

DPO Advisory Council Meeting

Meeting Date: September 23, 2020

Time: 1:30 – 3:30pm

Location: ADOBE Connect

Attendees: Melissa Canfield (ODOT), Debbie Dennis (DAS), Cort Dokken (DAS), Joshua Hardage (DOR), Jay Jackson (DAS), Darwin Kumpula (DAS) Kelly Mix (DAS), Toni Payseno (DOC), Tom Riel (HECC), Archana Thapa-Sherpa (DOJ), Kim Wisdom (DAS), Ginny Beckwith (DAS), Brian Boling (DEQ), Nicole Brazeal (DAS), Kirk Rhoades (DHS), Karen Johnson (DOJ), (Sandra Flickinger (OHCS), Salem Opeifa (LCD), Carol Brandt(OMD), Jean Straight (DSL), Faith Coleman (OED), Amber Forster (OYA), Julie Hall (Treasury), Sabrina Hay (OPRD), Sydney Hanlon (OSMB), Lauren Henderson(DOA), Chris Huntington (CCB), Kinny Kelly (OMB), Krista Olson (DOR), Rich Palmer (PUC), Carol Pelton (LCD), Tiffany Quintero (CJC), Kayla Vanhooose (ODOT), John Walton (Business Oregon), Mandy Wilding (ODE), Kim Wisdom (DAS), Heather Wyland (OED)

ITEM	DISCUSSION
Welcome/Announcements – Toni Payseno	
	<ul style="list-style-type: none"> • Attendance was taken • There wasn't any August minutes to approve
Smart Sheet Introductions – Teri Bledsoe	
	<p>Discussion: DOJ is also using it in Facilities and Procurement so far, we moved to the Government version – it is more secure. Trust none of this information is confidential. We are on the Government version, which Richard and the IT already reviewed as secure. Not too sure if OYA is on the commercial version or Government. How much does it cost? Licenses are for those that build sheets from scratch, you only need to buy licenses for people that need to build sheets</p>
Adobe E signature – Cort Dokken	
	<p>Discussion: Executive Branch agencies are encouraged to exercise due diligence in considering the level of authentication required for the Esignature in question and the classification of the data in the documents to be uploaded for signature; for more information on data classification, please see: http://www.oregon.gov/das/Policies/107-004-050.pdf.</p>

Department of Administrative Services
EGS | Procurement Services
Submitted By: Kim Wisdom

--	--

Roundtable and Discussions

	Discussion was had to review a different / better platform for this meeting.
--	--

Next Meeting:

Date: October 28, 2020

Time: 1:30 - 3:30 pm

Location: MS Teams – information on the invite