

## VALUE COLLECTION DEFINITIONS

REPORT CATEGORY	TERMINOLOGY	DEFINITION/DESCRIPTION
Building Details	Contstruction Class Code 1	Frame - Exterior walls of wood, brick veneer, stone veneer, wood ironclad, or stucco on wood.
Building Details	Contstruction Class Code 2	Joisted Masonry - Exterior walls of masonry material (adobe, brick, concrete, gypsum block, hollow concrete block, stone, tile, or similar materials) with combustible floor and roof.
Building Details	Contstruction Class Code 3	Light Noncombustible - Exterior walls, floor, and supports made of metal, asbestos, gypsum, or other noncombustible materials.
Building Details	Contstruction Class Code 4	Masonry Noncombustible - Same as joisted masonry except that the floors and roof are of metal or other noncombustible materials.
Building Details	Contstruction Class Code 5	Modified Fire Resistive - Exterior walls, floors, and roof of masonry or fire-resistive material with a fire resistance rating of at least 1 hour but less than 2 hours.
Building Details	Contstruction Class Code 6	Fire Resistive - Exterior walls, floors, and roof of masonry or fire-resistive materials with a fire resistance rating of at least 2 hours.
Building Details	Historic Register	The National Register of Historic Places is the United States' official list of buildings, districts, structures, sites, and objects important to local, state, or national history.
Building/Property Contents	1% Art of Building Cost	Art purchased as one percent of building cost to fulfill ORS 276.080, reported via Oregon Arts Commission only. Includes pieces or collections of paintings, etchings, pictures, tapestries, art glass windows, valuable rugs, statuary, antique furniture, rare books, etc. Collection means pieces or items of personal property that are not normally separated, are similar in nature, or are gathered for a single purpose.
Building/Property Contents	Animals	Fish (ODFW) & dogs (OSP, DOC) owned by your agency. DO NOT include animals used for research.
Building/Property Contents	Fine Art	Pieces or collections of paintings, etchings, pictures, tapestries, art glass windows, valuable rugs, statuary, antique furniture, rare books, etc. Collection means pieces or items of personal property that are not normally separated, are similar in nature, or are gathered for a single purpose.
Building/Property Contents	General Contents - Owned or Leased Location	Including but not limited to desks, chairs, tables, file cabinets, phones, computers, supplies, merchandise, furniture, etc. whether owned or leased that your agency is responsible for insuring contents within a location.
Building/Property Contents	Historic Items	Irreplaceable written, printed, or otherwise inscribed documents and records including books, maps, films, drawings, abstracts, deeds, mortgages and manuscripts. Their high market value comes from their authenticity, rarity, and age.

<b>Building/Property Contents</b>	Money, Negotiable Papers and Securities	Securities means all negotiable and non-negotiable instruments or contracts representing either “money”; defined as currency, coin, bank notes and bullion; or other property including revenue and other stamps in current use, tokens, coins and tickets.
<b>Building/Property Contents</b>	Outdoor Property	Includes outdoor lighting, ornamental trees and shrubs, fencing, docks, piers, wharves, and bridges, tunnels, trestles, ramps and viaducts use to maintain/access a covered structure.
<b>Building/Property Contents</b>	Personal Property - Agency Owned or Leased	Moveable property including, but not limited to, merchandise, furniture, goods, ordinary farm livestock, fish, crops, heavy mobile equipment, vehicles (including aircraft and boats), non-motorized trailers not being towed by a licensed vehicle, moveable machinery, tools, equipment, and supplies, etc.
<b>Building/Property Contents</b>	Personal Property - Employee, Volunteer, or Agent Owned	Used for work to accomplish a mission critical function and only with a prior written agreement to accept responsibility.
<b>Building/Property Contents</b>	Precious Metals	Including but not limited to silver, gold and platinum.
<b>Building/Property Contents</b>	Property of Others	Property of others that is rented, leased, or borrowed by your agency which your agency has agreed in writing to insure the property.
<b>Building/Property Contents</b>	Revenue - Annual Agency	Revenue your agency receives from taxes and fees.
<b>Building/Property Contents</b>	Revenue - Annual Rents Received	Revenue your agency receives from tenants paying your agency for space leased FROM you.
<b>Building/Property Details</b>	Inactive Building	A location your agency is no longer responsible for. It is NOT a vacant location, your agency does not own it and is not responsible for it. Location will NOT have insurance coverage and will be removed from the Agency Risk Report.
<b>Building/Property Details</b>	Vacant Building	Location is empty, no inhabitants, fixtures, furniture, agency use. Your agency still owns it and is responsible for it and will remain on the Agency Risk Report.
<b>FTE</b>	Legislatively Approved FTE	A full-time equivalent, sometimes abbreviated as FTE, is a unit to measure employed persons in a way that makes them comparable although they may work a different number of hours per week. Legislatively approved is not the same as actual which may include Limited Duration and double filled positions.
<b>Location Activities</b>	Flammable and Combustible Liquids	Defined by NFPA as a liquid whose flash point does not exceed 100°F (37.8°C), when tested by closed-cup test methods, while a combustible liquid is one whose flash point is 100°F (37.8°C) or higher, also when tested by closed-cup methods.
<b>Location Activities</b>	Hazardous Materials	Defined by NFPA as a chemical or substance that is classified as a physical hazard material or a health hazard material, whether the chemical or substance is in usable or waste condition.

<b>Owned or Leased Building Information</b>	Leased Building	The building that the agency is reporting is Leased by the AGENCY. It is a lease if the agency does not own the building. Some agencies lease from other state agencies for a zero dollar value lease.
<b>Owned or Leased Building Information</b>	Owned Building	The building that the agency is reporting is Owned by the AGENCY. If the agency is leasing the building from another state agency, then report the building under Leased.
<b>Power Generating, Communication and Computer Equipment</b>	Communication and Computer Equipment	Communication towers, repeaters, server rooms, computers, data centers, computers, phones, radios, etc.
<b>Power Generating, Communication and Computer Equipment</b>	Power Generating, Transmission or Utilization Equipment	Wind or hydro turbine, solar farm, generator, etc.
<b>Value</b>	Actual Cash Value (ACV)	Equals the current replacement value less depreciation based on age, condition at the time of loss, useful life remaining, and obsolescence.
<b>Value</b>	Appraisal	Documented valuation conforming to normal or recognized standards for commercial appraisals of similar items. An appraisal must include a description of the item, its market value, date of valuation, identification of the appraiser, his or her qualifications, and the appraiser's signature.
<b>Value</b>	Appraised Value	The assessed value of real property in the opinion of a qualified appraiser or value.
<b>Value</b>	Fair Market Value (FMV)	Is an estimate of the market value of a property, based on what a knowledgeable, willing and unpressured buyer would probably pay to a knowledgeable, willing and unpressured seller in the market.
<b>Value</b>	Replacement Value (RV)	The actual cost to replace property at its pre-loss condition (property of like kind and quality); the cost to replace property at its current price without a deduction for depreciation.
<b>Vehicles/Mobile Equipment</b>	15 Passenger Vans	Medium-sized motor vehicles with a boxy shape and high roof, used for transporting goods or passengers. Passenger capacity is for 15 or fewer passengers.
<b>Vehicles/Mobile Equipment</b>	Airplanes	Powered flying vehicles with fixed wings and a weight greater than that of the air it displaces.
<b>Vehicles/Mobile Equipment</b>	Buses	Large motor vehicles carrying passengers by road, typically one serving the public on a fixed route with a passenger capacity of greater than 15 or more passengers.
<b>Vehicles/Mobile Equipment</b>	DAS Leased Vehicles	Any vehicle leased from DAS Fleet and reported to DAS RM.

<b>Vehicles/Mobile Equipment</b>	Drones or Unmanned Aircraft Systems (UAS)	An unmanned aircraft or ship that can navigate autonomously, without human control or beyond line of sight.
<b>Vehicles/Mobile Equipment</b>	Licensed - Large Vehicles	Cars, trucks and vans with a weight carrying cargo capacity of <b>MORE</b> than one ton and designed to carry two or more passengers and licensed under state law.
<b>Vehicles/Mobile Equipment</b>	Licensed - Passenger Vehicles	Cars, trucks and vans with a weight carrying cargo capacity of one ton or <b>LESS</b> designed to carry two or more passengers and licensed under state law.
<b>Vehicles/Mobile Equipment</b>	Research Equipment	Equipment used for research that is deployed on land, on vessels or in the water (tethered or untethered)
<b>Vehicles/Mobile Equipment</b>	Unlicensed - Large Vehicles	1-ton or larger unlicensed vehicles.
<b>Vehicles/Mobile Equipment</b>	Unlicensed Vehicles	Motor vehicle that is unlicensed or not designed for use on public roads. It includes unenclosed vehicles designed for only one or more riders, all-terrain recreational vehicles, two- or three-wheeled vehicles, off-highway vehicles, and utility vehicles.
<b>Vehicles/Mobile Equipment</b>	Vessel Over 20 Gallons of Fuel	A boat, ship, craft or structure made to float or travel upon the water which may or may not be powered by a marine engine that carries Over 20 gallons of fuel.
<b>Vehicles/Mobile Equipment</b>	Vessel Over 25 Feet	A boat, ship, craft or structure made to float or travel upon the water which may or may not be powered by a marine engine over 25 feet in length.
<b>Vehicles/Mobile Equipment</b>	Vessel Under 25 Feet	A boat, ship, craft or structure made to float or travel upon the water which may or may not be powered by a marine engine under 25 feet in length.
<b>Volunteers</b>	Emergency Service Volunteer (ESV)	Emergency volunteer service means all activities authorized and carried out by a volunteer who is a member of a qualified volunteer organization as directed by a county sheriff, local government, local emergency planning committee, or state agency in the event of disaster.
<b>Volunteers</b>	Remuneration	Remuneration is the total compensation received by an employee. It includes not only base salary but any bonuses, commission payments, overtime pay, or other financial benefits that an employee receives from an employer. Reimbursing actual expenses incurred in your service is not remuneration.
<b>Volunteers</b>	Volunteer	A person you appoint to perform official state business duties for you without remuneration. Volunteers are appointed in writing by you to do work at your request or consent under your direction and control. A volunteer is much like an at-will employee. He or she has no right or expectation of continued employment and no right to grieve working conditions or treatment. He or she does not receive remuneration or valuable personal benefits of any kind. Almost all rights held by employees do not apply to volunteers.