

DPO Advisory Council Meeting

Meeting Date: February 26, 2020
Time: 1:30 – 3:30pm
Location: **ODOT**
 3930 Fairview Industrial Drive SE
 Salem, OR 97301

Attendees: Ginny Beckwith (DAS), Adam Bergerson (DPSST), Melissa Canfield (ODOT), Sandy Cavet (DAS) Debbie Dennis (DAS), Kay Dollman (OMD), Sharon Domaschofsky (OSP), Cort Dokken (DAS), Julie Hall (Treasury), Joshua Hardage (DOR), Heather Hawes (ODA), Jan Hunt (OPRD), Jay Jackson (DAS), Robert Jones (PERS), Sean McCormick (OMD), David McKay (ODOE), Kelly Mix (DAS), Mary Mynes (ODOT), Toni Payseno (DOC), Tom Riel (HECC), Archana Thapa-Sherpa (DOJ), Melody Waight (ODFW), Kim Wisdom (DAS), Zaida Auniga (ODF)

On the phone: Bill Beaty (OED), Amber Forester (OYA), Jessica Nelson (HCS), Johnathan Rivins (DEQ)

| ITEM | DISCUSSION |
|---|--|
| Welcome/Announcements – Toni Payseno | |
| | <ul style="list-style-type: none"> • Introductions made. • January minutes to be approved with February minutes at the March meeting |
| DAS Updates – Kelly Mix Handout | |
| | <p style="text-align: center;">Pay Equity Vendor Pay Equity Requirements (Update to DPO Council – February 26, 2020)</p> <p>All contractors are required to comply with the Pay Equity law, ORS 652.220.</p> <p>How do contractors get the certificates? DAS provides free online Pay Equity training for contractors through iLearn Oregon. Create your free account.</p> <p>Who is required to take the training and submit a certificate before contract award? Contractors with a contract valued at \$500,000 or more AND that have 50 or <i>More</i> employees are required to take the training <i>and submit</i> a certificate as proof before they may be awarded a contract or price agreement.</p> <p>Who is not required to take the training and submit a certificate? Contractors with a contract valued at less than \$500,000 OR that have 49 or <i>Fewer</i> employees. However, they are required to comply with ORS 652.220, and we encourage that they take the training.</p> <p>Does DAS have standard language in their templates for use by agency? DAS is working with DOJ to revise template language. We'll keep you updated when new template language is available. In the meantime, agencies should work with DOJ to ensure</p> |

appropriate provisions are included in their solicitation documents.

Who handles the certificate compliance for DAS Price Agreements?

For DAS statewide price agreements, including NASPO cooperative agreements, the DAS contract administrator is responsible to ensure collected and maintained. DAS administers the contracts.

Question: Are there templates?

Answer: There are not templates at this time. DAS is working with two attorneys at DOJ to compile their work into one template document.

Oregon Buys Update – DAS (Chris Patchell and Nicole Brazeal)

Powerpoint

Oregon Buys Update:

- Current Project Status
 - Stage Gate 3 Status and notice to proceed
 - Finalizing the PMP and the timeline
 - Actively working with PHI on the OCM and Training Plans
 - Plans will be submitted for CSG review and EIS approval
 - Decision to remove encumbrance functionality was finalized and communicated
 - OregonBuys project team underwent functionality training
 - Compiling a list of potential contract amendments
 - Version 15 testing will resume in March
- Agency Engagements
 - Core Team Introductory Kickoffs completed in January/February
 - Met with 23 agencies
 - 5 large agencies (DHS, OHA, DOC, ODOT, DAS)
 - 18 medium agencies
 - Core Team registry populated to ensure proper communication channels exist
 - Outreach events
 - All agency forum held February 13
 - Partners in Public Procurement Conference – presentations on March 3 & 4
 - *All agency forum scheduled on March 5 – cancelled*
 - Core Team Orientations will be scheduled after NTP
- Next Steps
 - Drive toward fulfilling the requirements for notice to proceed

Department of Administrative Services
EGS | Procurement Services
Submitted By: Kim Wisdom

| | |
|---|--|
| | <ul style="list-style-type: none">○ Review “In flight procurements” guidance and solicit feedback○ Work with DAS Procurement and DOJ on drafting contract amendments○ Version 15 testing <p>Question: What is the specific for IT in March? Answer: Hope for late March</p> <p>Question: Can you give an update on Wave Enrollment to take place? Answer: We are currently working through a timeline. We will be working on two weeks advance notice. Dates are going to post once we can confirm.</p> <p>Question: How will you post the dates? Answer: The dates to post on the OregonBuys project website and blasting through the communication channels and list serves.</p> <p>Once Periscope provides a WBS we can begin a schedule. This will help us to decipher if we can overlap phases.</p> |
| DAS Legislative Session Update Jay Jackson | |
| | Jay will bring to the DPO groups awareness for discussion if there are any bills to go into effect next January. |
| Round Table | |
| | Coronavirus was the main topic. Kelly Mix to get together with DPO volunteers to discuss the impacts of product deliveries. |

Next Meeting:

Date: March 25 , 2020

Time: 1:30 - 3:30 pm

Location: ODOT 3930 Fairview Industrial Drive SE Ashland Conference Room

DPO Advisory Council AGENDA

Date: February 26, 2020

Time: 1:30p - 3:30p

Place: **ODOT 3930 Fairview Industrial Drive SE Ashland Conference Room**

PURPOSE of the Meeting

Information sharing, problem identification, and issue resolution for all agency procurements.

| TOPIC – activities/topics | WHO | DURATION |
|--|--------------------------------|----------------|
| Welcome/Announcements <ul style="list-style-type: none">Approval of January Minutes | Toni Payseno, Chair | 1:30p - 1:35p |
| DAS Updates (Pay Equity) | Debbie Dennis/Kelly Mix | 1:35p – 1:50p |
| Oregon Buys Update | Chris Patchell, Nicole Brazeal | 1: 50p – 2:05p |
| DAS – Legislative Session Update | Jay Jackson | 2:05p - 2:15p |
| Work Group Session | All DPO's | 2:15p – 3:15p |
| Roundtable/Close of Meeting | All | 3:15p - 3:30p |

Conference Line | Call In Instructions: **877-336-1831** Access Code: **7874456**

Please mute your phone.

NEXT MEETING:

Wednesday, March 25, 2020 at **ODOT 3930 Fairview Industrial Drive SE Ashland Conference Room**

DPO web page: <https://www.oregon.gov/das/Procurement/Pages/DPOCouncil.aspx>

Vendor Pay Equity Requirements (Update to DPO Council – February 26, 2020)

All contractors are required to comply with the Pay Equity law, [ORS 652.220](#).

How do contractors get the certificates?

DAS provides free online Pay Equity training for contractors through [iLearn](#) Oregon. Create your free account.

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OREGONBUYS

DPO UPDATE

FEBRUARY 26, 2020

CURRENT STATUS

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NEXT STEPS

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- Review “In flight procurements” guidance and solicit feedback
- Work with DAS Procurement and DOJ on drafting contract amendments
- Version 15 testing



QUESTIONS & FEEDBACK



OREGONBUYS.INFO@OREGON.GOV



[HTTPS://OREGONBUYS.OREGON.GOV](https://oregonbuys.oregon.gov)



THANK YOU!
