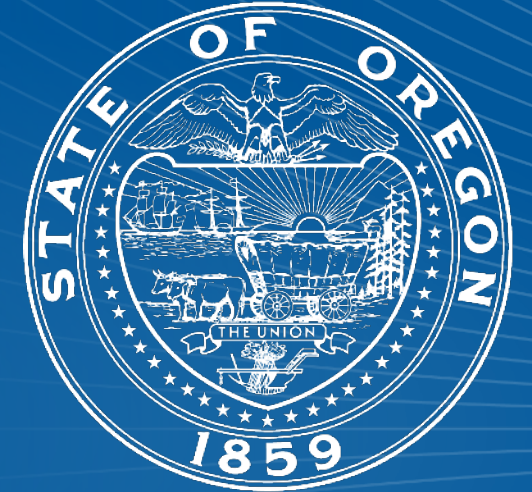


# Agency Boards and Commissions Strategic Plan



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# IT Investment Planning Guidance



To support alignment between business needs and technology investments, we recommend a simplified approach scaled appropriately for the organization.

AB&Cs typically fall into one of the following categories:

1. No Planned IT Investments
2. Planned Implementation or Replacement of *One to Two* Business Systems
3. *Multiple* Complex Investments





# No Planned IT Investments

- If the agency does not anticipate any IT investments during this strategic planning cycle, simply include a statement in the agency's strategic plan such as:

*“At this time, the agency does not anticipate any IT investments during this strategic planning cycle.”*



# Planned Implementation or Replacement of One to Two Business Systems



- If the agency needs to invest in *one to two key systems*, simply include a brief paragraph in the strategic plan that:
  - Identifies the business *area(s) impacted*
  - States the intent to *replace or modernize* the system(s)
  - Describes the *expected benefits or business outcomes* from the investment (e.g., improved service delivery, operational efficiency)
  - Includes a Rough-Order-Magnitude *estimate on cost, duration*, and when the work would *start*
- Keep the language *focused on business impacts* and outcomes rather than technical specifications.



# Multiple Complex Investments

## (3 to 7 Key Systems or Workflows)



- If the agency has identified *multiple*, significant business needs that may require a larger investment, a more *structured planning* approach is recommended. A simple *workbook* is available through your *ASCIO to guide you* through the planning process:
  - Prioritizing needs
  - Estimating costs and timelines
  - Aligning projects with business goals
  - Establishing success measures for the investments

This approach ensures the strategic plan reflects a *clear, actionable investment roadmap* all within a single-page dashboard that is easy for constituents and stakeholders to follow.



# Summary



Remember that your *Assistant State CIO* is there to walk you through the IT Strategic Planning process, *be a sounding board*, *review and revise draft plans*, and provide other *strategic assistance*.

To identify your agency assigned ASCIO use this link:

[ASCIO Policy Area Agency List](#)





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