Number	Agency Name	2021-23 FTE	2023-25 Charge
10000	Human Services, Department of	10,029.84	\$ 815,643
10700	Administrative Services, Department of	966.72	\$ 78,615
10800	Mental Health Regulatory Agency	14.00	\$ 1,139
10900	Aviation, Department of	12.59	\$ 1,024
11400	Long Term Care Ombudsman	35.50	\$ 2,887
11500	Employment Relations Board	13.00	\$ 1,057
11900	Tax Practitioners, Board of	2.00	\$ 163
12000	Accountancy, Board of	7.50	\$ 610
12100	Governor, Office of	68.84	\$ 5,598
12300	Oregon Business Development Department	156.42	\$ 12,720
12400	Licensed Social Workers, State Board of	7.00	\$ 569
13100	Oregon Advocacy Commission	4.00	\$ 325
13700	Justice, Department of	1,463.22	\$ 118,992
14100	State Lands, Department of	103.38	\$ 8,407
14200	Legislative Counsel	57.00	\$ 4,635
14300	Legislative Policy and Research Committee	49.96	\$ 4,063
14400	Legislative Revenue Officer	7.00	\$ 569
14500	Legislative Fiscal Officer	27.00	\$ 2,196
15000	Revenue, Department of	1,058.35	\$ 86,067
15500	Legislative Assembly	252.33	\$ 20,520
15600	Legislative Administration Committee	76.96	\$ 6,259
16500	Secretary of State	231.25	\$ 18,806
17000	Treasurer of State	200.36	\$ 16,294
17500	Judicial Fitness, Commission on	0.50	\$ 41
17700	Lottery, Oregon State	422.00	\$ 34,318
19600	District Attorneys and Deputies	36.00	\$ 2,928
19800	Judicial Department	1,888.59	\$ 153,583
19900	Government Ethics Commission	9.00	\$ 732
21300	Criminal Justice Commission	22.00	\$ 1,789
24800	Military Dept.	530.30	\$ 43,125

2023-25 PRICE LIST OF GOODS AND SERVICES

Oregon Law Library			
Agency Number	Agency Name	2021-23 FTE	2023-25 Charge
25000	Marine Board	39.50	\$ 3,212
25500	Parole & Post Prison Supervision	27.00	\$ 2,196
25700	State Police	1,461.54	\$ 118,855
25900	Public Safety Standards & Training	158.74	\$ 12,909
27400	Veteran's Affairs, Department of	101.97	\$ 8,292
29100	Corrections, Department of	4,683.19	\$ 380,845
33000	Energy, Office of	91.00	\$ 7,400
34000	Environmental Quality, Department of	806.86	\$ 65,615
35000	Columbia River Gorge Commission	-	\$ -
39900	Psychiatric Security Review Board	12.00	\$ 976
40400	Public Defense Services Commission	103.72	\$ 8,435
41500	Oregon Youth Authority	973.16	\$ 79,139
42500	Indian Services, Commission on	2.75	\$ 224
44000	Consumer & Business Services, Dept of	944.26	\$ 76,789
44300	Oregon Health Authority	4,711.92	\$ 383,181
45900	Public Employees Retirement System	421.92	\$ 34,311
47100	Employment Dept.	2,243.99	\$ 182,485
52400	Chief Education Office	-	\$ -
52500	Higher Education Coordinating Commission	143.36	\$ 11,658
54300	State Library	39.47	\$ 3,210
58100	Education, Department of	753.19	\$ 61,251
58400	Teacher Standards and Practices	29.25	\$ 2,379
58500	Blind, Commission for the	66.38	\$ 5,398
60300	Agriculture, Department of	397.60	\$ 32,334
62900	Forestry, Department of	1,003.71	\$ 81,623
63200	Geology & Mineral Industries, Department of	34.67	\$ 2,819
63400	Parks & Recreation, Department of	596.20	\$ 48,484
63500	Fish & Wildlife, Department of	1,168.47	\$ 95,022
66000	Land Conservation & Dev, Department of	66.35	\$ 5,396
66200	Land Use Board of Appeals	7.00	\$ 569
69000	Water Resources Dept.	196.81	\$ 16,005
69100	Watershed Enhancement Board	36.00	\$ 2,928
73000	Transportation, Department of	4,672.60	\$ 379,984
81100	Chiropractic Examiners, Board of	5.10	\$ 415
83300	Health Related Licensing Boards	21.90	\$ 1,781
83400	Dentistry, Board of	8.00	\$ 651
83900	Labor & Industries, Bureau of	127.50	\$ 10,369
84500	Liquor Control Commission	380.25	\$ 30,923
84700	Oregon Medical Board	42.00	\$ 3,416
85100	Nursing, Board of	53.90	\$ 4,383
85500	Pharmacy, Board of	22.00	\$ 1,789

2023-25 PRICE LIST OF GOODS AND SERVICES

Oregon Law Library			
Agency Number	Agency Name	2021-23 FTE	2023-25 Charge
86000	Public Utility Commission	135.50	\$ 11,019
86200	Oregon Racing Commission	10.39	\$ 845
91400	Housing & Community Services	327.63	\$ 26,643
91500	Construction Contractors Board	59.00	\$ 4,798
91900	Real Estate Agency	29.00	\$ 2,358
	Total	44,969.36	\$3,656,988

Contact for more information: John Fagan at 503-986-5403 or John.C.Fagan@state.or.us.

2023-25 PRICE LIST OF GOODS AND SERVICES

OREGON GOVERNMENT ETHICS COMMISSION

The assessment for the Oregon Government Ethics Commission is apportioned among state agencies based on the number of Full-Time Equivalent (FTE) employees budgeted by the agency. The 2007 Legislature created the assessment.

The total amount charged in the table below was calculated for the state agency share of the Oregon Government Ethics Commission's budget. From this amount, 100% of the total amount is based on Full-Time Equivalent (FTE) positions. The assessment will be subject to adjustments during the state budget process. *Reference OGEC in Appendix A.*

Oregon Government Ethics Commission			
Agency Number	Agency Name	2021-23 FTE	2023-25 Charge
10000	Human Services, Dept. of	10,032.41	\$ 222,550
10400	Office of Public Records Advocate	2.00	\$ 44
10700	Administrative Svcs, Dept of	966.72	\$ 21,445
10800	Mental Health Regulatory Agency	14	\$ 311
10900	Aviation, Dept of	12.59	\$ 279
11400	Long Term Care Ombudsman	35.5	\$ 787
11500	Employment Relations Board	13	\$ 288
11900	Tax Practitioners, State Board of	2	\$ 44
12000	Accountancy, Board of	7.5	\$ 166
12100	Governor, Office of the	68.83	\$ 1,527
12300	Oregon Business Development Department	156.42	\$ 3,470
12400	Licensed Social Workers, Board of	7	\$ 155
13100	Oregon Advocacy Commissions Office	4	\$ 89
13700	Justice, Dept of	1,463.05	\$ 32,455
14100	Lands, Dept of State	103.38	\$ 2,293
14200	Legislative Counsel Committee	57	\$ 1,264
14300	Legislative Policy and Research Committee	49.71	\$ 1,103
14400	Legislative Revenue Office	7	\$ 155
14500	Legislative Fiscal Office	27	\$ 599
15000	Revenue, Dept of	1,060.21	\$ 23,519
15500	Legislative Assembly	252.77	\$ 5,607
15600	Legislative Administration Committee	75.46	\$ 1,674
16500	Secretary of State	231.08	\$ 5,126
17000	Treasury, Oregon State	200.36	\$ 4,445
17500	Judicial Fitness and Disability, Comm on	0.5	\$ 11
19600	District Attorneys and their Deputies	36	\$ 799
19800	Judicial Dept	1,888.09	\$ 41,884
19900	Oregon Government Ethics Commission	9	\$ 200
21300	Criminal Justice Comm, Oregon	22	\$ 488
24800	Military Dept, Oregon	530.3	\$ 11,764

2023-25 PRICE LIST OF GOODS AND SERVICES

Oregon Government Ethics Commission			
Agency Number	Agency Name	2021-23 FTE	2023-25 Charge
25000	Marine Board, Oregon State	39.5	\$ 876
25500	Parole & Post Prison Supervision, State Board of	27	\$ 599
25700	Police, Dept of State	1,462.14	\$ 32,435
25800	Emergency Management	91.00	\$ 2,019
25900	Public Safety Standards & Training, Dept of	158.74	\$ 3,521
26000	State Fire Marshall	118.07	\$ 2,619
27400	Veterans' Affairs, Oregon Dept of	103.79	\$ 2,302
29100	Corrections, Dept of	4,688.65	\$ 104,009
33000	Energy, Dept of	91	\$ 2,019
34000	Environmental Quality, Dept of	806.99	\$ 17,902
39900	Psychiatric Security Review Board	12	\$ 266
40400	Public Defense Svcs Comm	104.72	\$ 2,323
41500	Oregon Youth Authority	971.66	\$ 21,554
42500	Indian Svcs, Comm on	2	\$ 44
43500	SAIF	1063	\$ 23,581
44000	Consumer and Business Svcs, Dept of	941.15	\$ 20,878
44300	Oregon Health Authority	4,717.60	\$ 104,651
45900	Public Employees Retirement System, Oregon	421.92	\$ 9,359
47100	Employment Dept	2,248.02	\$ 49,868
52500	Higher Education Coordinating Commission	143.36	\$ 3,180
54300	State Library	39.47	\$ 876
58100	Education, Dept of	753.23	\$ 16,709
58400	Teacher Standards & Practices Comm	29.25	\$ 649
58500	Commission for the Blind	66.42	\$ 1,473
58800	Early Learning and Care, Department of	213.17	\$ 4,729
59000	Oregon Health Sciences University	16541.8	\$ 366,947
59100	UO	4811	\$ 106,723
59200	OSU	5042	\$ 111,847
59300	PSU	2233.49	\$ 49,546
59400	WOU	590	\$ 13,088
59500	SOU	645	\$ 14,308
59600	EOU	362.70	\$ 8,046
59700	OIT	413.85	\$ 9,180
60300	Agriculture, Oregon Dept of	397.6	\$ 8,820
62900	Forestry, Dept of	1,006.07	\$ 22,318
63200	Geology & Mineral Industries, Dept of	34.67	\$ 769
63400	Parks & Recreation Dept	597.07	\$ 13,245
63500	Fish & Wildlife, Oregon Dept of	1,169.47	\$ 25,942
66000	Land Conservation & Development, Dept of	66.35	\$ 1,472
66200	Land Use Board of Appeals	7	\$ 155

2023-25 PRICE LIST OF GOODS AND SERVICES

Oregon Government Ethics Commission			
Agency Number	Agency Name	2021-23 FTE	2023-25 Charge
69000	Water Resources Dept	196.81	\$ 4,366
69100	Watershed Enhancement Board, Oregon	36	\$ 799
73000	Transportation, Oregon Dept of	4,681.19	\$ 103,843
81100	Oregon Board of Chiropractic Examiners	5.1	\$ 113
833417	Mortuary & Cemetery Board	7.00	\$ 155
833418	Board of Naturopathic Medicine	4.00	\$ 89
833420	Occupational Therapy Licensing Board	1.75	\$ 39
833426	Board of Medical Imaging	3.50	\$ 78
833428	Board of Examiners Speech Language Pathology & Audiology	3.00	\$ 67
833429	Veterinary Medical Examining Board	3.75	\$ 83
83400	Oregon Board of Dentistry	8.00	\$ 177
83900	Labor & Industries, Bureau of	127.5	\$ 2,828
84500	Oregon Liquor & Cannabis Comm	381.25	\$ 8,457
84700	Oregon Medical Board	42	\$ 932
85100	Nursing, Board of	53.9	\$ 1,196
85500	Pharmacy, Board of	22	\$ 488
86000	Public Utility Commission	135.5	\$ 3,006
86200	Racing Commission, Oregon	10.39	\$ 230
91400	Housing & Community Svcs Dept	327.84	\$ 7,272
91500	Construction Contractors Board	59	\$ 1,309
91900	Real Estate Agency	29	\$ 643
95100	OR Film & Video	4.00	\$ 89
96300	Optometry, Oregon Board of	2.00	\$ 44
96400	Oregon Board of Architect Examiners	4.12	\$ 91
96600	OR State Board of Eng & Land Surveyors	12	\$ 266
96700	Geologist Examiners Board	2	\$ 44
96800	Oregon Board of Massage Therapist	9	\$ 200
96900	Oregon Physical Therapist Licensing Board	3.6	\$ 80
97300	Landscape Contractors Board	4.5	\$ 100
97400	Appraiser Certification and Licensure Board	5	\$ 111
97600	Oregon Tourism Commission	43.5	\$ 965
97700	Oregon Wine Board	8	\$ 177
97800	Oregon Patient Safety Commission	10	\$ 222
Total		76,813.00	\$ 1,703,947

Contact for more information: Ronald A. Bersin, at 503-378-5108 or Ron.A.Bersin@ogec.oregon.gov.

For questions about invoices, contact the DAS Accounts Receivable unit at DAS.billing@das.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

OFFICE OF THE SECRETARY OF STATE

Archives Division – Security Copy Depository

The Archives Division operates the Security Copy Depository for the medium and long-term storage of public records on microfilm. Since microfilm is one of only two recognized media for long-term storage (the other is paper), the Archives Division provides for a secure and environmentally controlled storage facility for both state and local government microfilm. The microfilm must meet strict standards set forth by the American National Standards Institute (ANSI) and the Association for Information and Image Management (AIIM). These standards were adopted in whole by the Archives Division through the Administrative Rule process and are found in OAR 166-025. The Archives Division inspects every roll of film for compliance to the ANSI/AIIM standards before the film is placed in the environmentally controlled vault. In addition, the Archives Division monitors the environmental conditions of the vault as well as the condition of the reels to detect any signs of deterioration.

The Archives Division began charging for microfilm in the 2009-11 biennium. In the first year of the program, the fee covered just the pro-rated share of the Archives Building rent for the area occupied by the Microfilm Storage area. Beginning in the 2011-2013 biennium, the fee was calculated to include not only the rent but the 1.0 full time employee (FTE) responsible for the program. The amount per reel is calculated by dividing the total program cost by the number of reels in storage to get a per reel rate.

For the 2023-25 biennium, the Microfilm Storage rate is \$1.2084 per roll (\$.6042 / year). At the request of customers storing a small number of reels, a minimum charge was initiated in the 2011-13 biennium. For agencies storing 1-6 reels the minimum charge is \$10.00 and for customers storing 7-13 reels the minimum charge is \$20.00 for the 2021-23 biennium. Users of Security Copy Depository will be assessed based on their reel storage as of January 2022. *Reference SOS Archives Security Copy Depository in Appendix A.*

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2022	2023-25 Charges	Agency Totals
10000	Department of Human Services			
	Public Welfare Division	76.00	\$ 92	
	Children, Adults, & Families	4,021.10	\$ 4,859	\$ 4,951
10700	Department of Administrative Services	4.52	\$ 5	
	Chief Financial Office/Capital Planning Cmsn	11.00	\$ 13	
	Enterprise Assett Mngmt/Capitol Reconstruction Cmsn	1.00	\$ 1	
	Civil Service Commission	21.00	\$ 25	
	Control Board	30.00	\$ 36	
	Executive Department	3.00	\$ 4	
	Oregon Law Enforcement Council	51.00	\$ 62	
	Enterprise Goods & Services/OSPS	1,519.38	\$ 1,836	
	Enterprise Human Resource Services	63.00	\$ 76	
	Enterprise Goods & Services/Procurement Srvcs	55.00	\$ 66	
	Enterprise Goods & Services/Statewide Financial Srvcs	1,370.50	\$ 1,656	\$ 3,780

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2022	2023-25 Charges	Agency Totals
12300	Oregon Business Development Department	151.00	\$ 182	\$ 182
14100	Department of State Lands	409.00	\$ 494	\$ 494
15000	Department of Revenue	752.00	\$ 909	\$ 909
16500	Secretary of State			
	Archives	3,623.00	\$ 4,379	
	Corporations	4,270.00	\$ 5,160	
	Elections	158.00	\$ 191	\$ 9,731
17000	Oregon State Treasury	4.00	\$ 10	\$ 10
19800	Judicial Department			
	Supreme Court	23.34	\$ 28	
	State Court Administrator	11.71	\$ 14	
	Benton County Courts	227.00	\$ 274	
	Clackamas County Courts	3,931.10	\$ 4,750	
	Columbia County Courts	129.00	\$ 156	
	Coos County Courts	548.00	\$ 662	
	Curry County Courts	12.00	\$ 15	
	Deschutes County Courts	32.00	\$ 39	
	Douglas County Courts	907.00	\$ 1,096	
	Harney County Courts	68.00	\$ 82	
	Jackson County Courts	1,739.00	\$ 2,101	
	Lane County Courts	3,703.00	\$ 4,475	
	Lincoln County Courts	20.26	\$ 24	
	Linn County Courts	1,020.00	\$ 1,233	
	Malheur County Courts	24.00	\$ 29	
	Multnomah County Courts	9,445.00	\$ 11,413	
	Tillamook County Courts	65.00	\$ 79	
	Yamhill County Courts	466.58	\$ 564	\$ 27,034
25700	Department of State Police	33.00	\$ 40	\$ 40
27400	Department of Veterans' Affairs	12.00	\$ 20	\$ 20
29100	Department of Corrections	2,393.00	\$ 2,892	\$ 2,892
33000	Department of Energy	230.00	\$ 278	\$ 278
41500	Oregon Youth Authority / MacLaren School	1.00	\$ 10	\$ 10
44000	Department of Consumer and Business Services			
	Directors' Office	18.00	\$ 22	
	Building Codes Division	17.00	\$ 21	
	Division of Financial Regulation	84.00	\$ 102	
	OR-OSHA	1,264.00	\$ 1,527	
	Workers' Compensation Division	731.00	\$ 883	\$ 2,555
44300	Oregon Health Authority			
	Oregon State Hospital	3.00	\$ 4	
	Office of Health Statistics	4,272.00	\$ 5,162	\$ 5,166
44300	Oregon Health Licensing Agency	45.00	\$ 54	
	Board of Cosmetology	73.00	\$ 88	\$ 142
45900	Public Employees Retirement System	5,484.12	\$ 6,627	\$ 6,627
47100	Employment Department	51.00	\$ 62	\$ 62

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2022	2023-25 Charges	Agency Totals
52500	Higher Education Coordinating Commission			
	Comm. Colleges & Workforce Development	21.00	\$ 25	
	Universal Shared Services Enterprise	845.00	\$ 1,021	\$ 1,046
	Oregon State University	119.00	\$ 144	
	Cascades	10.00	\$ 12	\$ 156
	Oregon Institute of Technology	176.00	\$ 213	\$ 213
	Southern Oregon University	96.00	\$ 116	\$ 116
	Western Oregon University	83.00	\$ 100	\$ 100
58100	Department of Education	92.00	\$ 111	
	School for the Deaf	26.00	\$ 31	\$ 142
58400	Teacher Standard & Practices Commission	1,964.00	\$ 2,373	\$ 2,373
63200	Dept. of Geology & Mineral Industries	9.00	\$ 20	\$ 20
69000	Dept. of Water Resources	168.00	\$ 203	\$ 203
73000	Department of Transportation	1,327.16	\$ 1,604	
	Highway	442.14	\$ 534	
	Motor Vehicles	71,047.91	\$ 85,855	\$ 87,993
83900	Bureau of Labor & Industries	1.00	\$ 10	\$ 10
84700	Oregon Medical Board	51.00	\$ 62	\$ 62
85100	Oregon State Board of Nursing	169.00	\$ 204	\$ 204
86000	Public Utility Commission	1,516.52	\$ 1,833	\$ 1,833
86200	Oregon Racing Commission	1.00	\$ 10	\$ 10
91400	Oregon Housing & Community Development	428.00	\$ 517	\$ 517
91900	Real Estate Agency	69.00	\$ 83	\$ 83
96600	Board of Exam for Engineering & Land Surveying	119.00	\$ 144	\$ 144
1071-000	Baker County Clerk	630.00	\$ 761	
	Tax Office	12.00	\$ 15	\$ 776
1072-003	Benton County District Attorney	91.00	\$ 110	\$ 110
1072-003	Benton County Environment Health Division	15.00	\$ 18	\$ 18
1072-003	Benton County Records Department	1,727.00	\$ 2,087	\$ 2,087
1073-000	Clackamas County Clerk	6,592.63	\$ 7,967	\$ 7,967
1074-006	Clatsop County			
	Clerk	1,648.52	\$ 1,992	
	Land Use Planning Division	35.00	\$ 42	
	Surveyor	17.00	\$ 21	
	Transportation & Development Services	2.00	\$ 2	\$ 2,057
1075-001	Columbia County Clerk	985.00	\$ 1,190	\$ 1,190
1076-007	Coos County Clerk	973.00	\$ 1,176	\$ 1,176
1078-000	Curry County Clerk	956.00	\$ 1,155	\$ 1,155
1079-000	Deschutes County Clerk	3,845.92	\$ 4,647	\$ 4,647
1080-000	Douglas County			
	Assessor	1,127.91	\$ 1,363	
	Clerk	2,393.50	\$ 2,892	
	Surveyor	168.00	\$ 203	\$ 4,458

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2022	2023-25 Charges	Agency Totals
1081-002	Gilliam County Surveyor	1.00	\$ 10	\$ 10
1082-003	Grant County Clerk	219.83	\$ 266	
	Surveyor	17.00	\$ 21	\$ 287
1083-002	Harney County	257.00	\$ 311	\$ 311
1084-003	Hood River County	687.00	\$ 830	
	Public Works, Surveyor	41.00	\$ 50	\$ 880
1085-002	Jackson County Assessor	281.70	\$ 340	\$ 340
1085-000	Jackson County Clerk	1,553.84	\$ 1,878	\$ 1,878
1087-000	Josephine County	1,535.00	\$ 1,855	\$ 1,855
1090-002	Lane County			
	Administration/BCC	204.00	\$ 247	
	Assessment and Taxation	936.00	\$ 1,131	
	Clerk	4,764.50	\$ 5,757	
	Counsel	23.00	\$ 28	
	District Attorney	3.00	\$ 4	
	Health Dept	3.00	\$ 4	
	Public Works	520.00	\$ 628	\$ 7,798
1091-003	Lincoln County			
	Clerk	813.25	\$ 983	
	Health & Human Services	4.00	\$ 5	
	Personnel	2.00	\$ 2	
	Planning & Development	14.00	\$ 17	
	Tax Office	119.00	\$ 144	\$ 1,151
1092-006	Linn County	2,504.00	\$ 3,026	\$ 3,026
1093-001	Malheur County	451.10	\$ 545	\$ 545
1096-006	Multnomah County	9,929.00	\$ 11,998	\$ 11,998
1097-001	Polk County	2,079.01	\$ 2,512	
	Assessor	2.64	\$ 3	
	Commissioners	2.00	\$ 2	
	Tax	54.00	\$ 65	\$ 2,582
1099-000	Tillamook County	694.00	\$ 839	\$ 839
1103-000	Wasco County	517.00	\$ 625	\$ 625
1106-004	Yamhill County Clerk	2,117.93	\$ 2,559	\$ 2,559
1882-001	City of Newberg	12.00	\$ 20	\$ 20
1249-000	City of Oregon City	49.00	\$ 59	\$ 59
1545-005	City of Portland Archives and Records	1,251.00	\$ 1,512	\$ 1,512
10531-000	City of Roseburg	277.00	\$ 335	\$ 335
9659-000	City of The Dalles (Police)	34.00	\$ 41	\$ 41
1786-001	City of Tigard	730.00	\$ 882	\$ 882
9663-000	City of Troutdale	263.00	\$ 318	\$ 318
3983-001	City of West Linn	12.00	\$ 20	\$ 20
9664-000	City of Woodburn	33.00	\$ 40	\$ 40
9665-000	Gleneden Sanitary District	2.00	\$ 10	\$ 10
9666-000	Hillsboro Clean Water Services	82.00	\$ 99	\$ 99

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2022	2023-25 Charges	Agency Totals
9667-000	Kernville-Gleneden-Lincoln Beach Water Dist.	4.00	\$ 10	\$ 10
1091-001	Lincoln County School District	306.00	\$ 370	\$ 370
2423-000	Metro	882.00	\$ 1,066	\$ 1,066
3216-000	Port of Portland	86.00	\$ 104	\$ 104
1212-003	Salem-Keizer School District			
	Human Resources	47.78	\$ 58	
	Testing & Evaluation	132.30	\$ 160	\$ 218
1076-001	South Coast ESD	139.00	\$ 168	\$ 168
2394-000	Springfield School District	260.00	\$ 314	\$ 314
1358-001	Tillamook Bay Community College	10.00	\$ 20	\$ 20
	Total	188,638.70	\$ 228,039	\$ 228,039

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@sos.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Archives Division – Records Center

The Archives Division's Records Center provides a central, secure, and properly managed storage and retrieval facility for inactive, non-permanent state records. The division began charging state agencies for use of the State Records Center during the 1995-97 biennium in response to growing demands on the General Fund. While the Records Center is operated by a central agency, the Archives Division determined that approximately 50 percent of the occupied space was that of primarily General Funded agencies. Therefore, the charge was developed to more equitably spread the funding burden across all fund types.

The Archives Division developed the 2023-25 projected budget for the Records Center allowing only for rent, utilities, office supplies, janitorial services, and 2.5 equivalent FTE that perform records maintenance tasks. Service will remain at its current level through the 2023-25 biennium. The charge of \$33.568 per cubic foot per biennium is based on the 2023-25 projected expenditures for the Records Center divided by the estimated occupancy rate (89,903 cubic feet). Users of this facility will be assessed based on the cubic feet of occupancy as of January 2022. *Reference SOS Archives Records Center in Appendix A.*

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2023-25 Charges	Agency Totals
10000	Department of Human Services	2	\$ 67	
	Children and Families	4,054	\$ 136,084	
	Adult and Family Services	39	\$ 1,309	
	Public Welfare Commission	20	\$ 671	
	Eastern Oregon Training Center	28	\$ 940	
	Fairview	2,115	\$ 70,996	
	Vocational Rehabilitation	1,229	\$ 41,255	
	Training, Investigations, & Safety	693	\$ 23,262	\$ 274,584
10700	Department of Administrative Services	391	\$ 13,125	
	Chief Financial Office	17	\$ 571	
	Chief Information Office	5	\$ 168	
	Chief Human Resource Services	21	\$ 705	
	Enterprise Goods & Services/Financial Business Syst	100	\$ 3,357	
	Enterprise Goods & Services/Statewide Fincl Srves	132	\$ 4,431	
	Exec Payroll	217	\$ 7,284	
	Board of Control	1	\$ 34	
	Civil Service Commission	155	\$ 5,203	
	Enterprise Human Resource Services	318	\$ 10,675	
	State Controller's Division	167	\$ 5,606	
	Operations & Facilities	9	\$ 302	\$ 51,461
10800	Mental Health Regulatory Agency			
	Board of Licensed Professional Counselors and Therapists	10	\$ 336	
	Board of Psychologist Examiners	25	\$ 839	\$ 1,175
11500	Employment Relations Board	147	\$ 4,934	\$ 4,934
11900	State Board of Tax Practitioners	41	\$ 1,376	\$ 1,376

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2023-25 Charges	Agency Totals
12100	Office of the Governor	638	\$ 21,416	\$ 21,416
12300	Oregon Business Development Department	1,062	\$ 35,649	\$ 35,649
13700	Department Of Justice	43	\$ 1,443	\$ 1,443
14200	Legislative Counsel Committee	1,215	\$ 40,785	\$ 40,785
15000	Department of Revenue	108	\$ 3,625	\$ 3,625
15500	Legislative Assembly	16	\$ 537	\$ 537
16500	Office of the Secretary of State	12	\$ 401	
	Archives Division	10	\$ 336	
	Audits Division	8	\$ 269	
	Corporation Division	456	\$ 15,307	
	Election Division	37	\$ 1,242	\$ 17,555
17000	Oregon State Treasury	159	\$ 5,337	\$ 5,337
17700	Oregon Lottery Commission	864	\$ 29,003	\$ 29,003
19900	Oregon Government Ethics Commission	59	\$ 1,980	\$ 1,980
24800	Oregon Military Department	312	\$ 10,473	\$ 10,473
25000	Oregon State Marine Board	1,495	\$ 50,184	\$ 50,184
25500	State Board of Parole and Post Prison Supervision	3,913	\$ 131,351	\$ 131,351
25700	Department of State Police			
	Fire Marshal	40	\$ 1,343	\$ 1,343
25900	Department of Public Safety Standards and Training	727	\$ 24,404	\$ 24,404
27400	Department of Veteran's Affairs	1,144	\$ 38,402	\$ 38,402
29100	Department of Corrections	5,026	\$ 168,712	
	Oregon State Penitentiary	689	\$ 23,128	\$ 191,840
33000	Department of Energy	1,000	\$ 33,568	\$ 33,568
34000	Department of Environmental Quality	2,332	\$ 78,280	
	Air Quality	314	\$ 10,540	
	Compliance & Enforcement	1	\$ 34	
	Solid Waste	1	\$ 34	
	Water Quality	66	\$ 2,215	
	Environmental Quality Commission	70	\$ 2,350	\$ 93,453
39900	Psychiatric Security Review Board	398	\$ 13,360	\$ 13,360
40400	Public Defense Services Commission	1,193	\$ 40,046	\$ 40,046
41500	Oregon Youth Authority			
	General	2,549	\$ 85,564	
	Eastern	202	\$ 6,781	
	Hillcrest	875	\$ 29,372	
	MacLaren	2,138	\$ 71,768	
	North Coast	138	\$ 4,632	
	Oak Creek	194	\$ 6,512	
	Ochoco	87	\$ 2,920	
	Rogue Valley	361	\$ 12,118	\$ 219,667
43500	SAIF Corporation	1,598	\$ 53,641	\$ 53,641

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2023-25 Charges	Agency Totals
44000	Department of Consumer and Business Services			
	Building Codes Division	196	\$ 6,579	
	Division of Financial Regulation	2,073	\$ 69,586	
	Ombudsman's Office for Injured Workers	16	\$ 537	
	Oregon Health Insurance Marketplace	15	\$ 504	
	Worker's Comp. Division	3,040	\$ 102,046	\$ 179,252
44300	Oregon Health Authority	257	\$ 8,627	
	Office of Oregon Plan Policy & Research	148	\$ 4,968	
	Public Employee Benefit Board	66	\$ 2,215	
	Public Health	499	\$ 16,750	
	Drinking Water Program	51	\$ 1,712	
	Environmental & Occupational Epidemiology	75	\$ 2,518	
	Environmental Health Assessment	27	\$ 906	
	Environmental Toxicology	15	\$ 504	
	Health Systems Division	31	\$ 1,041	
	Medical Marijuana	2,929	\$ 98,320	
	Oregon State Hospital	6,474	\$ 217,318	
	Vital Statistics	3,279	\$ 110,069	\$ 464,948
44300	Health Licensing Office	3	\$ 101	\$ 101
52500	Higher Education Coordinating Commission	110	\$ 3,692	
	Oregon University System-Chancellor's Office	150	\$ 5,035	
	Oregon Student Access & Completion	25	\$ 839	
	Chief Education Office	1	\$ 34	\$ 9,600
58100	Department of Education	277	\$ 9,298	
	Early Learning Division	65	\$ 2,182	\$ 11,480
58400	Teacher Standards and Practices Commission	326	\$ 10,943	\$ 10,943
59000	Oregon Health and Science University			
	Tuberculosis Hospital	172	\$ 5,774	\$ 5,774
60300	Department of Agriculture	543	\$ 18,227	\$ 18,227
62900	Oregon Department Of Forestry	1,086	\$ 36,455	\$ 36,455
63400	Oregon Department of Parks and Recreation	347	\$ 11,648	\$ 11,648
63500	Oregon Department of Fish and Wildlife	523	\$ 17,556	\$ 17,556
66000	Department of Land Conservation and Development	281	\$ 9,433	\$ 9,433
66200	Land Use Board of Appeals	30	\$ 1,007	\$ 1,007
69000	Water Resources Department	326	\$ 10,943	\$ 10,943
73000	Department of Transportation	11,881	\$ 398,819	
	Highway	313	\$ 10,507	
	Motor Vehicles	1,230	\$ 41,288	\$ 450,614

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2023-25 Charges	Agency Totals
81100	Oregon Board of Chiropractic Examiners	164	\$ 5,505	\$ 5,505
83300	Health Related Licensing Boards			
	Board of Examiners Speech Language Pathology & Audiology	11	\$ 369	
	Board of Naturopathic Medicine	31	\$ 1,041	
	Occupational Therapy Licensing Board	14	\$ 470	\$ 1,880
83400	Oregon Board of Dentistry	234	\$ 7,855	\$ 7,855
83900	Bureau of Labor and Industries	710	\$ 23,833	
	Apprenticeship & Training	3	\$ 101	
	APU & Forum	45	\$ 1,511	
	Fiscal Services	3	\$ 101	
	Wage & Hour Division	143	\$ 4,800	\$ 30,346
84500	Oregon Liquor Control Commission	48	\$ 1,611	\$ 1,611
84700	Oregon Medical Board	1,091	\$ 36,622	\$ 36,622
85100	Oregon State Board of Nursing	1,630	\$ 54,715	\$ 54,715
86000	Public Utility Commission	1,208	\$ 40,550	
	Board of Maritime Pilots	21	\$ 705	\$ 41,255
91400	Housing and Community Services Department	4,591	\$ 154,110	\$ 154,110
91900	Real Estate Agency	712	\$ 23,900	\$ 23,900
96600	State Board of Examiners for Engineering and Land Surveying	209	\$ 7,016	\$ 7,016
96700	State Board of Geologist Examiners	6	\$ 201	\$ 201
96800	Board of Massage Therapists	180	\$ 6,042	\$ 6,042
97300	State Landscape Contractors Board	194	\$ 6,512	\$ 6,512
97400	Appraiser Certification and Licensure Board	272	\$ 9,130	\$ 9,130
	Oregon Council on Developmental Disabilities	17	\$ 571	\$ 571
	Total	89,903	\$3,017,844	\$3,017,844

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@sos.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Archives Division - Archives and Records Management

The Archives Division was established in 1945 to house and provide access to the permanently valuable records of Oregon government and to authorize the disposition of public records from all of Oregon's governmental entities. The Archives Division serves as the state's information broker and information manager striving to make as much government information available to the public. In addition, the Division works with every state agency and local governments to help them manage information, regardless of its format, from creation until final disposition, helping to ensure the citizens of Oregon that their government is open and accountable.

Beginning with the 2021–23 biennium, management of the Oregon Administrative Rules is overseen by the Archives and Records Management program for state and local government assessment. The Publications Unit was funded through the sales of the printed annual compilation and subscriptions to the printed monthly Oregon Bulletin. As of 2018, the Oregon Bulletin is no longer printed, and subscriptions are no longer sold. The compilation is also no longer being printed and sold and is now available on-line, free of charge, and can be printed from the online database. The management of the website and its data contents is now overseen by the Archives and Records Management program staff and a separate Administrative Rules assessment is no longer calculable.

The Archives and Records Management Assessment is based on state agency and local government 2021-23 FTE which we determined to be the most equitable and efficient way to calculate costs. A minimum charge of \$300 will be assessed. Program service costs include those associated to physical and data storage; trainings that are either agency specific (related to retention schedules or a particular problem that the agency is having) or topically in which a number of agencies attend different sessions (i.e., public records law, basics of records management, etc.); inventorying and writing agency records retention schedules, evaluations of agency records programs, reviewing of agency policies, etc. The formula used to determine costs is determined by adding the current number of Archives Other Fund positions plus operating costs and dividing that by the total number of customer FTE to get a per FTE rate. *Reference SOS Archives & Records Mgmt. in Appendix A.*

Office of the Secretary of State Archives Division - Archives and Records Management		
Agency Number	Agency Name	2023-25 Charge
10000	Department of Human Services	\$ 3,688,007
10400	Office of Public Records Advocate	\$ 735
10700	Department of Administrative Services	\$ 354,640
10800	Mental Health Regulatory Agency	\$ 5,147
10900	Department of Aviation	\$ 4,628
11400	Office of Long Term Care Ombudsman	\$ 13,050
11500	Employment Relations Board	\$ 4,779
11900	State Board of Tax Practitioners	\$ 735
12000	Oregon Board of Accountancy	\$ 2,757
12100	Office of the Governor	\$ 25,303
12300	Oregon Business Development Department	\$ 57,501
12400	Board of Licensed Social Workers	\$ 2,573
13100	Oregon Advocacy Commission	\$ 1,470
13700	Department of Justice	\$ 537,831
14100	Department of State Lands	\$ 38,003

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Archives and Records Management		
14200	Legislative Counsel	\$ 20,954
14300	Legislative Policy and Research Committee	\$ 18,366
14400	Legislative Revenue Officer	\$ 2,573
14500	Legislative Fiscal Officer	\$ 9,925
15000	Department of Revenue	\$ 389,743
15500	Legislative Assembly	\$ 93,656
15600	Legislative Administration Committee	\$ 28,291
16500	Office of the Secretary of State	\$ 84,954
17000	Oregon State Treasury	\$ 73,654
17200	Oregon Facilities Authority	\$ 1,103
17500	Commission on Judicial Fitness and Disability	\$ 300
17700	Oregon Lottery Commission	\$ 155,131
19600	District Attorneys and Deputies	\$ 13,234
19800	Judicial Department	\$ 694,079
19900	Oregon Government Ethics Commission	\$ 3,308
21300	Oregon Criminal Justice Commission	\$ 8,087
24800	Oregon Military Department	\$ 161,491
25000	Oregon State Marine Board	\$ 14,521
25500	State Board of Parole and Post-Prison Supervision	\$ 9,925
26000	State Fire Marshal	\$ 43,404
25700	Department of State Police	\$ 494,093
25800	Emergency Mananagement	\$ 33,452
25900	Department of Public Safety Standards and Training	\$ 58,354
27400	Department of Veterans' Affairs	\$ 38,154
29100	Department of Corrections	\$ 1,723,591
33000	Department of Energy	\$ 33,452
34000	Department of Environmental Quality	\$ 296,657
35000	Columbia River Gorge Commission	\$ 3,308
39900	Psychiatric Security Review Board	\$ 4,411
40400	Public Defense Services Commission	\$ 38,496
41500	Oregon Youth Authority	\$ 357,191
42500	Commission on Indian Services	\$ 1,011
43500	SAIF	\$ 412,825
44000	Department of Consumer and Business Services	\$ 345,975
44300	Oregon Health Authority	\$ 1,734,233
45900	Public Employees Retirement System	\$ 155,102
47100	Employment Department	\$ 826,393
52500	Higher Education Coordinating Commission	\$ 52,700
54300	State Library of Oregon	\$ 14,510
58100	Department of Education	\$ 198,531
58400	Teacher Standards and Practices Commission	\$ 10,753
58500	Commission for the Blind	\$ 24,417
58800	Department of Early Learning and Care	\$ 78,363
59400	Western Oregon University	\$ 300
59500	Southern Oregon University	\$ 300

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Archives and Records Management		
Agency Number	Agency Name	2023-25 Charge
60300	Department of Agriculture	\$ 146,161
60400	Fine Fescue Commission	\$ 300
60500	Beef Council	\$ 300
60700	Tall Fescue Commission	\$ 300
	Oregon Invasive Species Council	\$ 300
61100	Raspberry/Blackberry Commission	\$ 300
61700	Dairy Products Commission	\$ 300
62300	Hazelnut Commission	\$ 300
62400	Alfalfa Seed Commission	\$ 300
64200	Mint Commission	\$ 300
64300	Hop Commission	\$ 300
64400	Sheep Commission	\$ 300
64500	Dungeness Crab Commission	\$ 300
64600	Salmon Commission	\$ 300
64700	Processed Vegetable Commission	\$ 300
65600	Trawl Commission	\$ 300
65700	Ryegrass Growers Seed Commission	\$ 300
65800	Potato Commission	\$ 300
66400	Clover Seed Commission	\$ 300
66800	Strawberry Commission	\$ 300
66900	Sweet Cherry Commission	\$ 300
67000	Blueberry Commission	\$ 300
67800	Wheat Commission	\$ 300
97200	Albacore Commission	\$ 300
62800	Oregon Forest Resources Institute	\$ 3,308
62900	Department of Forestry	\$ 369,841
63200	Department of Geology and Mineral Industries	\$ 12,745
63400	Parks and Recreation Department	\$ 219,488
63500	Department of Fish and Wildlife	\$ 429,908
66000	Department of Land Conservation and Development	\$ 24,391
66200	Land Use Board of Appeals	\$ 2,573
69000	Water Resources Department	\$ 72,349
69100	Oregon Watershed Enhancement Board	\$ 13,234
73000	Department of Transportation	\$ 1,720,849
73300	Travel Information Council	\$ 23,380
81100	Oregon Board of Chiropractic Examiners	\$ 1,875
83300	Health Related Licensing Board	\$ 8,051
83400	Oregon Board of Dentistry	\$ 2,941
83900	Bureau of Labor and Industries	\$ 46,870
84500	Oregon Liquor & Cannabis Commission	\$ 140,151
84700	Oregon Medical Board	\$ 15,440
85100	Board of Nursing	\$ 19,814
85500	Board of Pharmacy	\$ 8,087

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Archives and Records Management		
Agency Number	Agency Name	2023-25 Charge
86000	Public Utility Commission	\$ 49,811
86200	Oregon Racing Commission	\$ 3,819
91400	Housing and Community Services Department	\$ 120,517
91500	Construction Contractors Board	\$ 21,689
91900	Real Estate Agency	\$ 10,661
95100	Oregon Film and Video Office	\$ 1,470
95200	Oregon Utility Notification Center	\$ 735
96300	Oregon Board of Optometry	\$ 735
96400	State Board of Architect Examiners	\$ 1,518
96500	State Landscape Architect Board	\$ 300
96600	Board of Examiners for Engineering and Land Surveying	\$ 4,779
96700	State Board of Geologist Examiners	\$ 735
96800	Board of Massage Therapists	\$ 2,206
96900	Physical Therapists Licensing Board	\$ 1,323
97300	State Landscape Contractors Board	\$ 1,654
97400	Appraiser Certification and Licensure Board	\$ 2,389
97600	Oregon Tourism Commission aka Travel Oregon	\$ 16,542
97700	Oregon Wine Board	\$ 3,308
97800	Oregon Patient Safety Commission	\$ 4,044
Total		\$ 17,037,021

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@sos.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Archives Division – Compact Shelving

The Archives Division was established in 1945 to house and provide access to the permanently valuable records of Oregon government. Our stack areas, initially designed to accommodate 40,000 cubic feet of records, have reached capacity as more and more agencies transfer permanent records to the State Archives. The Archives Division asked for and received a special assessment from the 2013 Legislative Assembly which allows us to begin the transition from traditional shelving to compact shelving. When the building was designed more than 20 years ago, the architects and engineers anticipated that the building may one day reach capacity. Instead of requiring building expansion, they designed and constructed the floor loads in the current facility to accommodate denser storage achieved by using compact shelving. This assessment will allow us to transition out 50% of one floor at the Archives currently used for storage. This is the fourth of four planned phases. The rate for this special assessment is determined by dividing \$750,000 (the biennial cost of the compact shelving project) by the total number of agencies 2021–23 FTE to get a per FTE rate. *Reference SOS Archives Compact Shelving in Appendix A.*

Office of the Secretary of State Archives Division - Compact Shelving		
Agency Number	Agency	2023-25 Charge
10000	Department of Human Services	\$ 162,898
10400	Public Records Advocate	\$ 32
10700	Department of Administrative Services	\$ 15,664
10800	Mental Health Regulatory Agency	\$ 227
10900	Department of Aviation	\$ 204
11400	Long Term Care Ombudsman	\$ 576
11500	Employment Relations Board	\$ 211
11900	State Board of Tax Practitioners	\$ 32
12000	Board of Accountancy	\$ 122
12100	Office of the Governor	\$ 1,118
12300	Oregon Business Development Department	\$ 2,540
12400	Board of Licensed Social Workers	\$ 114
13100	Oregon Advocacy Commissions Office	\$ 65
13700	Department of Justice	\$ 23,756
14100	Department of State Lands	\$ 1,679
14200	Legislative Counsel Committee	\$ 926
14300	Legislative Policy and Research Office	\$ 811
14400	Legislative Revenue Officer	\$ 114
14500	Legislative Fiscal Office	\$ 438
15000	Department of Revenue	\$ 17,215
15500	Legislative Assembly	\$ 4,137
15600	Legislative Administration Committee	\$ 1,250
16500	Secretary of State	\$ 3,752
17000	Oregon State Treasury	\$ 3,253
17500	Commission on Judicial Fitness and Disability	\$ 8
17700	Oregon Lottery Commission	\$ 6,852

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Compact Shelving		
Agency Number	Agency	2023-25 Charge
19600	District Attorneys and their Deputies	\$ 585
19800	Judicial Department	\$ 30,657
19900	Oregon Government Ethics Commission	\$ 146
21300	Oregon Criminal Justice Commission	\$ 357
24800	Oregon Military Department	\$ 7,133
25000	Oregon State Marine Board	\$ 641
25500	State Board of Parole and Post-Prison Supervision	\$ 438
25700	Department of State Police	\$ 21,824
25800	Emergency Management	\$ 1,478
25900	Department of Public Safety Standards and Training	\$ 2,578
26000	State Fire Marshal	\$ 1,917
27400	Department of Veterans' Affairs	\$ 1,685
29100	Department of Corrections	\$ 76,131
33000	Department of Energy	\$ 1,478
34000	Department of Environmental Quality	\$ 13,101
39900	Psychiatric Security Review Board	\$ 195
40400	Public Defense Services Commission	\$ 1,700
41500	Oregon Youth Authority	\$ 15,777
42500	Commission on Indian Services	\$ 45
43500	SAIF Corporation	\$ 18,234
44000	Department of Consumer and Business Services	\$ 15,282
44300	Oregon Health Authority	\$ 76,601
45900	Public Employees Retirement System	\$ 6,851
47100	Employment Department	\$ 36,502
52500	Higher Education Coordinating Commission	\$ 2,328
54300	State Library of Oregon	\$ 641
58100	Department of Education	\$ 8,769
58400	Teacher Standards and Practices Commission	\$ 475
58500	Commission for the Blind	\$ 1,078
58800	Department of Early Learning and Care	\$ 3,461
60300	Department of Agriculture	\$ 6,456
62900	Department of Forestry	\$ 16,336
63200	Department of Geology and Mineral Industries	\$ 563
63400	Parks and Recreation Department	\$ 9,695
63500	Department of Fish and Wildlife	\$ 18,989
66000	Department of Land Conservation and Development	\$ 1,077
66200	Land Use Board of Appeals	\$ 114
69000	Water Resources Department	\$ 3,196
69100	Oregon Watershed Enhancement Board	\$ 585
73000	Department of Transportation	\$ 76,010
73300	Travel Information Council	\$ 1,033

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Compact Shelving		
Agency Number	Agency	2023-25 Charge
81100	Oregon Board of Chiropractic Examiners	\$ 83
83300	Health Related Licensing Board	\$ 356
83400	Oregon Board of Dentistry	\$ 130
83900	Bureau of Labor and Industries	\$ 2,070
84500	Oregon Liquor & Cannabis Commission	\$ 6,190
84700	Oregon Medical Board	\$ 682
85100	Board of Nursing	\$ 875
85500	Board of Pharmacy	\$ 357
86000	Public Utility Commission	\$ 2,200
86200	Oregon Racing Commission	\$ 169
91400	Housing and Community Services Department	\$ 5,323
91500	Construction Contractors Board	\$ 958
91900	Real Estate Agency	\$ 471
	Total	\$ 750,000

Contact for more information: Michael Hickam at (503) 986-2238 or michael.hickam@sos.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

Audits Division

Most of the Audits Division's audit costs are biennially allocated to state agencies based on an agency's pro rata share of four risk factors: expenditures, full-time equivalent positions, revenues, and cash. The Audits Division bills trust fund agencies and agencies with constitutionally dedicated funds directly for audit costs based on time spent in the agencies. For the 2023-25 biennial allocated audit costs, risk factors were based on audited financial information contained in the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021. To comply with Federal Uniform Guidance, 2 CFR Part 200.425, the billings for agencies receiving federal funds include a breakdown of amounts allowed to be paid for with federal funds. All other charges must be paid with other appropriations (Other Fund, General Fund, or Lottery Funds). *Reference SOS Audits in Appendix A.*

Office of the Secretary of State Audits Division			
	Agency Number	Agency Name	2023-25 Charge
	10000	Department of Human Services	\$ 8,564,891
	10700	Department of Administrative Services	\$ 905,356
	10800	Mental Health Regulatory Agency	\$ 3,725
	10900	Department of Aviation	\$ 10,617
	11400	Office of Long Term Care Ombudsman	\$ 13,480
	11500	Employment Relations Board	\$ 6,538
	11900	State Board of Tax Practitioners	\$ 1,271
	12000	Oregon Board of Accountancy	\$ 3,661
	12100	Office of the Governor	\$ 30,172
	12300	Oregon Business Development Department	\$ 210,583
	12400	Board of Licensed Social Workers	\$ 2,893
	13100	Oregon Advocacy Commission	\$ 1,134
	13700	Department of Justice	\$ 784,222
*	14100	Department of State Lands	\$ 102,600
	14200	Legislative Counsel Committee	\$ 25,850
	14300	Legislative Policy and Research Office	\$ 19,176
	14400	Legislative Revenue Office	\$ 3,625
	14500	Legislative Fiscal Office	\$ 12,799
	15000	Department of Revenue	\$ 1,389,648
	15500	Legislative Assembly	\$ 111,104
	15600	Legislative Administration Committee	\$ 67,162
	17000	Oregon State Treasury	\$ 1,546,520
	17200	Oregon Facilities Authority	\$ 173
	17500	Commission on Judicial Fitness and Disability	\$ 255
*	17700	Oregon Lottery Commission	\$ 553,473
	19600	District Attorneys and their Deputies	\$ 17,797
	19800	Judicial Department	\$ 926,608
	19900	Oregon Government Ethics Commission	\$ 4,286
	21300	Oregon Criminal Justice Commission	\$ 39,625
	24800	Military Department	\$ 243,095
	25000	Oregon State Marine Board	\$ 25,795
	25500	State Board of Parole and Post-Prison Supervision	\$ 11,697
	25700	Department of State Police	\$ 683,848
	25800	Oregon Department of Emergency Management	\$ 75,265
	25900	Department of Public Safety Standards and Training	\$ 72,652
*	27400	Department of Veterans' Affairs	\$ 223,518
	29100	Department of Corrections	\$ 2,387,460

2023-25 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Audits Division			
	Agency Number	Agency Name	2023-25 Charge
	33000	Department of Energy	\$ 39,616
*		Oregon Energy Loan Program (SELP)	\$ 140,497
	34000	Department of Environmental Quality	\$ 379,495
	35000	Columbia River Gorge Commission	\$ 380
	39900	Psychiatric Security Review Board	\$ 4,985
	40400	Public Defense Services Commission	\$ 154,636
	41500	Oregon Youth Authority	\$ 479,920
	42500	Commission on Indian Services	\$ 878
*	43500	SAIF Corporation	\$ 13,802
	44000	Department of Consumer and Business Services	\$ 749,694
	44300	Oregon Health Authority	\$ 10,607,391
*	45900	Public Employees Retirement System	\$ 1,108,515
	47100	Employment Department	\$ 962,101
	52500	Higher Education Coordinating Commission	\$ 748,168
	54300	State Library of Oregon	\$ 19,608
	58100	Department of Education	\$ 1,814,490
	58400	Teacher Standards and Practices Commission	\$ 12,472
	58500	Commission for the Blind	\$ 32,136
	60300	Department of Agriculture	\$ 193,618
	62800	Oregon Forest Resources Institute	\$ 1,813
	62900	Department of Forestry	\$ 495,320
	63200	Department of Geology and Mineral Industries	\$ 12,626
	63400	Parks and Recreation Department	\$ 310,663
	63500	Department of Fish and Wildlife	\$ 530,670
	66000	Department of Land Conservation and Development	\$ 31,559
	66200	Land Use Board of Appeals	\$ 2,904
	69000	Water Resources Department	\$ 82,939
	69100	Oregon Watershed Enhancement Board	\$ 44,934
*	73000	Department of Transportation	\$ 1,702,994
	81100	State Board of Chiropractic Examiners	\$ 2,438
	83300	Health Related Licensing Boards	\$ 10,787
	83400	Board of Dentistry	\$ 4,069
	83900	Bureau of Labor and Industries	\$ 50,212
	84500	Oregon Liquor Control Commission	\$ 558,558
	84700	Board of Medical Examiners	\$ 19,590
	85100	Board of Nursing	\$ 26,574
	85500	Board of Pharmacy	\$ 10,949
	86000	Public Utility Commission	\$ 83,177
	86200	Oregon Racing Commission	\$ 4,912
	91400	Housing and Community Services Department	\$ 410,436
	91500	Construction Contractors Board	\$ 27,850
	91900	Real Estate Agency	\$ 14,244
		Total	\$ 40,985,194
* Direct Bill Agency - Estimated Costs for the 2023-25 Biennium			

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@sos.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

OREGON STATE TREASURY

Banking Services

Agencies should use the following estimates when projecting their 2023-25 Banking Services costs. Note that the fees listed below do not include fees charged directly to agencies by our banking partners for services such as Lockbox, Onsite Electronic Deposit (OED), and Merchant Card acceptance. Agencies should confirm that they have adequately accounted for these costs to the extent they apply.

Originated International ACH Transaction and Check Copy fees currently are not being charged to agencies. Treasury may decide to charge those fees at a later date.

Note that Banking Services costs are subject to change as a result of any changes to Treasury's costs, including as a result of a variety of in-progress cash management projects and vendor transition efforts. As project implementations and charge methodology review continues, Treasury will work with DAS, the Legislative Fiscal Office, and stakeholders with regard to any need for ongoing changes including the impact of any such changes to agency budgets.

Account Statements	
Monthly account statement (AGY/TRS accounts only)	\$ 11.00
Account Transfers	
Per account to account transfer	\$ 0.05
Per manual account to account transfer	\$ 0.50
Automated Clearing House (ACH)	
Per incoming ACH transaction	\$ 0.10
Per originated domestic ACH transaction	\$ 0.05
Per originated international ACH transaction	\$ 2.50
Returned ACH item	\$ 2.00
ACH reversal	\$ 20.00
Checks/Warrants	
Per check/warrant	
Standard processing	\$ 0.12
Image CD (receive images of redeemed checks on CD)	\$ 0.15
Image Web (access redeemed check images via Internet)	\$ 0.15
Check copy	\$ 1.50
Returned check	\$ 5.00
Forgery collection item	\$ 20.00
Stop Payment Request	\$ 10.00
Foreign Draft Order	\$ 10.00

2023-25 PRICE LIST OF GOODS AND SERVICES

Deposits	
Per deposit (based on average number of items)	
1-10 Items	\$ 1.00
11-20 Items	\$ 2.00
21-30 Items	\$ 3.00
31-40 Items	\$ 4.00
41-50 Items	\$ 5.00
51-75 Items	\$ 8.00
76-100 Items	\$ 10.00
101-125 Items	\$ 12.00
126-150 Items	\$ 15.00
151-175 Items	\$ 17.00
176 Items and up	\$ 20.00
Interfund Loans	
Interfund loan set-up fee	\$ 1,000.00
Overdrafts	
Overdraft (per occurrence)	\$ 30.00
Negative balance penalty rate (see Treasury Policy 02.18.12)	
Wire Transfers	
Per incoming wire	\$ 10.00
Per outgoing domestic wire	\$ 10.00
Per outgoing international foreign currency-denominated wire	\$ 15.00
Per outgoing international US dollar-denominated wire	\$ 25.00

2023-25 PRICE LIST OF GOODS AND SERVICES

Debt Management Services

The table below provides the projected cost for centralized debt management services. These costs are subject to change as a result of changes in Oregon State Treasury's costs and may be reduced by fees collected for debt management services, in accordance with ORS 286A.014. In the past, Oregon State Treasury has worked with the Legislative Fiscal Office to adjust budgeted debt management costs to agencies according to the most up to date state outstanding debt percentages, and it is expected this process will be repeated for 2023-25. *Reference Treasury General Obligation Bonds, Treasury Article XI-F Bonds, Treasury Article XI-Q Bonds, Treasury Revenue Bonds, Treasury Lottery Revenue Bonds, and Treasury COP in Appendix A.*

Oregon State Treasury Debt Management Services			
Agency Number	Agency Name	% of Outstanding Debt @ 6-30-2021	2023-25 Charge
General Obligation Bonds (Excluding XI-F(1) and XI-Q):			
10700	Dept of Administrative Services	19.76%	\$ 958,826
12300	Business Oregon	3.22%	\$ 156,022
27400	Oregon Department of Veterans' Affairs	2.94%	\$ 142,739
33000	Oregon Department of Energy	0.96%	\$ 46,396
34000	Department of Environmental Quality	0.21%	\$ 10,167
58100	Department of Education	2.32%	\$ 112,727
73000	Department of Transportation	0.24%	\$ 11,770
91400	Housing & Community Services Department	0.24%	\$ 11,714
	Subtotal	29.89%	\$ 1,450,361
Article XI-F Bonds:			
HECC	Higher Education XI-F (Buildings) "Institutional Paid Debt"		
52500	Oregon Health Sciences University	0.22%	\$ 10,902
52500	Eastern Oregon University	0.11%	\$ 5,508
52500	Oregon Institute of Technology	0.34%	\$ 16,395
52500	Oregon State University	2.42%	\$ 117,669
52500	Portland State University	1.38%	\$ 66,996
52500	Southern Oregon University	0.34%	\$ 16,519
52500	University of Oregon	3.94%	\$ 191,283
52500	Western Oregon University	0.39%	\$ 19,147
	Subtotal	9.16%	\$ 444,419

2023-25 PRICE LIST OF GOODS AND SERVICES

Oregon State Treasury Debt Management Services			
Agency Number	Agency Name	% of Outstanding Debt @ 6-30-2021	2023-25 Charge
Article XI-Q Bonds:			
10000	Department of Human Services	0.44%	\$ 21,239
10700	Dept of Administrative Services	0.86%	\$ 41,938
12300	Business Oregon	0.15%	\$ 7,501
13700	Department of Justice	0.08%	\$ 3,724
15000	Department of Revenue	0.07%	\$ 3,436
15600	Legislative Administration Committee	1.18%	\$ 57,271
19800	Oregon Judicial Department	1.36%	\$ 66,163
24800	Military Dept	0.44%	\$ 21,234
25900	Dept of Public Safety Stnds & Training	0.32%	\$ 15,433
27400	Oregon Department of Veterans' Affairs	0.02%	\$ 829
29100	Department of Corrections	2.74%	\$ 132,815
34000	Department of Environmental Quality	0.06%	\$ 2,778
41500	Oregon Youth Authority	0.51%	\$ 24,682
44300	Oregon Health Authority	2.83%	\$ 137,442
52500	HECC "State Paid Debt"	5.05%	\$ 245,258
52500	HECC "State Paid Debt" OSU	0.03%	\$ 1,566
52500	HECC "Institutional Paid Debt" PSU	0.12%	\$ 5,679
58100	Department of Education	0.03%	\$ 1,317
62900	Department of Forestry	0.05%	\$ 2,574
63500	Oregon Dept of Fish And Wildlife	0.17%	\$ 8,322
73000	Department of Transportation	0.87%	\$ 42,401
91400	Housing & Community Services Department	3.10%	\$ 150,629
	Subtotal	20.49%	\$ 994,231
Revenue Bonds:			
12300	Oregon Business Development Dept. (Business Oregon) - Economic Development - Bond Bank	0.51%	\$ 24,632
73000	Dept of Transportation - Highway User Tax	21.62%	\$ 1,049,429
91400	Dept of Housing and Community Dev. - Single & Multi-Family Housing Programs	8.30%	\$ 402,852
	Subtotal	30.43%	\$ 1,476,913

2023-25 PRICE LIST OF GOODS AND SERVICES

Oregon State Treasury Debt Management Services			
Agency Number	Agency Name	% of Outstanding Debt @ 6-30-2021	2023-25 Charge
Lottery Revenue Bonds:			
10700	Dept of Administrative Services	0.93%	\$ 44,999
12300	Business Oregon	0.89%	\$ 43,312
33000	Oregon Department of Energy	0.04%	\$ 1,818
52500	Lottery Bonds - HECC - "State Paid Debt"	1.68%	\$ 81,664
62900	Department of Forestry	0.08%	\$ 3,681
63400	Parks and Recreation Department	0.13%	\$ 6,199
69000	Water Resources Department	0.45%	\$ 21,682
73000	Department of Transportation	4.47%	\$ 217,049
91400	Housing & Community Services Department	0.52%	\$ 25,453
	Subtotal	9.19%	\$ 445,857
Certificates of Participation:			
29100	Department of Corrections	0.00%	\$ 69
62900	Department of Forestry	0.83%	\$ 40,201
73000	Department of Transportation	0.02%	\$ 842
	Subtotal	0.85%	\$ 41,112
	Total	100.00%	\$ 4,852,893

Contact for more information: Matt Smith at 503-378-3562 or Matthew.Smith@ost.state.or.us.

2023-25 PRICE LIST OF GOODS AND SERVICES

OREGON STATE POLICE

Capitol Mall Security Services

This charge covers the cost of the Oregon State Police providing security services to most of the state office buildings on the Capitol Mall and buildings located on Airport Road in Salem. It also covers patrolling and responding to security issues on the common grounds, parks and parking lots on the Capitol Mall. These charges are based on occupied rentable square footage of each agency in the buildings that receive the security services. *Reference OSP, Capitol Mall Security Services in Appendix A.*

Federal Funds should not be used to pay for this assessment as the Federal Government will not participate in funding central government functions.

Oregon State Police		
Agency Number	Agency Name	2023-25 Charge
10000	Human Services, Department of	\$ 870,882
10700	Administrative Services, Department of	\$ 710,161
12100	Governor, Office of	\$ 34,135
12300	Oregon Business Development Department	\$ 75,738
13700	Justice, Department of	\$ 228,333
14100	State Lands, Department of	\$ 74,297
15000	Revenue, Department of	\$ 471,308
16500	Secretary of State	\$ 264,513
19800	Judicial Department	\$ 241,777
21300	Criminal Justice Commission	\$ 19,551
27400	Veteran's Affairs, Department of	\$ 114,655
33000	Energy, Department of	\$ 87,442
34000	Environmental Quality, Dept. – DEQ	\$ 908
44000	Consumer & Business Services, Dept. of	\$ 354,469
44300	Oregon Health Authority	\$ 191,037
45900	Public Employees Retirement System	\$ 15,222
47100	Employment Dept.	\$ 313,142
54300	State Library	\$ 61,053
58100	Department of Education	\$ 308,458
58800	Department of Early Learning and Care	\$ 76,843
60300	Agriculture, Department of	\$ 162,884
63400	Parks & Recreation, Department of	\$ 96,240
66000	Land Conservation & Dev, Department of	\$ 49,546
66200	Land Use Board of Appeals	\$ 7,180
69000	Water Resources Dept.	\$ 104,642
69100	Watershed Enhancement Board	\$ 13,067
73000	Transportation, Department of	\$ 439,736
91400	Housing & Community Services	\$ 160,906
	Total	\$ 5,548,125

Contact for more information: Kristin Nopp at 503-302-3198 or Kristin.Nopp@osp.oregon.gov.

2023-25 PRICE LIST OF GOODS AND SERVICES

OREGON CORRECTIONS ENTERPRISES

Oregon's constitution requires all eligible adults in custody (AICs) housed in Oregon Department of Corrections facilities to participate in meaningful work and training activities. The Legislature in 1999 created Oregon Corrections Enterprises (OCE) to help carry out this mandate. Oregon Corrections Enterprises' programs engage AICs in meaningful work opportunities and provide a foundation to lead successful lives upon release.

Oregon Corrections Enterprises operates several programs across the state, teaching AICs both work and soft skills. OCE offers the products and services produced in these programs to government agencies and private sector customers. Pricing varies depending on volume, services requested, and location.

Laundry Services

Laundries are located in Salem, Ontario, Pendleton, Madras, and Umatilla with statewide pickup and delivery available. Each of these modern facilities process thousands of pounds of laundry every day for governmental agencies and hospitals around the state. The laundries also provide additional services such as industrial bag washing and custom folding and packaging.

Garment Manufacturing and Embroidery

Garment Factory: Located in Pendleton, the Garment Factory was originally established to clothe Oregon's AICs. The Garment Factory now produces clothing products for customers throughout the United States and internationally. The factory works hand-in-hand with the Embroidery Shop to produce custom screen-printed and embroidered clothing, hats, and bags. A second facility located in Wilsonville produces OCE's line of neonatal intensive care unit clothing for hospitals, as well as accessory items, such as mesh shower bags, for government agencies.

Embroidery: Custom embroidery services include shoulder patches, rockers, nametags, badges, blank and embroidered hats and shirts, pouches, and utility belts. In partnership with our Upholstery Shop in Umatilla, custom embroidery is also available on OCE Soft Line seating products.

Data and Fulfillment Services

The OCE Data & Fulfillment Services Group, located in Salem, offers printing, mail/distribution, and fulfillment services.

Fulfillment Center: The Fulfillment Center provides a variety of mailing, storage, sorting, collation, kit assembly, and packaging services. Daily pickup and delivery is offered in the Salem area. Fulfillment Center services include:

Inkjet printing for labels and envelopes	Address correction
Assembly of packets and kits of packets containing brochures, catalogs, quarterlies, applications, promotional items, etc.	Envelope preparation, insertion, presorting, sealing, and metering Data management and grading of surveys
Bar Coding and Zip+4	Brochures
Secure storage and tracking of client materials	Local area pickup and delivery
Quick turnaround for large and small projects	

2023-25 PRICE LIST OF GOODS AND SERVICES

Printing: The OCE Print Shop provides printing and design services focusing on customer satisfaction. Customers can expect consistent on-time delivery and competitive prices. OCE provides clients with assistance from project concept to finished product. Services include:

Typesetting and Design/ Web Development	Forms & Manuals
Letterheads	Envelopes
Business Cards	Brochures
Multi-part Carbonless Forms	Copy Services
Multiple Binding Options	Graphic Design

Document Scanning

The OCE Scanning Group in Wilsonville provides a wide range of scanning options, including large format documents, maps, and blueprints. Digital files are created in a variety of formats for electronic storage and retrieval. Shredding and disposal of original documents is also available.

Telecommunications

The OCE Telecommunication units are currently located in Salem, Wilsonville, Pendleton, Madras, and Ontario. These telecommunication centers offer skilled inbound/outbound contact telephone services, a low-cost, high-quality resource for the customer service, market research, and telemarketing needs for Oregon state agencies and various private sector partners. The telecommunication centers offer predictive dialing, automatic call distribution, and remote call monitoring equipment to allow OCE to handle calls in the most secure and efficient manner possible. Staff monitors and records both incoming and outgoing calls.

Campaigns Customized to Your Business	100% Auto Dialing
Digital Call Recording and Digital Archiving	Customized Reporting
Industry Leading Call Center Software	

Public: The Salem and Wilsonville sites currently provide inbound call services for state agencies, handling thousands of calls to help state agencies meet the needs of the public they serve. Trained AIC telephone agents answer general information calls from citizens about state services, referrals, statute interpretations, and various licensing and application requirements.

Private: The Madras, Salem, Ontario, and Pendleton contact centers currently serve the needs of several private sector companies with inbound and outbound information retrieval and referral services, customer care, and business-to-business marketing services. The OCE contact centers offer the latest advanced contact center technology and have a capacity of over 600 agent seats.

2023-25 PRICE LIST OF GOODS AND SERVICES

Signage

Opened in 1997 in Ontario, the OCE Sign Shop provides signage for a wide variety of customers including city, county, state, and federal governmental agencies throughout Oregon. In addition to standard traffic signs, OCE can also produce custom signs with customers' own designs, logos, and messages. OCE offers computerized design assistance to meet customers' signage needs. Products include:

Reflective Aluminum and Wooden Traffic Signs	Street and Parking Lot Signs
Routed Wood and Plastic Signs	ADA Signage
Desk Plates	Door Signs
Name Tags	Appreciation and Award Plaques

Metal and Wood Products

OCE has fully equipped wood and metal fabrication facilities located in Salem and Umatilla. These shops produce a large variety of custom-made products. OCE provides products such as fire rings, picnic tables, barbecues, signage, and outdoor furniture to Oregon's parks. OCE also provides fleet equipment such as dump beds, sanders, and deicers to public entities. Installation and refurbishing services are available for fleet equipment. Other products made by these programs includes gates, bike racks, lockers, institutional furniture, office furniture, tables, portable greeting centers, and custom work.

Furniture and Cabinetry

The OCE Furnishing Groups, located in Salem and Umatilla, specialize in manufacturing high quality office furniture, cabinetry, dorm furnishings, and lounge/reception furnishings. For more than fifty years, OCE has sold durable furnishings to many local, state, and federal government agencies. The Furnishings Groups take pride in developing strong customer relationships by providing quality and value in every product.

Office Furniture: Items include desks, chairs, workstations, height adjustable tables and workstations, credenzas, conference tables, file storage units, and keyboard trays to name only a few. OCE uses high quality solid wood lumber or wood veneers in a variety of stains, and laminate choices that meet or exceed the quality rating standards of ANSI and BHMA.

Dormitory Furnishings: From beds, to wardrobes, to study desks, and more, OCE has a wide range of items to outfit any dormitory room or living area. High standards and quality materials go into every piece of furniture.

Lounge Furniture: OCE custom manufactures a number of upholstered guest and reception chairs, two- and three-seat couches, and one-seat lounge chairs in a choice of fabrics and options. Matching study tables, end tables, and coffee tables round out any reception area or lounge to provide the look and feel customers want.

Contact for more information: Inside Sales Unit at 800-776-7712 or 503-428-5500 or <http://oce.oregon.gov/>.

2023-25 PRICE LIST OF GOODS AND SERVICES

DEPARTMENT OF JUSTICE

Attorney General's Office - Legal Services Charge

Pursuant to ORS 180.160: "Subject to rules prescribed by the Attorney General, in rendering assistance to the respective officers, departments, boards and commissions of state government, and other public bodies, the Department of Justice may charge such officers, agencies and public bodies (including, when appropriate, the Department of Justice itself) separately for the cost of such assistance, said cost including, but not limited to salaries of assistants and administrative and clerical salaries, investigative services, and capital outlay; and shall also charge such officers, departments, boards, commissions or public bodies for other costs incurred and disbursements made pursuant to request or authorization in connection with such assistance, and not paid directly out of moneys appropriated or otherwise available for expenditure by such officers, agencies or public bodies."

Department of Justice Attorney General's Office			
Service	2019-21 hourly rate	2021-23 hourly rate	2023-25 hourly rate
Assistant Attorney General	\$214	\$242	\$293
Investigator	\$126	\$134	\$144
Paralegal	\$98	\$110	\$121
Law Clerk	\$55	\$60	\$65
Legal Secretary/Clerical	\$49	\$52	\$56

Contact for more information: William O'Donnell at 503-373-1535 or William.J.Odonnell@doj.state.or.us.

2023-25 PRICE LIST OF GOODS AND SERVICES

EMPLOYMENT DEPARTMENT

Office of Administrative Hearings

Under ORS 183.655, the chief administrative law judge for the Office of Administrative Hearings (OAH) shall establish a schedule of fees for services rendered by administrative law judges assigned from the office. The fee charged shall be in an amount calculated to recover the cost of providing the administrative law judge, the cost of conducting the hearing, and all associated administrative costs.

The OAH has established a methodology to create hourly rates for agencies that require hearing detail. Those agencies transitioned from actual cost billing to hourly rate billing, beginning July 1, 2021.

The rates established for the OAH are based on the 2021-23 Legislatively Adopted Budget for service and supplies costs, inflated consistent with historical rates used by DAS, and include projections for 2023-25 personal services costs. Rates are established for work performed by three classifications of administrative law judges employed by the OAH as well as a rate for work performed by OAH support staff. All rates include associated administrative costs from the OAH, and shared administrative costs allocated from the Employment Department. Additional charges for agency specific training, travel, transcription, and translation costs will be directly billed to the agency at actual cost.

Paid Family Medical Leave Insurance (PFMLI) will be included on the OAH Price List for the first time, beginning with the 2023-25 biennium. Because the OAH does not have historical information to draw from for this new program, the methodology for establishing the amount in the 2023-25 Price List is different for PFMLI than described above. The OAH costs for personal services and services and supplies were projected during budget development for PFMLI. The OAH used these projections and added the same allocation of associated administrative costs for the OAH and the Employment Department to develop the 2023-25 Price List amount for 47100 - PFMLI.

The rates below have been developed consistent with the OAH's statutory duty to charge fees sufficient to cover the cost of providing the administrative law judge, the cost of conducting the hearing, and associated administrative costs. The OAH is aware of the impact of its rates on agencies and makes every effort to keep costs as low as possible consistent with the need to provide high-quality services.

Office of Administrative Hearings	
Service	2023-25 hourly rate
Administrative Law Judge 3	\$244
Administrative Law Judge 2	\$202
Administrative Law Judge 1	\$175
Support Staff	\$110

2023-25 PRICE LIST OF GOODS AND SERVICES

Agencies not requiring hearing detail will continue to be billed for actual charges. Estimates of 2023-25 charges are provided below for agencies remaining on actual billing. These charges are estimates; actual charges may be different.

Office of Administrative Hearings		
Agency Number	Agency Name	2023-25 Charge
10000	Department of Human Services	\$2,734,000
13700	Division of Child Support Services - DOJ	\$3,909,000
44300	Oregon Health Authority	\$3,096,000
47100	Oregon Employment Department - UI	\$5,385,000
47100	Oregon Employment Department - PFMLI	\$5,249,000
73000	OR Department of Transportation - DMV	\$5,822,000
Total		\$ 26,195,000

Since June of 2018, the OAH has not included a separate charge for working capital as part agency billings. However, increased costs, primarily due to personal services, requires the OAH to add an additional 4% to agency billings in the 2023-25 biennium in order to maintain sufficient operating capital. This charge is embedded in the hourly rates and is included in the estimates above for agencies that are billed for actual costs.

***Statute authorizes the OAH to provide services to certain entities that are not state agencies. The estimated 2023-25 costs associated with those services are not included in the Price List total.**

Contact for more information: Mike Smith at 503-949-3479 or Mike.T.Smith@employ.oregon.gov.

OREGON HEALTH AUTHORITY – PUBLIC EMPLOYEES’ BENEFIT BOARD

Employee Assistance Program

Agencies participating in the statewide Employee Assistance Program (EAP) offered through the Public Employees’ Benefit Board should use the following *estimates* when projecting costs for 2023-25. These amounts are subject to change based on the final negotiated contract.

For July 1, 2023, through June 30, 2025, budget \$14.64 per FTE per year for the three-visit model or \$18.12 per FTE per year for the five-visit model.

Costs may increase July 1, 2023, due to new program offerings. Expenditures for EAP are budgeted under professional services.

Contact for more information: Ali Hassoun at 503-378-2798 or Ali.H.Hassoun@dhsosha.state.or.us.

2023-25 PRICE LIST OF GOODS AND SERVICES

Appendices

2023-25 PRICE LIST OF GOODS AND SERVICES

APPENDIX A – STATE GOVERNMENT SERVICE CHARGES

AGCY #	Chief Operating Office (COO)	Chief Financial Office (CFO)	CFO Capitol Planning Comm.	Enterprise Info. Svcs. (EIS)	EIS M365	Data Center Services (DCS)	Chief Human Resources Office (CHRO)	CHRO Client Agency HR Mgmt. Svcs.	Enterprise Asset Management (EAM)		
									EAM Admin. & Real Estate Services	EAM Surplus Property Base	EAM Surplus Personal Property Transactions
10000	2,273,068	4,321,413	30,600	22,119,971	16,235,904	19,218,167	11,376,051	-	756,237	97,418	319,432
10400	452	2,500	-	2,500	16,974	3,831	2,268	5,792	140	19	-
10700	218,579	715,824	2,943	3,668,715	1,268,180	1,848,025	1,093,928	2,793,968	90,390	9,365	127,589
10800	3,172	5,000	-	5,000	16,981	26,819	15,875	40,546	983	136	824
10900	2,853	5,000	-	5,000	21,785	24,118	14,276	-	7,258	122	9,610
11400	8,043	10,724	108	54,823	45,573	68,004	40,255	102,813	2,486	345	824
11500	2,945	5,000	-	5,000	17,540	24,903	14,741	37,650	917	126	5,675
11900	453	2,500	-	2,500	3,923	3,831	2,268	5,792	142	19	-
12000	1,699	5,000	-	5,000	10,411	14,367	8,504	21,721	528	73	7,963
12100	15,595	21,476	210	109,806	112,131	131,851	78,048	199,342	4,848	668	2,380
12300	35,440	238,607	477	1,223,970	222,570	299,639	177,369	-	18,899	1,519	458
12400	1,586	5,000	-	5,000	10,893	13,409	7,938	20,273	490	68	-
13100	906	5,000	-	5,000	4,566	7,662	4,536	11,585	280	39	-
13700	331,487	466,902	4,462	2,387,434	1,978,355	2,802,631	1,658,996	-	103,488	14,207	-
14100	23,423	34,362	315	175,734	162,586	198,036	117,226	-	74,057	1,004	5,492
14200	12,915	17,444	174	89,184	-	109,190	64,634	-	4,001	553	-
14300	11,320	14,974	152	76,542	-	95,704	56,651	-	3,493	485	-
14400	1,586	5,000	-	5,000	-	13,409	7,938	-	495	68	-
14500	6,117	5,000	82	5,000	-	51,721	30,616	-	1,909	262	-
15000	240,214	325,408	3,234	1,663,661	1,432,252	2,030,947	1,202,204	-	74,457	10,295	46,588
15500	57,724	75,250	777	384,653	-	488,040	288,891	-	17,770	2,474	-
15600	17,437	29,202	235	149,420	-	147,425	87,267	-	5,637	747	74,504
16500	52,356	72,312	705	369,732	309,955	442,659	262,029	-	16,286	2,244	9,427
17000	45,396	66,104	611	338,056	-	383,811	227,194	-	14,262	1,946	19,862
17500	113	2,500	-	2,500	-	958	567	-	36	5	-
19600	8,157	11,182	110	57,179	-	68,962	40,821	-	2,534	350	-
19800	427,789	585,086	5,759	2,991,393	-	3,616,841	2,140,962	-	132,829	18,334	34,414
19900	2,039	5,000	-	5,000	12,093	17,240	10,205	-	632	87	641
21300	4,985	5,000	67	5,000	31,155	42,143	24,946	-	2,023	214	1,647
24800	99,533	142,855	1,340	730,525	600,681	841,527	498,135	-	35,039	4,266	21,234
25000	8,950	14,437	120	73,856	61,829	75,667	44,790	114,398	2,871	384	12,356
25500	6,117	5,000	82	5,000	34,039	51,721	30,616	-	1,898	262	-
25700	304,529	429,427	4,100	2,195,821	125,264	2,574,712	1,524,081	-	95,093	13,051	63,337
25800	20,618	150,464	278	771,871	70,802	174,320	103,188	263,549	11,478	884	-
25900	35,966	50,062	484	255,970	276,627	304,084	180,000	-	11,204	1,541	6,773
26000	26,751	48,153	360	246,432	1,844,952	226,176	133,883	-	8,787	1,147	-
27400	23,516	65,589	317	336,038	164,107	198,821	117,691	-	8,839	1,008	18,672
29100	1,062,319	1,482,383	14,301	7,579,660	6,853,607	8,981,617	5,316,601	-	333,426	45,528	92,077
33000	20,618	43,397	278	222,192	126,618	174,320	103,188	-	7,032	884	1,098
34000	182,842	281,453	2,461	1,439,659	1,086,606	1,545,877	915,070	-	58,125	7,836	40,913
35000	-	-	-	-	-	-	-	-	6	-	-
39900	2,719	5,000	-	5,000	29,955	22,987	13,607	34,754	840	117	1,647
40400	23,727	63,954	319	327,643	-	200,602	118,745	-	8,675	1,017	1,739
41500	220,151	307,876	2,964	1,574,232	1,678,825	1,861,320	1,101,794	-	69,139	9,435	81,185
42500	623	5,000	-	5,000	-	5,268	3,118	-	192	27	-
44000	213,239	324,002	2,871	1,657,225	1,304,517	1,802,875	1,067,198	-	67,554	9,139	36,337
44300	1,068,878	4,454,138	14,389	22,836,294	7,376,389	9,037,073	5,349,428	-	456,133	45,810	251,976
45900	95,595	1,495,127	1,287	7,673,119	733,280	808,233	478,428	-	86,385	4,097	9,702
47100	509,339	1,316,620	6,857	6,744,673	3,492,784	4,306,326	2,549,097	-	185,046	21,829	97,111
52500	32,481	417,093	437	2,140,398	216,404	274,622	162,560	-	25,560	1,392	9,427
54300	8,943	12,625	120	64,555	53,261	75,609	44,756	114,311	2,793	383	-
58100	122,363	1,722,674	1,647	9,131,536	75,015	1,034,543	612,390	-	102,725	5,244	13,729
58200	48,298	209,451	650	1,073,901	35,018	408,350	241,720	-	20,950	2,070	-
58400	6,627	5,000	89	5,000	38,284	56,032	33,167	84,712	2,072	284	2,837
58500	15,049	20,324	203	103,903	200,693	127,235	75,316	192,362	4,662	645	4,119

2023-25 PRICE LIST OF GOODS AND SERVICES

Enterprise Goods & Services (EGS)												
AGCY #	EGS Procurement Services	EGS Property (Auto & General)	EGS Liability (Auto & General)	EGS Workers' Comp.	CGSC	COBID	State Library of Oregon	Oregon Law Library	OGEC	SOS Archives Security Copy Depository	SOS Archives Records Center	SOS Archives & Records Mgmt.
10000	1,930,131	1,226,713	25,475,091	6,448,551	1,227,392	724,999	1,615,832	815,643	223,786	4,951	274,584	3,689,789
10400	385	-	-	-	2,454	-	-	-	-	-	-	-
10700	185,611	2,935,453	2,129,803	536,537	1,167,129	69,882	151,454	78,615	21,564	3,780	51,461	355,638
10800	2,693	721	7,713	1,388	17,180	1,012	1,600	1,139	312	-	1,175	5,150
10900	2,423	86,431	8,547	3,296	14,480	910	1,564	1,024	281	-	-	4,632
11400	6,830	2,449	56,500	2,914	3,117	2,566	4,862	2,887	792	-	-	13,060
11500	2,501	1,566	7,713	1,469	7,019	940	1,486	1,057	290	-	4,934	4,782
11900	385	565	7,713	619	2,454	145	229	163	45	-	1,376	736
12000	1,442	796	7,713	1,024	9,203	542	875	610	167	-	-	2,759
12100	13,243	3,639	1,166,114	5,851	12,701	4,976	8,563	5,598	1,535	-	21,416	25,325
12300	30,093	14,057	75,727	44,120	82,572	11,307	41,811	12,720	3,489	182	35,649	57,544
12400	1,347	651	7,713	902	8,590	506	800	569	156	-	-	2,575
13100	769	559	885	619	-	289	13,516	325	89	-	-	1,472
13700	281,475	86,517	875,771	188,290	1,197,119	105,768	217,241	118,992	32,635	-	1,443	538,291
14100	19,890	154,483	933,254	21,645	118,208	7,473	20,437	8,407	2,306	494	-	38,032
14200	10,966	8,496	28,108	13,973	9,167	4,120	8,732	4,635	1,271	-	40,785	20,969
14300	9,612	1,511	102,453	3,901	-	3,611	13,902	4,063	1,109	-	-	18,379
14400	1,347	500	1,914	1,064	-	506	1,623	569	156	-	-	2,575
14500	5,194	1,459	5,094	2,197	13,633	1,952	8,631	2,196	602	-	-	9,933
15000	203,973	136,679	490,820	161,342	335,651	76,502	137,648	86,067	23,649	909	3,625	389,347
15500	49,015	4,664	617,092	43,140	-	18,239	161,295	20,520	5,638	-	537	92,827
15600	14,806	922,288	88,322	31,465	908	5,563	13,391	6,259	1,683	-	-	28,312
16500	44,458	64,175	298,391	42,532	236,096	16,716	77,873	18,806	5,155	9,731	17,555	85,071
17000	38,547	12,179	108,607	15,670	245,864	14,483	26,635	16,294	4,469	10	5,337	73,709
17500	96	445	7,713	457	-	36	57	41	11	-	-	300
19600	6,926	417	835,309	417	-	2,602	4,114	2,928	803	-	-	13,244
19800	363,248	507,292	987,893	407,307	132,295	136,515	233,326	153,583	42,116	27,034	-	694,777
19900	1,731	565	2,101	1,236	11,044	651	6,931	732	201	-	1,980	3,311
21300	4,232	884	7,713	2,157	2,062	1,590	5,823	1,789	491	-	-	8,093
24800	84,516	2,953,250	378,717	540,588	92,450	38,332	60,218	43,125	11,829	-	10,473	195,087
25000	7,600	3,230	27,227	10,864	46,986	2,855	8,217	3,212	881	-	50,184	14,531
25500	5,194	8,761	126,891	2,538	-	1,952	3,103	2,196	602	-	131,351	9,933
25700	258,585	701,731	2,780,639	4,127,839	317,331	105,646	257,334	118,855	32,615	40	-	537,673
25800	17,507	130,940	17,353	14,510	16,701	-	10,399	-	-	-	-	-
25900	30,540	343,704	112,872	90,410	192,705	11,474	50,895	12,909	3,541	-	24,404	58,397
26000	22,715	131,359	37,104	46,254	86,131	-	-	-	-	-	1,343	-
27400	19,968	290,676	134,909	16,604	68,706	7,371	21,466	8,292	2,315	20	38,402	37,513
29100	902,047	4,158,047	20,389,932	6,666,226	100,108	338,521	591,655	380,845	104,586	2,892	191,840	1,722,857
33000	17,507	6,059	18,411	16,286	99,789	6,578	20,721	7,400	2,030	278	33,568	33,477
34000	155,256	22,565	731,822	244,637	683,181	58,323	253,434	65,615	18,001	-	93,453	296,829
35000	-	1,128	1,726	983	-	-	-	-	-	-	-	3,311
39900	2,308	1,791	152,397	1,307	-	867	7,847	976	268	-	13,360	4,415
40400	20,147	2,820	71,372	8,112	-	7,497	12,915	8,435	2,336	-	40,046	38,157
41500	186,938	1,228,806	1,635,595	2,165,319	518,908	70,344	141,232	79,139	21,674	10	219,667	358,007
42500	529	436	791	579	-	199	421	224	45	-	-	1,012
44000	181,068	77,517	516,094	117,711	1,081,096	68,255	153,129	76,789	20,994	2,555	179,252	347,375
44300	907,617	1,748,167	15,709,745	5,756,451	1,298,479	340,597	1,155,588	383,181	105,232	5,308	465,049	1,733,427
45900	81,173	64,649	150,978	145,197	517,742	30,498	54,350	34,311	9,411	6,627	-	155,216
47100	432,496	112,978	753,879	523,351	1,024,256	162,205	283,597	182,485	50,145	62	-	825,522
52500	27,581	5,944	32,055	17,650	33,758	-	37,115	-	3,198	1,631	9,600	53,339
54300	7,594	32,351	11,168	4,387	27,254	10,363	-	11,658	880	-	-	14,520
58100	103,902	138,032	1,268,123	170,911	221,739	2,853	168,077	3,210	16,802	142	9,298	277,084
58200	41,012	48,342	163,824	22,637	28,727	54,444	-	61,251	-	-	2,182	-
58400	5,628	1,872	5,748	2,483	31,009	2,114	7,850	2,379	652	2,373	10,943	10,761
58500	12,778	5,138	17,101	15,946	957	4,798	8,216	5,398	1,482	-	-	24,420

2023-25 PRICE LIST OF GOODS AND SERVICES

AGCY #	SOS Archives Compact Shelving	SOS Audits	Treasury General Obligation Bonds	Treasury Article XI-F Bonds	Treasury Article XI-Q Bonds	Treasury Revenue Bonds	Treasury Lottery Revenue Bonds	Treasury COP	OSP Capitol Mall Security Services	Total SGSC
10000	162,977	8,473,882	-	-	21,239	-	-	-	870,882	129,934,703
10400	-	-	-	-	-	-	-	-	-	37,315
10700	15,708	903,499	958,826	-	41,938	-	44,999	-	710,161	22,199,564
10800	227	3,742	-	-	-	-	-	-	-	159,388
10900	205	10,465	-	-	-	-	-	-	-	224,280
11400	577	13,287	-	-	-	-	-	-	-	443,839
11500	211	6,444	-	-	-	-	-	-	-	154,909
11900	32	1,253	-	-	-	-	-	-	-	37,143
12000	122	3,609	-	-	-	-	-	-	-	104,128
12100	1,119	29,740	-	-	-	-	-	-	34,135	2,010,310
12300	2,542	210,155	156,022	-	7,501	24,632	43,312	-	75,738	3,148,121
12400	114	2,851	-	-	-	-	-	-	-	91,431
13100	65	1,118	-	-	-	-	-	-	-	59,280
13700	23,776	772,984	-	-	3,724	-	-	-	228,333	14,420,321
14100	1,680	102,600	-	-	-	-	-	-	74,297	2,295,441
14200	926	25,480	-	-	-	-	-	-	-	475,723
14300	812	18,902	-	-	-	-	-	-	-	437,576
14400	114	3,573	-	-	-	-	-	-	-	47,437
14500	439	12,615	-	-	-	-	-	-	-	164,652
15000	17,197	1,369,735	-	-	3,436	-	-	-	471,308	10,937,148
15500	4,100	109,511	-	-	-	-	-	-	-	2,442,157
15600	1,251	57,472	-	-	57,271	-	-	-	-	1,740,865
16500	3,758	-	-	-	-	-	-	-	264,513	2,722,535
17000	3,256	1,524,360	-	-	-	-	-	-	-	3,186,662
17500	8	251	-	-	-	-	-	-	-	16,094
19600	585	17,542	-	-	-	-	-	-	-	1,074,182
19800	30,688	896,932	-	-	66,163	-	-	-	241,777	14,874,353
19900	146	4,225	-	-	-	-	-	-	-	87,791
21300	357	39,057	-	-	-	-	-	-	19,551	210,979
24800	8,617	239,612	-	-	21,234	-	-	-	-	7,653,183
25000	642	25,425	-	-	-	-	-	-	-	611,512
25500	439	11,529	-	-	-	-	-	-	-	439,224
25700	23,749	674,049	-	-	-	-	-	-	-	17,265,501
25800	-	74,186	-	-	-	-	-	-	-	1,849,048
25900	2,579	71,611	-	-	15,433	-	-	-	-	2,144,185
26000	-	-	-	-	-	-	-	-	-	2,861,547
27400	1,657	223,518	142,739	-	829	-	-	-	114,655	2,064,238
29100	76,098	2,353,250	-	-	132,815	-	-	69	-	69,873,307
33000	1,479	179,546	46,396	-	-	-	1,818	-	87,442	1,278,410
34000	13,111	374,057	10,167	-	2,778	-	-	-	908	8,584,979
35000	-	374	-	-	-	-	-	-	-	7,528
39900	195	4,914	-	-	-	-	-	-	-	307,271
40400	1,685	152,421	-	-	-	-	-	-	-	1,112,364
41500	15,813	473,043	-	-	24,682	-	-	-	-	14,046,098
42500	45	865	-	-	-	-	-	-	-	24,374
44000	15,344	749,939	-	-	-	-	-	-	354,469	10,426,544
44300	76,565	10,433,195	-	-	137,442	-	-	-	191,037	91,337,588
45900	6,856	1,108,515	-	-	-	-	-	-	15,222	13,765,998
47100	36,463	956,022	-	-	-	-	-	-	313,142	24,886,285
52500	2,329	740,170	-	444,419	252,503	-	81,664	-	-	5,023,330
54300	641	19,327	-	-	-	-	-	-	61,053	578,552
58100	12,239	1,788,490	112,727	-	1,317	-	-	-	385,301	17,502,113
58200	-	-	-	-	-	-	-	-	-	2,462,827
58400	475	12,294	-	-	-	-	-	-	-	330,685
58500	1,079	31,676	-	-	-	-	-	-	-	873,500

2023-25 PRICE LIST OF GOODS AND SERVICES

									Enterprise Asset Management (EAM)		
	Chief Operating Office (COO)	Chief Financial Office (CFO)	CFO Capitol Planning Comm.	Enterprise Info. Svcs. (EIS)	EIS M365	Data Center Services (DCS)	Chief Human Resources Office (CHRO)	CHRO Client Agency HR Mgmt. Svcs.	EAM Admin. & Real Estate Services	EAM Surplus Property Base	EAM Surplus Personal Property Transactions
AGCY #											
58800	48,298	209,451	650	1,073,901	35,018	408,350	241,720	-	20,950	2,070	-
60300	90,085	121,471	1,213	621,009	585,917	761,646	450,851	-	28,049	3,861	19,587
62900	227,948	324,088	3,069	1,657,238	1,535,028	1,927,236	1,140,813	-	183,737	9,769	14,644
63200	7,855	11,255	106	57,548	55,021	66,414	39,313	100,409	2,461	337	1,098
63400	135,280	193,404	1,821	989,000	1,117,258	1,143,752	677,036	-	122,858	5,798	23,065
63500	264,970	359,284	3,567	1,836,860	1,822,264	2,240,246	1,326,097	-	118,742	11,356	23,157
66000	15,033	21,298	202	108,904	99,394	127,101	75,236	-	4,698	644	732
66200	1,586	5,000	-	5,000	8,652	13,409	7,938	20,273	492	68	-
69000	44,592	72,778	600	372,335	264,457	377,011	223,169	-	14,986	1,911	11,624
69100	8,157	28,451	110	145,827	46,133	68,962	40,821	-	3,251	350	-
73000	1,060,629	1,795,821	14,278	9,188,879	6,751,184	8,967,326	5,308,142	-	519,039	45,456	163,835
81100	1,156	5,000	-	5,000	8,491	9,770	5,783	14,770	359	50	1,098
83300	4,962	5,000	67	5,000	34,039	41,952	24,833	30,410	1,538	213	3,753
83400	1,813	5,000	-	5,000	18,901	15,325	9,071	-	565	78	-
83900	28,888	38,073	389	194,616	152,571	244,240	144,576	-	8,910	1,238	732
84500	86,381	143,305	1,163	733,211	493,843	730,326	432,311	-	27,966	3,702	8,695
84700	9,516	13,015	128	66,548	55,181	80,456	47,625	-	2,954	408	458
85100	12,212	16,620	164	84,971	98,430	103,251	61,119	-	3,788	523	-
85500	4,985	5,000	67	5,000	45,812	42,143	24,946	63,715	1,551	214	-
86000	30,701	47,411	413	242,522	175,076	259,565	153,648	-	9,758	1,316	7,688
86200	2,354	5,000	-	5,000	18,741	19,903	11,782	-	745	101	17,848
91400	74,280	396,470	1,000	2,033,289	415,179	628,013	371,748	-	35,308	3,183	-
91500	13,368	17,651	180	90,233	82,734	113,021	66,902	-	4,124	573	-
91900	6,571	5,000	88	5,000	39,485	55,553	32,884	83,988	2,031	282	-
Non-state	-	-	-	-	236,825	-	-	55,027	-	-	-
	10,100,962	23,771,269	135,600	121,575,266	62,554,000	85,400,881	50,552,415	4,412,160	4,041,941	432,903	1,731,613

2023-25 PRICE LIST OF GOODS AND SERVICES

Enterprise Goods & Services (EGS)											
AGCY #	EGS Procurement Services	EGS Property (Auto & General)	EGS Liability (Auto & General)	EGS Workers' Comp.	CGSC	COBID	State Library of Oregon	Oregon Law Library	OGEC	SOS Archives Security Copy Depository	SOS Archives Records Center
58800	41,012	48,342	163,824	22,637	28,727	17,203	24,359	61,251	4,729	-	2,182
60300	76,494	100,347	267,053	608,681	307,821	32,087	103,914	32,334	8,820	-	18,227
62900	193,557	1,176,830	610,568	931,178	890,857	81,193	155,073	81,623	22,318	-	36,455
63200	6,670	2,651	167,668	7,170	15,719	2,798	10,080	2,819	769	20	-
63400	114,870	2,071,987	582,090	1,388,248	354,389	48,185	94,149	48,484	13,245	-	11,648
63500	224,994	1,398,187	673,428	757,603	672,469	94,379	230,435	95,022	25,942	-	17,556
66000	12,766	5,844	30,866	5,917	6,136	5,355	17,886	5,396	1,472	-	9,433
66200	1,347	2,097	7,713	2,070	-	565	907	569	155	-	1,007
69000	37,864	33,911	133,228	26,544	51,011	15,883	57,302	16,005	4,366	203	10,943
69100	6,926	2,032	7,858	3,525	-	2,905	6,440	2,928	799	-	-
73000	900,612	6,184,039	9,067,100	4,240,077	5,728,248	2,634,603	585,914	379,984	103,843	87,993	450,614
81100	981	781	7,713	830	6,258	412	583	415	113	-	5,505
83300	4,213	1,151	15,738	2,116	26,874	1,767	6,388	1,781	511	-	1,880
83400	1,539	709	7,797	1,064	9,817	646	932	651	177	-	7,855
83900	24,529	5,622	159,536	10,661	53,514	10,290	25,375	10,369	2,828	10	30,346
84500	73,348	413,281	140,896	120,493	467,836	30,768	46,732	30,923	8,457	-	1,611
84700	8,080	5,587	126,553	3,903	51,539	3,390	6,910	3,416	932	62	36,622
85100	10,369	1,622	43,887	23,725	66,141	4,350	11,883	4,383	1,196	204	54,715
85500	4,232	1,766	6,480	4,397	26,996	1,775	4,553	1,789	488	-	-
86000	26,069	8,700	37,337	12,263	161,819	10,935	52,872	11,019	3,006	1,833	41,255
86200	1,999	537	5,021	1,550	12,750	839	1,187	845	230	10	-
91400	63,073	20,695	72,477	23,802	290,616	26,458	53,706	26,643	7,272	517	154,110
91500	11,351	1,211	44,767	58,634	72,399	4,761	7,475	4,798	1,309	-	-
91900	5,579	2,094	221,692	2,764	35,586	2,340	6,838	2,358	643	83	23,900
Non-state	-	1,744,732	1,705,815	301,675	-	-	59,373	34,318	2,300	68,075	112,116
	8,577,037	31,582,860	93,731,541	37,252,753	20,653,146	5,854,675	7,634,890	3,656,988	1,703,947	228,039	3,017,844

2023-25 PRICE LIST OF GOODS AND SERVICES

AGCY #	SOS Archives & Records Mgmt.	SOS Archives Compact Shelving	SOS Audits	Treasury General Obligation Bonds	Treasury Article XI-F Bonds	Treasury Article XI-Q Bonds	Treasury Revenue Bonds	Treasury Lottery Revenue Bonds	Treasury COP	OSP Capitol Mall Security Services	Total SGSC
58800	78,363	3,461	-	-	-	-	-	-	-	76,843	2,613,341
60300	146,161	6,456	193,618	-	-	-	-	-	-	162,884	4,748,586
62900	369,841	16,336	495,320	-	-	2,574	-	3,681	40,201	-	12,131,175
63200	12,745	563	12,626	-	-	-	-	-	-	-	584,115
63400	219,488	9,695	310,663	-	-	-	-	6,199	-	96,240	9,778,852
63500	429,908	18,989	530,670	-	-	8,322	-	-	-	-	13,184,447
66000	24,391	1,077	31,559	-	-	-	-	-	-	49,546	660,886
66200	2,573	114	2,904	-	-	-	-	-	-	7,180	91,619
69000	72,349	3,196	82,939	-	-	-	-	21,682	-	104,642	2,055,531
69100	13,234	585	44,934	-	-	-	-	-	-	13,067	447,295
73000	1,720,849	76,010	1,702,994	11,770	-	42,401	1,049,429	217,049	842	439,736	69,438,696
81100	1,875	83	2,438	-	-	-	-	-	-	-	79,464
83300	8,051	356	10,787	-	-	-	-	-	-	-	233,380
83400	2,941	130	4,069	-	-	-	-	-	-	-	94,080
83900	46,870	2,070	50,212	-	-	-	-	-	-	-	1,246,465
84500	140,151	6,190	558,558	-	-	-	-	-	-	-	4,700,147
84700	15,440	682	19,590	-	-	-	-	-	-	-	558,995
85100	19,814	875	26,574	-	-	-	-	-	-	-	650,816
85500	8,087	357	10,949	-	-	-	-	-	-	-	265,302
86000	49,811	2,200	83,177	-	-	-	-	-	-	-	1,430,394
86200	3,819	169	4,912	-	-	-	-	-	-	-	115,342
91400	120,517	5,323	410,436	11,714	-	150,629	402,852	25,453	-	160,906	5,985,669
91500	21,689	958	27,850	-	-	-	-	-	-	-	645,988
91900	10,661	471	14,244	-	-	-	-	-	-	-	560,135
Non-state	642,915	26,119	569,261	-	-	-	-	-	-	-	5,558,551
	17,037,021	750,000	40,985,194	1,450,361	444,419	994,231	1,476,913	445,857	41,112	5,548,125	647,775,963

2023-25 PRICE LIST OF GOODS AND SERVICES

APPENDIX B – DATA CENTER SERVICES ESTIMATED CHARGE FOR SERVICES

AGCY #	Mainframe	Midrange	X86 Server	Data Storage	Data Storage Backup	Enterprise Email	Data Network	Colocation	Pass-Through	Total
10000	5,004,787	2,208,269	14,975,023	4,044,738	1,449,743	4,906	3,250,349	-	1,129,926	32,067,741
10400	-	-	-	-	-	-	-	-	-	-
10700	378,855	577,905	2,609,162	573,406	146,720	268,364	395,534	-	1,656,101	6,606,047
10800	-	-	-	-	-	3,379	5,126	-	767	9,272
10900	-	-	-	-	-	2,910	-	-	-	2,910
11400	-	-	-	-	-	9,386	3,215	-	-	12,601
11500	-	-	-	-	-	71,898	172,371	-	-	244,269
11900	-	-	4,330	613	381	782	2,742	-	-	8,848
12000	-	-	-	-	-	2,816	89	-	-	2,905
12100	-	-	11,160	735	407	29,285	28,728	-	-	70,315
12300	6,343	-	5,580	4,474	1,497	51,624	-	-	312	69,830
12400	-	-	-	-	-	2,065	2,939	-	767	5,771
13100	-	-	-	-	-	1,126	-	-	-	1,126
13700	19,807	-	-	3,705	-	84,955	4,644	-	14,400	127,511
14100	2,247	-	394	58	1,380	51,624	-	-	1,812	57,515
14200	370	-	-	-	-	-	-	-	-	370
14300	-	-	-	-	-	-	-	-	-	-
14400	-	-	-	-	-	-	-	-	-	-
14500	185	-	-	-	-	-	-	-	-	185
15000	5,075	158,757	1,866,909	272,136	206,876	291,398	294,674	-	70,843	3,166,668
15500	-	-	-	-	-	-	-	-	-	-
15600	28,175	-	-	733	-	41,681	6,430	-	113,438	190,457
16500	3,352	-	5,580	3,592	405	66,830	8,802	-	1,608	90,169
17000	185	-	-	-	-	9,500	2,143	-	6,800	18,628
17500	-	-	-	-	-	-	-	-	-	-
19600	-	-	-	-	-	-	-	-	-	-
19800	19,030	-	-	-	-	109,228	-	-	1,396	129,654
19900	53	-	-	-	-	2,065	2,563	-	-	4,681
21300	79	-	1,935	128	72	6,195	7,558	-	724	16,691
24800	8,960	-	-	-	-	66,830	-	-	8,800	84,590
25000	1,480	-	24,858	23,941	2,115	10,700	-	-	1,766	64,860
25500	-	-	-	-	-	-	10,830	-	-	10,830
25700	-	-	-	-	-	-	16,532	-	800	17,332
25800	2,854	-	-	-	-	28,135	-	-	-	30,989
25900	15,858	-	-	-	-	-	-	-	-	15,858
26000	587	3,533	1,487,034	306,156	191,648	299,607	431,841	-	33,938	2,754,344
27400	1,286	61,074	58,906	7,717	13,626	28,159	38,293	-	2,477	211,538
29100	18,424	394,716	976,073	253,574	406,801	985,781	1,061,691	46,458	608,933	4,752,451
33000	1,877	-	5,580	3,592	5,985	28,909	-	-	4,604	50,547
34000	396	-	349,490	51,584	272,155	321,970	9,229	-	30	1,004,854
35000	-	-	-	-	-	-	-	-	-	-
39900	-	-	8,730	3,672	598	4,693	-	-	-	17,693
40400	4,334	-	-	-	-	-	-	-	-	4,334
41500	6,688	260,331	611,612	102,290	37,525	240,662	384,967	-	116,171	1,760,246
42500	-	-	-	-	-	-	-	-	-	-
44000	8,246	1,767	1,716,494	435,446	393,755	302,321	370,708	-	516,387	3,745,124
44300	163,976	861,371	3,898,054	962,738	641,713	3,756,441	1,070,659	255,519	837,695	12,448,166
45900	4,333	-	-	-	-	78,656	-	69,687	-	152,676
47100	4,371,096	974,021	1,765,680	342,826	293,476	604,599	922,252	886	501,526	9,776,362

2023-25 PRICE LIST OF GOODS AND SERVICES

AGCY #	Mainframe	Midrange	X86 Server	Data Storage	Data Storage Backup	Enterprise Email	Data Network	Colocation	Pass-Through	Total
52500	5,550	26,002	621,477	104,620	51,563	375	28,467	-	8,895	846,949
54300	-	-	39,959	7,991	22,130	15,691	17,146	-	935	103,852
58100	15,651	-	70,118	8,279	40,519	122,638	24,066	52,265	-	333,536
58400	-	-	12,620	2,898	1,407	8,260	11,469	-	-	36,654
58500	2,326	-	-	-	7,541	33,415	12,164	-	-	55,446
58800	-	-	-	-	-	-	-	-	-	-
60300	3,568	-	-	-	-	375	188	-	-	4,131
62900	19,239	-	757,053	311,608	269,364	286,492	482,936	-	37,500	2,164,192
63200	132	-	70,591	200,867	67,450	13,141	14,364	-	4,557	371,102
63400	17,392	-	-	-	-	179,198	938	23,229	45,639	266,396
63500	26,007	-	-	-	-	254,741	-	-	3,001	283,749
66000	634	-	-	-	-	26,469	-	-	3,097	30,200
66200	-	-	-	-	-	2,253	-	-	-	2,253
69000	2,987	-	123,715	49,458	16,664	41,299	8,949	-	1,381	244,453
69100	53	-	-	-	-	6,383	-	-	2,494	8,930
73000	8,016,243	88,122	5,954,095	1,584,735	744,224	957,032	1,807,302	-	693,273	19,845,026
81100	-	-	-	-	-	1,690	2,519	-	-	4,209
83300	-	-	8,384	3,198	604	7,884	11,469	-	2,195	33,734
83400	-	-	35,210	4,394	1,846	2,440	3,591	-	924	48,405
83900	1,136	-	-	-	-	20,611	-	-	-	21,747
84500	3,674	-	5,580	3,592	1,162	91,046	116,820	-	74,219	296,093
84700	899	-	-	-	-	7,509	1,072	-	-	9,480
85100	634	-	-	-	4,723	20,837	2,143	-	-	28,337
85500	-	-	17,398	2,947	2,332	10,325	6,806	-	-	39,808
86000	1,665	-	-	-	-	23,982	3,215	-	9,600	38,462
86200	-	-	13,374	831	485	2,628	4,286	-	-	21,604
91400	21,593	128,872	54,211	25,896	98,039	76,216	69,187	-	1,184	475,198
91500	-	-	-	-	-	17,646	753	-	-	18,399
91900	317	-	5,426	1,838	1,014	7,134	-	-	-	15,729
Non-state	-	-	17,172	2,429	1,838	46,772	25,080	1,364,701	532,088	1,990,080
	18,218,638	5,744,740	38,188,967	9,713,435	5,399,783	10,153,962	11,159,839	1,812,745	7,053,003	107,445,112