

Eligibility

Surplus Personal Property

Provider of Assistance to Impoverished Families and Individuals

This means a public or nonprofit organization whose primary function is to provide money, goods, or services to families or individuals whose annual incomes are below the poverty line (as defined in section 673 of the Community Services Block Grant Act) (42 U.S.C. 9902). Providers include food banks, self-help housing groups, and organizations providing services such as the following: Health care; medical transportation; scholarships and tuition assistance; tutoring and literacy instruction; job training and placement; employment counseling; child care assistance; meals or other nutritional support; clothing distribution; home construction or repairs; utility or rental assistance; and legal counsel.

Additional Application Requirements

If the provider is a nonprofit organization, a copy of their tax-exemption under the provisions of Section 501 if the Internal Revenue Code of 1954 must accompany the application.

A detailed narrative description of its programs and facilities must be included with the application. The narrative must include funding sources, services provided to impoverished families and individuals, the number of clients receiving assistance, facilities occupied, hours of operations and community or area served.

A copy of the organization's articles of incorporation or other organizing document, bylaws or similar documentation, and the latest annual financial statement. Included may be brochures, news articles, catalogs, etc., describing its programs and services.

Documentation of accreditation, approval, or licensing when required; e.g. child care centers, dental clinics, health centers, etc.

Evidence that it is a publicly recognized provider of assistance to the impoverished; e.g., a letter from the State, county, or municipal official having responsibility for the welfare of the poor (mayor, head of welfare department, social services director, etc.) certifying that the applicant is a provider of assistance to the impoverished. Another acceptable form of evidence is the documented receipt of Federal/State Block Grant funds for poverty programs.

Apply for Eligibility

To apply to receive surplus property, complete the [Eligibility Application](#) online. Then **print, sign and mail the originals to:**

carla.jeannette@oregon.gov
Eligibility Coordinator
Oregon Federal Surplus Property Program
1655 Salem Industrial Drive NE
Salem, Oregon 97301
Phone: 503-378-2753
Fax: 503-378-8558