PROJECT ASSESSMENT REPORT (Version 2.0):
Overview of Structured Interview Process & Interim Report Process

Approximately once per quarter, DAS EISPD* plans to conduct structured interviews with major IT projects under the oversight of the IT Investment & Planning Section of DAS EISPD. In between Structured Interviews, EISPD will also request an interim report by agencies and/or their independent QA contractors to support the JLCIMT's request for interim reporting between JLCIMT hearings.

To ensure a consistent approach and terminology used, the attached spreadsheet will be used as an aid in the Structured Interview and Interim Report processes. Before participating in the Interview or completing the spreadsheet for Interim Report, please familiarize yourself with the definition of Rating Scales first.

Note that Items (1a) through (1e) will be discussed from two perspectives: "rear view" and "forward view".
Rear view refers to project status to date. "Forward view" refers to expectations in the future.
Items (2a) through (2d) and Items (3a) through (3b) will be discussed in the context of the "forward view" only.

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* EISPD is Enterprise Information Strategy & Planning Division, formerly the office of the State CIO in DAS IRMD.

Revision History
Revsion 1.0: Metrics (1a) thru (1e); (2a) thru (2d); and (3a) thru (3b) defined. Approved for use by McSpaden on 12/15/2005.
Revsion 1.2: Inclusion of "rear view" vs. "forward view" for metrics (1a) thru (1e). Approved for use by McSpaden on 2/15/2006.
Revsion 2.0: Changes to metrics (1a) & (1b) to harmonize with Project Varience Report Ver 1.0. Renamed and approved for use by McSpaden on 10/5/2006.