



Oregon

Tina Kotek, Governor

Department of Administrative Services

Enterprise Asset Management

Fleet and Parking Services

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Instructions for charging privately-owned Electric Vehicles (EVs) at DAS Fleet & Parking MultiForce EV Chargers using a personal credit card

Locations of MultiForce EV Chargers:

- [Green Lot](#)
- [Capitol Mall Parking Structure](#) upper level all 4 corners of lot
- [North Mall Office Building and State Lands underground parking structure](#) (gated access restricted to building tenants)
- Barbara Roberts [Human Services Building](#) (gated access restricted to building tenants and approved visitors)
- [Ferry Street](#) parking structure roof
- [550 Capitol St.](#) Building lot
- [Capitol Mall Parking Structure upper level, in each of the four corners](#)

These locations include daily and reserved parking for EV's. Be sure to only park in the spaces marked for daily visitor parking, not at a reserved EV charging space.

If you are visiting or working in the area and using this parking lot, you may need to pay for parking separately from EV charging. (Refer to the How to Pay for Parking in a DAS State Parking Lot section).

Please note, all EV chargers are Level II (32 A, 7.7 kW Max) with a J1772 connector. Depending on the EV, you will need to supply your own EV adapter that is in good working condition. (e.g. SAE J1772 to NACS (Tesla) Charger Adapter)

How to use:

1. Find an EV charger that is open and a visitor



space.

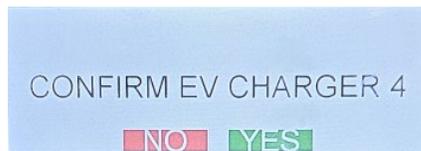
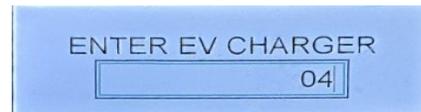
- 2. Blue EV charging signs are reserved parking only. Do not park here if it is not your reserved space because you will be cited.



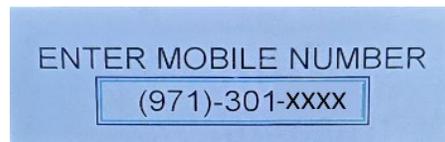
- 3. Park in front of the charger and find the unit number on charger. For example, "Green Lot 01" or "CMPS NE 04."



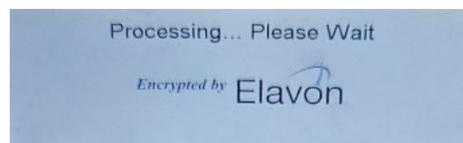
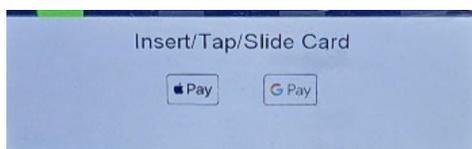
- 4. Plug your vehicle in, go to the payment kiosk, then use the SMALL unit with a screen, keypad and mag reader. The screen will prompt **"ENTER EV CHARGER"** AND **CONFIRM YOUR CHARGER NUMBER.**



- 5. The screen will prompt **"RECEIVE SMS UPDATES?"**
 - a. Enter phone number if you want to receive text updates about the charging session



- 6. The screen will prompt **"INSERT/TAP/SLIDE CARD."** The Screen will read **"PROCESSING...PLEASE WAIT"** then **"APPROVED."**



A blue rectangular stamp with the word "APPROVED" in white, uppercase letters centered within it.

7. It may take 15-35 seconds for the system to connect to charger and EV. If you are having problems, please contact the State Parking Office at **503-378-5090, ext. 0** between 8 a.m. and 5 p.m., Monday through Friday. It is closed on holidays.

How to Pay for Parking in a DAS State Parking Lot

Unlike our ChargePoint EV charging units, the Multiforce chargers cannot apply parking fees and EV charging fees into one transaction. When traveling in a state-owned EV, your agency may provide daily or half-day passes, may have an assigned EV charging space you can park at or you may need to pay for parking with personal funds and be reimbursed as a travel expense. Options to pay for DAS daily parking include:

- Daily and half-day permits are available for purchase from our [online store](#). When purchasing from our online store, you have three options:
 - Pick up your order at our office
 - Have your order sent by state mail shuttle to your office (additional \$5 fee)
 - Have your order sent by USPS certified mail to your home address (additional \$10 fee)
- A permit from the [Yellow Lot](#) pay station may be used for proof of daily parking at any of our daily or metered parking locations.
- MobilePay by phone through a State Parking QR code (refer to signs in each lot) or text **DASDAILY** to 25023 to pay for daily parking at any of our daily or metered parking locations. [Instructions for MobilePay](#).

For questions and clarifications on parking fees and rules, please contact DAS Parking Services at 503-378-5090 or state.parking@das.oregon.gov