

**Date: October 1, 2024**  
**Time: 3:00 PM – 4:30 PM**

## **HCAS Meeting Minutes**

### **1. Status Update:**

- Primary focus on data-related updates.
- Regular status updates at each meeting were highlighted as a general practice.

### **2. Discussion Items:**

- **Work Type and Allocators:** Follow-up on previous discussions, aimed at clarifying these elements further.
- **Medium-Duty Trucks White Paper Scope:**
  - Sarah Iannarone asked for ECONorthwest to draft a preliminary version of the scope for feedback.

### **3. Next Steps:**

- **Upcoming Discussions:**
  - A conversation about the tolling paper is planned for the next meeting or the meeting after.
  - A separate, accelerated conversation about project costs will likely occur later in October.
- **Medium Trucks:**
  - Bob Russell and Daniel Porter mentioned ongoing work on a medium-duty trucks analysis.
  - Daniel suggested sharing DMV data to help ECONorthwest draw independent conclusions for their white paper.

### **4. General Feedback:**

- **Meeting Format:**
  - Open feedback on whether the current meeting format is effective.
  - Interest was noted in having in-person meetings for more significant decisions in the future.

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**Action Items:**

- **Draft Scope:** EConorthwest to create a draft scope based on meeting discussions and circulate it for feedback.
- **Tolling Paper Discussion:** Prepare for the discussion of the tolling paper in the next or subsequent meeting.
- **Data Sharing:** Daniel Porter to potentially share DMV data for further analysis with EConorthwest.