



BUYERS GUIDE FOR

OEM Auto Parts, Aftermarket Auto Parts, Rebuilt Auto Parts, Used

Version [2.0] dated 04/25/2018

(Before ordering, check ORPIN for the latest version)

CONTRACT DESCRIPTION:

This group of Price Agreements is for Auto Parts which includes but is not limited to, including OEM Auto Parts, Aftermarket Auto Parts, Rebuilt Auto Parts, Used repair and related services, and supplies and services.

AWARDED PRICE AGREEMENT NUMBER[S]:

- **PA 5590 Quality Chain Corp.** – Curtis Colozzi (503) 614-9664 Curtis@Chainquest.com
- **PA 5591 Peerless Chain Company- Tom Yates** (503) 742-7631
t.yates@peerlesschain.com
- **PA 5592 Factory Motor Parts** – Dana Carney (719) 599-0237 x 2004
d.carney@fmpco.com
- **PA 5593 Genuine Parts Company- Don LaChance** (678) 934-5057
don.lachance@genpt.com
- **PA 5594 Pewag Inc.** – Jim Dragon (800) 445-2895 jimd@pewagchain.com
- **PA 5596 LKQ Corporation-** Mark Lovell (206) 643-5137 milovell@lkcorp.com
- **PA 5597 Landmark Ford**– Lisa O’Keefe (503) 639-1131 x709
Govtsales@landmarkford.com
- **PA 5598 Battery Systems-** Claudia Castanares (310) 667-9320 x 30402
bids@batterysystems.net
- **PA 5599 Courtesy Ford Lincoln Mercury**– Tom Hale (503) 408-2245
thale@courtesyford.com
- **PA 5601 Steril-Koni USA-** Kellie Boehm (410) 643-4434 kellie@steril-koni.com



PS CONTRACT ADMINISTRATOR CONTACT INFORMATION:


Brent Lutz
(503) 373-4137
brent.l.lutz@oregon.gov

BEST VALUE ANALYSIS INSTRUCTIONS and PRICING:

1. Decide what equipment you need. Contact vendor or view the equipment Manufacturers website for options and specifications.
2. Review Price Agreements on ORPIN orpin.oregon.gov (Price Agreement numbers listed in this guide).
3. Send a Request for Quote to each applicable Vendor. (See sample email below) Make notation in request that you are using the **State of Oregon Price Agreements**.
4. Determine best overall cost quoted. (Best overall cost should include: Price, delivery (if applicable), desired attachments, etc.)
5. Place order.

*Negotiation using the Quote process - The thought process is to quote not only the specific vendor/manufacturer but also the entire list of vendors able to provide comparable equipment in the appropriate Contract Category. Notify each vendor on your quote to the fact you are using the State of Oregon Price Agreements and that you are sending a quote to each vendor to encourage competition in the quote process.

Sample: What an email to vendors might look like:

 Send	To...	Vendor123@example.com; 123vendor@example2.com; Janandioexample@vemdor.com
	Cc...	
	Subject	Request for quote- State Price Agreement XXXX-XX

Dear, [REDACTED]

My "Agency/Organization Name" is interested in acquiring rental equipment using the State Price Agreement # XXXX, XXXX, and XXXX.

I have reviewed your website and have attached the model that best meets our needs. I am requesting quotes from multiple vendors on price agreement.

We may be willing to look at similar equipment that you have in inventory with close/like specifications.

Please return your email to me by MONTH, DAY, YEAR.

JOHN DOE- AGENCY BUYER
GOVERNMENT NAME HERE
(P) XXX-XXX-XXXX

SPECIAL ORDERING INSTRUCTIONS:

None

HELPFUL LINKS:

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