

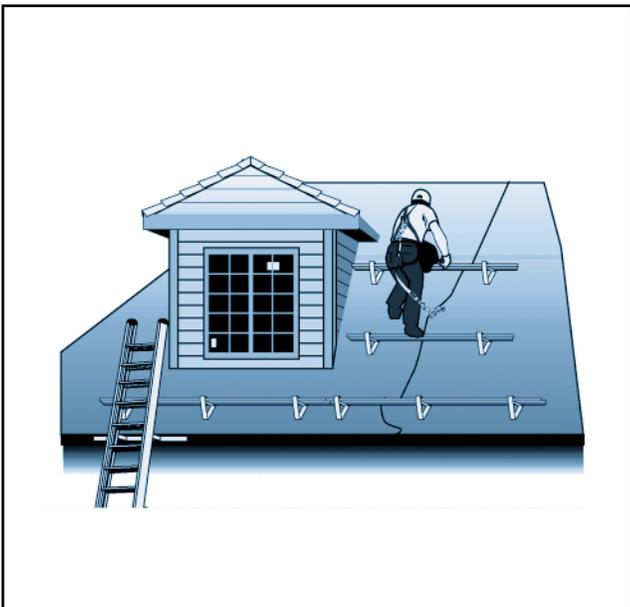
Oregon Occupational Injury and Illness Survey Tables and Appendices

Calendar Year 2003

*Information Management
Division*

*Oregon Department of Consumer
& Business Services*

June 2005



Glossary

Annual average employment: Average number of full and part-time employees who worked during the calendar year. Includes all classes of employees (i.e., administrative, supervisory, clerical, professional, technical, sales, delivery, installation, construction, and service personnel, as well as operating and related workers).

Days away from work, restriction, or job transfer (DART): Days which, because of an occupational injury or illness, an employee:

- Missed one or more days of work
- Could not perform one or more routine job functions, or work the full day that would have otherwise been worked (job transfer or restriction)
- Could work, but the physician or other licensed health-care professional recommended that the employee not perform one or more routine job functions, or not work the full workday that would otherwise been worked (job transfer or restriction)
- Had work restriction that only affected one or more routine job functions (job transfer or restriction)
- Worked a partial day of work, except for the day on which the injury occurred or the illness began (job transfer or restriction)

Employment size group: A grouping of establishments with a specified range of employment.

Establishment: A single physical location where business is conducted or where services or industrial operations are performed. (Examples: a factory, mill, store, hotel, restaurant, movie theater, farm, ranch, bank, sales office, warehouse, or central administrative office.) Where distinctly separate activities are performed at a single physical location (such as contract construction activities operated from the same physical location as a lumber yard), each activity shall be treated as a separate establishment.

First-aid treatment: One-time treatment and subsequent observation of minor scratches, cuts, burns, splinters, and so forth, which do not ordinarily require medical care, even if care is provided by a physician or registered professional.

Hours worked: Total hours worked by all employees. Includes all time on duty, but excludes vacation, holiday, sick leave, and all other nonwork time, even though paid.

Incidence rate: Number of injuries and illnesses per 100 full-time workers per year. The rate is calculated as:

$$IR = (N/EH) \times 200,000$$

where: N = number of injuries and illnesses or days away from work, job transfer, or restriction

EH = total hours worked by all employees during the calendar year

200,000 = base for 100 equivalent full-time workers (working 40 hours per week, 50 weeks per year)

Medical treatment: Treatment administered by a physician or by registered professional under the standing orders of a physician. Medical treatment does not include first-aid treatment provided by a physician or registered professional, nor does it include treatment ordinarily considered diagnostic or preventative in nature.

North American Industry Classification System (NAICS): A classification system developed by the Office of Statistical Standards, Executive Office of the President/Office of Management and Budget for use in classifying establishments based on the activities in which they are primarily engaged. NAICS divides the economy into 20 sectors in which establishment are grouped into industries according to similarity of production processes. Establishments may be classified in 2-, 3-, 4-, 5-, or 6-digit industries, according to the degree of information

available. From 1989 to 2002, survey establishments are classified in industry groups based on the 1987 Standard Industrial Classification (SIC) manual. The 1972 SIC manual was used to define industry groups prior to 1989.

Occupational illness: Any abnormal condition or disorder, other than one resulting from an occupational injury, caused by exposure to environmental factors associated with the employment. Includes acute and chronic illnesses or diseases that may be caused by inhalation, absorption, ingestion, or direct contact. All diagnosed occupational illnesses are recordable.

Occupational injury: Any injury, such as a cut, fracture, sprain, amputation, etc., which results from a work accident or from exposure involving a single incident in the work environment.

Recordable occupational injuries and illnesses: An injury or illness is recordable if an event or exposure in the work environment causes or contrib-

utes to the resulting condition or significantly aggravates a pre-existing injury or illness and results in any of the following:

- Fatalities, regardless of the time between the injury and death or the length of illness
- Days away from work, other than fatalities, that result in lost workdays
- Nonfatal cases without days away from work that result in restriction of work, transfer to another job, or termination of employment, require medical treatment beyond first aid, or result in loss of consciousness. Includes significant injuries or illnesses (cancer, chronic irreversible disease, a fractured or cracked bone, or a punctured eardrum) diagnosed by a physician or other licensed health-care professional that are not classified as fatalities or days-away-from-work cases.

Total recordable cases: All recordable occupational injuries and illnesses.

Appendix B

Revisions to the Survey of Occupational Injuries and Illnesses

The annual survey provides estimates of the number and frequency (incidence rates) of workplace injuries and illnesses based on logs kept by private industry employers during the year. These records reflect not only the year's injury and illness experience but also the employer's understanding of which cases are work related under recordkeeping rules promulgated by the Occupation Safety and Health Administration (OSHA), U.S. Department of Labor.

On January 19, 2001, OSHA promulgated revisions to its requirements for recording occupational injuries and illnesses. These revisions became effective January 1, 2002, and are, therefore, reflected in the 2003 survey.

Due to the revised recordkeeping rule, the estimates from the 2002 and 2003 surveys are not comparable with those from previous years. The survey was not designed to be able to determine the impact of the revision on the estimates of non-fatal occupational injuries and illnesses.

Details about the revised requirements, including a summary of the revisions and a comparison between the old and the new requirements, are available from the OSHA Internet site at <http://www.osha-slc.gov/recordkeeping/index.html> or from OSHA's Office of Public Affairs at 202-693-1999.

Data in this release mark the first time for the Survey of Occupational Injuries and Illnesses that establishments are classified by industry based on the 2002 North American Industry Classification manual, as defined by the Office of Management and Budget. NAICS recognizes hundreds of new businesses in the United States economy, most of which are in the service-providing sector. NAICS classified establishments into a detail industry based on the production processes and provided services. As a result of the conversion to NAICS, the estimates by industry from the 2003 survey are not comparable with those from prior years.

Occupational injury and illness data for coal, metal, and nonmetal mining and for railroad activities were provided by the Department of Labor's

Mine Safety and Health Administration (MSHA) and the Department of Transportation's Federal Railroad Administration (FRA), respectively. Neither of these agencies adopted the revised OSHA

recordkeeping requirements for 2003. Therefore, 2003 estimates for these industries are not comparable with estimates for other industries.

Appendix C

Scope of Survey

The scope of the survey was limited to those private sector employers in the state of Oregon who had at least one employee during calendar year 2003 and included the following private sector industries: agriculture, forestry, fishing, and hunting, NAICS 11; oil and gas extraction, NAICS 211; utilities, NAICS 22; construction, NAICS 23; manufacturing, NAICS 31-33; wholesale trade, NAICS 42; retail trade, NAICS 44-45; transportation and warehousing, NAICS 48-49; information, NAICS 51; finance and insurance, NAICS 52; real estate and rental and leasing, NAICS 53; professional, scientific, and technical services, NAICS 54; management of companies and enterprises, NAICS 55; administrative support and waste management and remediation services, NAICS 56; educational services, NAICS 61; health care and social assistance, NAICS 62; arts, entertainment, and recreation, NAICS 71; accommodation and food services, NAICS 72; and other services (except public administration), NAICS 81. In addition, all state and local government NAICS were in scope.

Excluded from the survey were the federal government, agricultural production employers with 10 or fewer employees, self-employed individuals, private households, railroad employers, and employers covered by the Coal Mine Health and Safety Act and the Metallic and Nonmetallic Mine Safety Acts. Although railroads and mining, except oil and gas extraction, were excluded from the survey, data for these industries were collected by federal agencies and are included in this report.

A total of 4,294 sample units were selected to participate in the 2003 survey, with 3,717 collectable units. The original and two follow-up mailings, plus telephone calls, resulted in 3,710 usable replies, a 99.8 percent overall usable response rate. About 13 percent of the sample units were excluded from the final tabulation from which the

usable response rate was generated. These excluded sample units were found to be either out of business, outside the scope of the survey, included in the report for another location, in receipt of duplicate survey forms for the same location, or without adequate address.

Additional data were obtained to supplement the mailed questionnaires. Data conforming to OSHA definitions for mining enterprises in Oregon were obtained from the Mine Safety and Health Administration (MSHA), which has statutory authority affecting occupational safety and health in coal, metal, and nonmetal mining. MSHA provided data for 249 mining establishments. Data from 18 establishments engaged in railroad transportation were obtained from the Federal Railroad Administration of the Department of Transportation.

In total, the 2003 survey data included reports from close to 3,500 private establishments. Sixty-six reports were received from state government units, and 102 local government units reported.

Survey questionnaire

The survey questionnaire requests information regarding employment, total hours worked, and the tabulation of occupational injuries and illnesses by type, i.e., fatalities, days away from work, and nonfatal cases without lost workdays. Additional information is sought regarding the type of illnesses contracted and the number of days away from work and days of restricted work or job transfer resulting from work-related injuries and illnesses. (See Appendix F for a sample of the survey form and instructions.)

Federal grant arrangements specify that the respondent fill out a single reporting form. The data are then used to develop both state and national estimates. This elimination of reporting duplica-

tion by respondents, in conjunction with the use of identical statistical techniques at the state and national levels, ensures maximum comparability of the estimates.

Sample design

The sample of Oregon’s private and public sector employers was selected by the U.S. Bureau of Labor Statistics to produce estimates of the number of occurrences and incidence rates of occupational injuries and illnesses at a certain level of precision. Because the Occupational Safety and Health program required estimates by industry, the universe was first stratified into state government, local government, and private ownership, and then stratified into industries according to the North American Industry Classification System Manual, 2002 Edition.

Studies conducted by the Bureau of Labor Statistics have generated the variance in incidence rates within the specified groups of industries. Using this measure of variance, number of establishments in an industry, and the employment in large establishments, a sample size was determined for each industry. Industries with higher expected incidence rates tend to be subject to more variability and were allotted a proportionately larger sample than industries with lower rates. Industries dominated by a few large establishments required proportionately smaller samples (if all of the large establishments were sampled) than industries composed of small establishments.

The number of injuries and illnesses experienced by an establishment varies according to its number of employees. For this reason, all establishments

within an industry were stratified into employment size groups.

The selection of sample units was optimized by distributing the industry sample among the size groups in proportion to the total employment in the industry, and the variation in the size groups. Larger establishments, then, were more likely to be part of the sample than small ones. Usually, establishments with more than 100 employees were certain to be sampled, although that figure was lower for industries with a relatively small total workforce.

Estimation procedures

The injury and illness data reported by the sampling units in each estimating cell were weighted (multiplied) by the inverse of the sampling ratio. For example, a sampled establishment representing itself and three other establishments was assigned a weight of four. The data it reported were multiplied by four in the estimation procedure.

The data were also benchmarked or adjusted for nonresponse and for any new establishments that became part of the universe after the sample was drawn. Benchmarking equalizes the employment in each estimating cell to a known employment for the survey period. A benchmark factor was calculated for each estimating cell by dividing current employment estimates of the universe, or target employment by the weighted employment produced from the sample.¹ Weighted data for each industry were then benchmarked to generate final estimates.²

Footnotes (Estimation procedures)

$$1/ \quad B = T \left/ \begin{matrix} S & N_i \\ \sum_{i=1} & \sum_{j=1} W_{ji} E_{ji} \end{matrix} \right.$$

- where: B = Benchmark factor for an estimating cell
- T = Target employment for the same estimating cell
- S = Number of size classes in the estimating cell
- N_i = Number of sample units in size class “i”
- W_{ji} = Weight of sample unit “j” in size class “i”
- E_{ji} = Survey employment for sample unit “j” in size class “i”

$$2/ \quad X = \left(\begin{matrix} S & N_i \\ \sum_{i=1} & \sum_{j=1} W_{ji} X_{ji} \end{matrix} \right) B$$

- where: X = Benchmarked estimate of characteristics for an estimating cell
- S = Number of size classes in the estimating cell
- N_i = Number of sample units in size class “i”
- W_{ji} = Weight of sample unit “j” in size class “i”
- X_{ji} = Characteristics reported by sample unit “j” in size class “i”
- B = Benchmark factor for an estimating cell

Industrial classification

Reporting units are classified into industries on a production-oriented or supply-based conceptual framework that groups establishments into industries according to similarity in the processes used to produce goods or services. Reporting units were classified according to the 2002 edition of the North American Industry Classification System Manual.

Publication guidelines

The Occupational Safety and Health Survey tabulating system generates injury and illness estimates for over 1200 NAICS industry levels in the United States. This publication includes estimates at the 3- to 6-digit NAICS level in the goods producing and service providing sectors and generally at the 2- to 4-digit NAICS level in government, unless one of the following situations occurs:

- Estimates are for an industry with fewer than three companies. Moreover, if three or more companies are in the industry, the employment of one firm can not constitute more than 60 percent of the employment for the industry. This publication restriction is waived if permission in writing is secured from officials of the concerned companies.
- 2003 annual average employment for the industry is less than 2,000 with the exception of the mining division.
- The estimate is for an industry whose total cases incidence rate relative error exceeds 30.
- The benchmark factor for an estimating cell is less than 0.90 or greater than 1.50.

Data for an unpublished industry are included in the total shown for the more comprehensive industry level of which it is a part.

Reliability of the estimates

The incidence rates and case estimates are based on an annual sample of Oregon employers and, as a result, may differ from figures that would have been obtained had a complete census of establish-

ments been possible using the same procedures. As in any survey, the results are subject to errors of response and reporting, as well as sampling variability. Errors of response and reporting are minimized through comprehensive edit procedures and follow-up contacts with employers. Errors of sampling variability are minimized through the use of randomized stratified sampling techniques.

The relative standard error is a measure of sampling variability; that is, variations that occur by chance because only a sample of establishments are included in the survey. The relative standard error taken together with the characteristic's estimated value serves to define the confidence intervals or ranges that would include the comparable complete-coverage value. The chances are about two out of three that the estimate would have been produced in the range of one standard error above to one standard error below the estimated value, and about 19 out of 20 that the estimate would have been in the range of two standard errors above and below the estimated value. Furthermore, the chances are about 997 out of 1,000 that the estimated value of the characteristic would have been in the range of three relative standard errors above and below the estimated value.

The relative standard errors for the private sector estimates overall are displayed in Table C1 (next page). The use of these relative standard errors may be clarified by an example. The private sector has an estimated incidence rate for total recordable cases of 5.6 per 100 full-time workers and a relative standard error of 3.3 percent. The chances are 2 out of 3 that a complete census would produce a rate between 5.4 and 5.8 and the chances are 19 out of 20 that the rate produced from the complete count would be between 5.2 and 6.0. The chances are 997 out of 1,000, or 99.7 percent of the time, that the rate generated from a complete census would be between 5.0 and 6.2. Similar confidence intervals can be developed for the other survey-generated estimates by using the same methodology described above.

Table C1. Relative standard errors, private sector, Oregon 2003

Division	Percent relative standard errors ²				
	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
		Total	Cases with days away from work ³	Cases with job transfer or restriction	
Private sector ¹	3.3	4.3	4.9	6.2	4.1
Agriculture, forestry, fishing, hunting	13.8	16.9	17.7	34.1	17.5
Construction	10.7	12.9	13.9	22.1	13.0
Manufacturing	4.2	4.9	6.4	7.2	5.5
Wholesale trade	9.0	9.8	11.7	13.4	14.1
Retail trade	7.1	8.1	10.2	11.4	10.4
Transportation and warehousing	11.2	12.7	12.6	22.1	13.4
Finance and insurance	25.5	30.4	33.2	53.9	29.7
Real estate, rental and leasing	19.1	18.9	18.9	28.8	38.6
Professional, scientific, & technical services	21.9	35.9	39.1	67.8	21.3
Management of companies & enterprises	18.5	21.6	26.7	30.1	31.3
Admin & support, waste mgmt, remediation serv.	23.5	33.1	37.4	48.7	25.6
Health care and social assistance	11.4	16.8	14.5	26.9	10.5
Arts, entertainment, & recreation	14.1	16.4	20.3	19.5	17.5
Accommodation & food services	17.1	26.2	30.5	39.0	23.5
Other services, except public administration	12.6	18.2	19.7	30.7	15.8

¹Excludes agricultural production employers with ten or fewer employees.

²The relative standard error in the range of one standard error is computed as:

$$\%RE(X) = 100 * (\sigma/X)$$

%RE(X) = Percentage of relative standard error for the characteristic,

σ = The standard deviation for the characteristic, and

X = Weighted benchmarked estimate of the characteristic

³Days-away-from-work cases include those which result in days away from work with or without job transfer or restriction.

⁴Relative standard errors were not calculated for mining (NAICS 21) and rail transportation (NAICS 482)

Instructions for Computing Incidence Rates for an Individual Firm

Incidence rates for an individual establishment or firm may be calculated by employers by using the same formula used to calculate industry-wide incidence rates from the annual Occupational Injury and Illness Survey. Employers may then compare their own work injury and illness rates to the overall rates in their industry in Oregon or the nation.

The formula requires: (1) the number of injuries and illnesses, and (2) the number of hours actually worked by all employees during the reference period. To produce an overall incidence rate:

- (1) Determine the total number of cases with days away from work, job transfer, or restriction and other recordable cases. This may be done by adding the total for columns H, I, and J on the Log of Work-Related Injuries and Illnesses (OSHA Form 300). To determine the DART rate, add columns H & I only.
- (2) Determine the total number of hours actually worked during the year by all employees from payroll or other time records. The hours worked figure should not include any non-work time even though paid, such as vacation, sick leave, holidays, etc. (If actual hours worked are not available for employees paid on commission, salary, by the mile, etc., hours worked may be estimated on the basis of scheduled hours or eight hours per workday.)

The formula for computing the incidence rate is as follows:

- $$\frac{\text{(1) Number of injuries and illnesses} \times 200,000}{\text{(2) Employee hours worked}} = \text{Incidence rate}$$

This rate represents the number of injuries and illnesses occurring per 200,000 hours of work exposure or 100 full-time equivalent workers. The same base is used in computing the occupational injury and illness rates for Oregon and the nation.

An employer may compute rates for injuries, illnesses, days-away-from-work cases including days away from work with or without job transfer or restriction, other recordable cases (medical-treatment cases), or the number of lost workdays. Simply replace the number of injuries and illnesses (1) in the formula with the measure for which the rate is being computed.

It is also possible to compute rates on a monthly, quarterly, or semi-annual basis or even by department, or any other groupings of employees. The formula, including the constant 200,000 remains the same. However, the time frame or department used for the number of injuries and illnesses (or other measure) should correspond to the hours worked figure (2) in the formula. For example, to compute a monthly rate, use the number of work injuries and illnesses for the month in the numerator and the number of employee hours worked for that month in the denominator.

Recordkeeping Summary

Basic recordkeeping concepts and guidelines are included with instructions inside the form OSHA No. 300 Log. The following summarizes the major recordkeeping concepts and provides additional information to aid in keeping records accurately.

An injury or illness is considered work-related if it results from an event or exposure in the work environment. The work environment is primarily composed of: (1) the employer's premises, and (2) other locations where employees are engaged in work-related activities or are present as a condition of their employment. When an employee is off the employer's premises, work relationship must be established; when on the premises, this relationship is presumed. The employer's premises encompass the total establishment — not only the primary work facility but also such areas as company storage facilities. In addition to physical locations, equipment or materials used in the course of an employee's work are also considered part of the employee's work environment.

All deaths, days away from work, restricted work or transfer to another job, medical treatment beyond first aid, or loss of consciousness are recordable.

All significant injuries or illnesses diagnosed by a physician or other licensed health-care professional are recordable.

Significant work-related cases

Work-related cases involving cancer, chronic irreversible disease, a fractured or cracked bone, or a punctured eardrum must always be recorded under the general criteria at the time of occurrence.

Recordable and nonrecordable injuries

Each case is distinguished by the treatment provided; i.e., if the injury required medical treatment, it is recordable; if only first aid was required, it is not recordable. However, medical treatment is only one of several criteria for determining recordability. Regardless of treatment, if the injury involved loss of consciousness, restriction of work or motion, or transfer to another job, the injury is recordable.

Medical treatment

“Medical treatment” is the management and care of a patient to combat disease or disorder. For this rule, medical treatment does not include:

- Visits to a physician or other licensed healthcare professional solely for observation or counseling
- The conduct of diagnostic procedures, such as x-rays and blood tests, including the administration of prescription medications solely for diagnostic purposes (e.g., eye drops to dilate pupils)
- First aid, as listed below

First-aid treatment

The following are generally considered first-aid treatment (e.g., one-time treatment and subsequent observation of minor injuries) and should not be recorded if the work-related injury does not involve loss of consciousness, restriction of work or motion, or transfer to another job:

- (A) Using a nonprescription medication at non-prescription strength (for medications available in both prescription and non-prescription form, a recommendation by a physician or other licensed health care professional to use a non-prescription medication at prescription strength are medical treatment for recordkeeping purposes);
- (B) Administering tetanus immunizations (other immunizations, such as hepatitis B vaccine or rabies vaccine, are medical treatment);
- (C) Cleaning, flushing or soaking wounds on the surface of the skin;
- (D) Using wound coverings such as bandages, Band-Aids™, gauze pads, etc.; or using butterfly bandages or Steri-Strips™ (other wound closing devices such as sutures, staples, etc., are medical treatment);
- (E) Using hot or cold therapy;

- (F) Using any non-rigid means of support, such as elastic bandages, wraps, non-rigid back belts, etc. (devices with rigid stays or other systems designed to immobilize parts of the body is medical treatment for recordkeeping purposes);
- (G) Using temporary immobilization devices while transporting an accident victim (e.g., splints, slings, neck collars, back boards, etc.).
- (H) Drilling of a fingernail or toenail to relieve pressure, or draining fluid from a blister;
- (I) Using eye patches;
- (J) Removing foreign bodies from the eye using only irrigation or a cotton swab;
- (K) Removing splinters or foreign material from areas other than the eye by irrigation, tweezers, cotton swabs or other simple means;

- (L) Using finger guards;
- (M) Using massages (physical therapy or chiropractic treatment are medical treatment for recordkeeping purposes); or
- (N) Drinking fluids for relief of heat stress.

This is a complete list of all first-aid treatments for this standard. Treatment not included in this list is considered medical treatment.

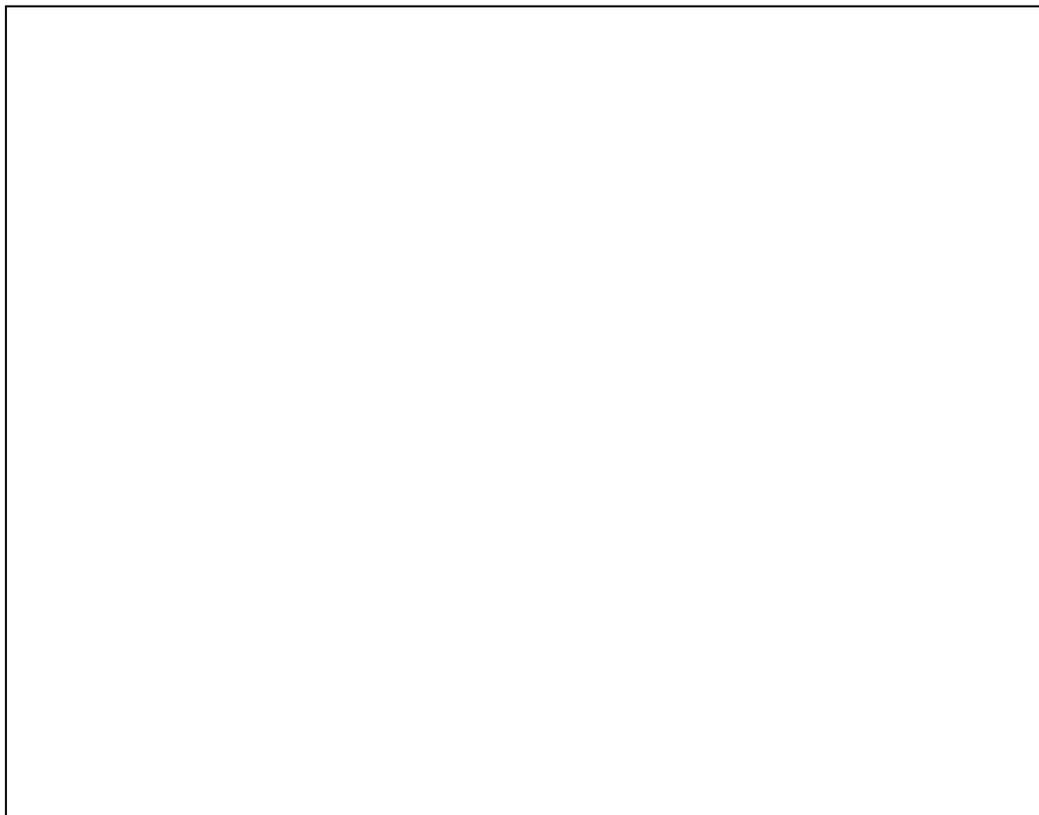
Source: U.S. Department of Labor, Occupational Safety and Health Administration from *Referencing Regulations (Standards - 29 CFR), PART 1904 — Recording and Reporting Occupational Injuries and Illnesses*

Survey of Occupational Injuries and Illnesses, 2003



Appendix F

U.S. Department of Labor
Bureau of Labor Statistics



Please correct your company address

Dear Employer:

This survey asks employers to provide information about occupational injuries and illnesses based upon the information you have maintained for Calendar Year 2003 on your *OSHA Forms for Recording Work-Related Injuries and Illnesses*. Copies of these forms were mailed to you in late 2002. Although participation in this survey is mandatory under Public Law 91-596, we have made every effort to reduce the amount of time required wherever possible and still collect the necessary information. To the full extent permitted by law, this information will be held in confidence and be used only for statistical purposes. Contact information is included for each State to provide you with assistance in completing this survey.

For your convenience, you can submit your survey response online at <https://idcf.bls.gov>

Bureau of Labor Statistics
U.S. Department of Labor



We estimate it will take you an average of 24 minutes to complete this survey (ranging from 10 minutes to 5 hours per package), including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding the estimates or any other aspect of this survey, including suggestions for reducing this burden, please send them to the Bureau of Labor Statistics, Occupational Safety and Health Statistics (1220-0045), 2 Massachusetts Avenue, N.E., Washington, DC 20212. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. **DO NOT SEND THE COMPLETED FORM TO THIS ADDRESS.**

The Bureau of Labor Statistics and the State agency collecting this information will use the information you provide for statistical purposes only. To the full extent permitted by law, this information will be held in confidence and will not be disclosed without the written consent of your establishment.

OMB No. 1220-0045
Approval expires 10-31-04
BLS-9300 N06

Part 1A. Establishment Information

Using your completed Calendar Year 2003 *Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)*, copy the establishment information into the boxes below. If more than one establishment is noted on the front cover under **Reporting Site**, add together the total lines from each specified establishment's OSHA Form 300A to complete the 2003 totals for all establishments. Then copy those totals into the corresponding spaces below. If these numbers are not available on your OSHA Form 300A, or if your establishment does not keep records needed to answer (1) and (2) below, you can estimate using the steps that follow.

1. For the reporting site identified on the cover:
Enter the annual average employment for 2003.
(You can copy this from your OSHA Form 300A.)

**Annual average number
of employees for 2003**

If needed: Steps to estimate employment

STEP 1: Add the number of employees your establishment paid in every pay period during 2003. **Include all employees:** full-time, part-time, temporary, seasonal, salaried, and hourly.

Acme Construction pays its employees 26 times each year.
During 2003,

In this pay period	Acme paid this many employees
1	10
2	0
3	15
↓	↓
25.....	15
26.....	10
	830 (sum)

STEP 2: Divide the sum by the number of pay periods your establishment had in 2003. **Include** any pay periods when you had **no** employees.

Because Acme has 26 pay periods, it would divide its sum by 26. $830 \text{ divided by } 26 = 31.92$

STEP 3: Round the answer to the next highest whole number. Write the rounded number in the box marked Annual average number of employees.

Acme would round 31.92 to 32 and write that number in the box marked *Annual average number of employees*.

2. For the reporting site identified on the cover:
Enter the total hours worked for 2003.
(You can copy this from your OSHA Form 300A.)

**Total hours worked
by all employees in 2003**

Note: Total Hours Worked should exclude vacation, sick leave, holidays, and other non-work time.

If needed: Steps to estimate total hours worked

STEP 1: Find the number of full-time employees in your establishment for 2003.

ABC Company had 15 full-time employees during 2003.

STEP 2: Multiply this number by the number of hours worked for a full-time employee in a year. This is equal to the number of full-time hours worked:

ABC Company's 15 full-time employees worked an average of about 1,760 hours each per year after excluding vacation, sick leave, holidays, and other non-work time. (*The hours worked for a full-time employee in a year may be different at your reporting site*)

15 (full-time employees) times 1,760 (hours worked by a full-time employee in a year) equals 26,400 full-time hours.

STEP 3: Add the number of any overtime hours and the number of hours worked by other employees (part-time, temporary, seasonal) to the amount in Step 2:

ABC Company's full-time employees worked a total of 1,500 hours of overtime. In addition, 3 part-time employees worked a total of 2,715 hours during 2003. Adding these hours to those from Step 2:

Full-time hours from Step 2	26,400
Overtime hours	+ 1,500
<u>Part-time hours</u>	<u>+ 2,715</u>
Total hours worked by all employees in 2003	= 30,615

3. Check any conditions that might have affected your annual average number of employees or total hours worked during 2003:

- | | |
|--|--|
| <input type="checkbox"/> Strike or lockout
<input type="checkbox"/> Shutdown or layoff
<input type="checkbox"/> Seasonal work
<input type="checkbox"/> Natural disaster or adverse weather conditions | <input type="checkbox"/> Shorter work schedules or fewer pay periods than usual
<input type="checkbox"/> Longer work schedules or more pay periods than usual
<input type="checkbox"/> Other reason: _____
<input type="checkbox"/> Nothing unusual happened to affect our employment or hours figures. |
|--|--|

Did you have ANY occupational injuries or illnesses during 2003?

- Yes. Go to the next section, **Part 1B: Summary of Work-Related Injuries and Illnesses, 2003**.
- No. Go to **Contact Information** on the back cover.

Part 1B: Summary of Work-Related Injuries and Illnesses, 2003

Using your completed Calendar Year 2003 *Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)*:

- ❶ Copy the establishment summary information into the spaces below. If more than one establishment is noted on the front cover under **Reporting Site**, add together the total lines from each specified establishment's OSHA Form 300A to complete the 2003 totals for all establishments. Then copy those totals into the corresponding spaces below.
- ❷ If you prefer, you may enclose a photocopy of your *Summary of Work-Related Injuries and Illnesses (OSHA Form 300A)*. If more than one establishment is noted on the front cover under **Reporting Site**, be sure to include the OSHA Form 300A for all of the specified establishments.
- ❸ If any total is zero on your OSHA Form 300A, write "0" in that total's space below.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
_____	_____	_____	_____
(G)	(H)	(I)	(J)

Number of Days

Total number of days of job transfer or restriction	Total number of days away from work
_____	_____
(K)	(L)

Injury and Illness Types

Total number of . . .	
(M)	
(1) Injuries	_____
(2) Skin disorders	_____
(3) Respiratory conditions	_____
(4) Poisonings	_____
(5) All other illnesses	_____

- ▶ The total **Number of Cases** recorded above in G + H + I + J must equal the total **Injury and Illness Types** recorded above in M (1 + 2 + 3 + 4 + 5).
- ▶ **If you had any work-related deaths in 2003**, please tell us where you assigned/classified each death within the list of items (M1) through (M5) provided under section **Injury and Illness Type** above (e.g., "fatal case was due to injury resulting from fall" or "death resulted from respiratory conditions").

Before you continue...

Look at the total **Number of Cases** you entered in Column H above.

- ▶ If you had **NO** cases in Column H, you are finished with the survey. Go to **Contact Information** on the Back Cover.
- ▶ If you had cases in Column H, Go to **Part 2: Reporting Cases with Days Away from Work**.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types,
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
All industries including State and local government⁶		1,528.8	5.6	2.9	1.8	1.1	2.7
PRIVATE INDUSTRY⁶		1,304.8	5.6	3.1	1.9	1.2	2.5
Goods producing⁶		318.9	7.1	4.0	2.4	1.6	3.2
Natural resources and mining⁶		42.1	6.8	3.9	2.7	1.2	2.9
Agriculture, forestry, fishing and hunting⁶	11	46.1	6.9	4.0	2.8	1.2	3.0
Crop production ⁶	111	26.1	6.3	3.5	1.8	1.8	2.8
Fruit and tree nut farming ⁶	1113	7.2	5.2	4.1	2.7	1.4	1.1
Greenhouse, nursery, and floriculture production ⁶	1114	11.6	6.6	3.7	1.3	2.4	2.9
Logging	1133	7.6	10.5	7.6	7.0	0.6	3.0
Support activities for agriculture and forestry	115	8.9	5.3	1.8	1.6	(¹¹)	3.5
Support activities for forestry	1153	5.0	6.0	2.7	2.4	(¹¹)	3.3
Construction	23	76.6	7.4	4.4	3.5	0.9	3.1
Construction of buildings	236	18.9	6.8	4.3	3.5	0.7	2.5
Residential building construction	2361	10.6	6.6	4.2	4.0	0.2	2.4
Nonresidential building construction	2362	8.3	7.0	4.4	3.0	1.3	2.7
Heavy and civil engineering construction	237	9.5	6.8	3.3	2.4	0.9	3.5
Utility system construction	2371	4.1	5.7	2.3	1.6	0.7	3.5
Highway, street, and bridge construction	2373	3.6	10.0	5.1	4.3	0.8	4.9
Specialty trade contractors	238	48.2	7.8	4.7	3.7	1.0	3.2
Foundation, structure, and building exterior contractors	2381	9.8	10.0	4.6	4.1	0.5	5.4
Roofing contractors	23816	2.8	11.8	6.6	5.7	1.0	5.2
Building equipment contractors	2382	20.4	6.5	3.4	2.2	1.3	3.0
Electrical contractors	23821	9.5	3.8	1.3	0.9	0.4	2.5
Plumbing, heating, and air-conditioning contractors	23822	9.3	10.1	6.0	3.7	2.3	4.1
Building finishing contractors	2383	11.5	9.2	6.9	6.3	0.6	2.3
Drywall and insulation contractors	23831	3.9	10.6	6.6	5.5	1.0	4.0
Other specialty trade contractors	2389	6.6	6.8	5.0	3.5	1.4	1.9
Site preparation contractors	23891	3.8	5.7	3.9	2.7	1.3	1.8
All other special trade contractors	23899	2.8	8.2	6.3	4.6	1.7	1.9

See footnotes at end of table.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types, -- Continued
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
Manufacturing	31-33	194.4	7.0	3.8	1.9	1.9	3.2
Food manufacturing	311	21.9	8.8	4.8	2.3	2.5	4.0
Fruit and vegetable preserving and specialty food manufacturing	3114	8.9	8.7	4.2	1.9	2.3	4.4
Frozen food manufacturing	31141	6.1	7.5	4.5	1.8	2.6	3.0
Fruit and vegetable canning, pickling, and drying	31142	2.8	11.5	3.7	2.1	1.6	7.9
Animal slaughtering and processing	3116	2.0	13.7	8.5	4.3	4.2	5.2
Bakeries and tortilla manufacturing	3118	4.0	7.1	3.8	1.7	2.0	3.4
Other food manufacturing	3119	2.3	10.2	7.1	3.3	3.7	3.1
Beverage and tobacco product manufacturing	312	2.4	9.6	4.2	3.3	0.9	5.5
Wood product manufacturing	321	31.1	9.8	5.2	2.5	2.7	4.6
Sawmills and wood preservation	3211	8.6	9.9	4.8	1.4	3.4	5.1
Sawmills and wood preservation	32111	8.6	9.9	4.8	1.4	3.4	5.1
Sawmills	321113	8.1	9.9	4.7	1.4	3.4	5.2
Veneer, plywood, and engineered wood product manufacturing	3212	11.1	6.6	3.8	1.8	2.0	2.8
Veneer, plywood, and engineered wood product manufacturing	32121	11.1	6.6	3.8	1.8	2.0	2.8
Softwood veneer and plywood manufacturing	321212	5.9	4.8	3.3	1.9	1.5	1.5
Other wood product manufacturing	3219	11.5	13.0	7.1	4.1	3.0	6.0
Millwork	32191	8.3	11.4	5.8	3.3	2.5	5.6
Wood window and door manufacturing	321911	3.3	15.5	6.8	3.9	2.9	8.7
Cut stock, resawing lumber, and planing	321912	3.4	8.2	4.9	2.6	2.3	3.3
All other wood product manufacturing	32199	2.7	18.3	11.4	6.9	4.5	6.8
Paper manufacturing	322	6.8	4.0	2.0	1.2	0.9	2.0
Pulp, paper, and paperboard mills	3221	4.2	4.4	2.0	1.0	1.0	2.4
Paper mills	32212	2.6	4.9	1.9	1.2	--	3.0
Converted paper product manufacturing	3222	2.6	3.4	2.1	1.4	--	1.3
Printing and related support activities	323	7.6	3.0	1.5	0.9	0.7	1.5
Printing and related support activities	3231	7.6	3.0	1.5	0.9	0.7	1.5
Printing	32311	7.0	3.1	1.6	0.9	0.7	1.5
Commercial lithographic printing	323110	3.7	2.7	1.8	0.8	1.0	0.9
Chemical manufacturing	325	3.9	5.5	1.9	0.7	1.2	3.7
Plastics and rubber products manufacturing	326	6.1	6.2	4.1	2.0	2.1	2.1
Plastics product manufacturing	3261	5.3	6.4	4.2	1.8	2.4	2.2
Other plastics product manufacturing	32619	4.2	7.6	5.1	2.2	2.9	2.5
All other plastics product manufacturing	326199	3.8	7.5	5.1	2.2	2.9	2.5
Nonmetallic mineral product manufacturing	327	5.0	10.2	6.0	3.1	2.9	4.2
Cement and concrete product manufacturing	3273	2.5	11.7	7.3	3.8	3.6	4.4

See footnotes at end of table.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types, -- Continued
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
Primary metal manufacturing	331	7.9	9.7	3.7	2.1	1.6	6.0
Foundries	3315	4.7	11.1	4.2	2.9	1.3	6.9
Fabricated metal product manufacturing	332	14.5	9.2	4.9	2.7	2.2	4.4
Cutlery and handtool manufacturing	3322	2.2	6.9	4.5	1.4	3.1	2.4
Architectural and structural metals manufacturing	3323	3.5	8.5	5.6	2.5	3.1	2.9
Machine shops; turned product; and screw, nut, and bolt manufacturing	3327	2.6	7.3	3.2	3.0	(¹¹)	4.1
Other fabricated metal product manufacturing	3329	3.3	9.2	4.8	2.0	2.9	4.4
Machinery manufacturing	333	11.4	5.1	2.2	1.2	1.0	2.9
Other industrial machinery manufacturing	33329	2.5	2.8	1.2	(¹¹)	0.8	1.5
Computer and electronic product manufacturing	334	40.6	1.3	0.8	0.4	0.4	0.5
Semiconductor and other electronic component manufacturing	3344	29.6	1.2	0.7	0.4	0.3	0.5
Semiconductor and related device manufacturing	334413	24.8	0.9	0.5	0.3	0.2	0.4
Printed circuit assembly (electronic assembly) manufacturing	334418	2.1	2.2	1.8	(¹¹)	1.1	(¹¹)
Electrical equipment, appliance, and component manufacturing	335	2.2	5.0	2.1	0.8	1.2	2.9
Transportation equipment manufacturing	336	15.0	15.2	8.4	4.0	4.4	6.8
Motor vehicle manufacturing	3361	4.1	23.7	11.6	4.1	7.5	12.1
Motor vehicle parts manufacturing	3363	2.1	7.5	5.2	2.8	2.5	2.2
Aerospace product and parts manufacturing	3364	2.0	7.5	4.9	1.8	3.1	2.6
Furniture and related product manufacturing	337	7.4	10.1	6.9	2.7	4.2	3.2
Miscellaneous manufacturing	339	7.4	4.0	2.9	1.8	1.1	1.0
Medical equipment and supplies manufacturing	3391	3.2	2.9	2.2	0.8	1.4	0.7
Other miscellaneous manufacturing	3399	4.2	4.8	3.5	2.6	0.9	1.2
Service providing⁹		985.9	5.0	2.7	1.7	1.0	2.3
Trade, transportation, and utilities⁹		312.0	6.4	3.8	2.3	1.5	2.6
Wholesale trade	42	74.6	5.4	3.2	1.7	1.5	2.2
Merchant wholesalers, durable goods	423	33.9	5.4	3.4	2.0	1.5	2.0
Motor vehicle, parts, & supplies merchant wholesalers	4231	5.3	8.4	5.4	2.6	2.8	3.0
Lumber and other construction materials merchant wholesalers	4233	3.5	4.0	2.0	1.5	(¹¹)	2.1
Professional and commercial equip and supplies merchant wholesalers	4234	4.7	1.9	0.9	0.8	(¹¹)	1.0
Electrical goods merchant wholesalers	4236	3.6	3.6	3.0	2.3	0.6	0.6
Hardware, plumbing & heating equip, & supplies merchant wholesalers	4237	3.1	8.2	6.3	2.6	3.6	2.0
Machinery, equipment, and supplies merchant wholesalers	4238	8.4	4.8	3.1	2.1	1.0	1.7
Miscellaneous durable goods merchant wholesalers	4239	2.9	6.2	3.8	1.6	2.3	2.4

See footnotes at end of table.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types, -- Continued
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
Merchant wholesalers, nondurable goods	424	30.2	6.5	3.8	1.8	2.0	2.7
Paper and paper product merchant wholesalers	4241	2.1	3.4	2.9	2.6	(¹¹)	(¹¹)
Apparel, piece goods, and notions merchant wholesalers	4243	6.5	3.1	1.3	0.7	0.6	1.8
Grocery and related product merchant wholesalers	4244	10.6	9.6	5.3	2.4	2.9	4.3
Miscellaneous nondurable goods merchant wholesalers	4249	5.6	2.5	1.2	0.4	0.8	1.3
Retail trade	44-45	184.1	5.8	3.0	1.8	1.2	2.7
Motor vehicle and parts dealers	441	26.2	4.9	2.5	1.9	0.6	2.4
Automobile dealers	4411	15.2	2.7	1.4	1.3	--	1.2
New car dealers	44111	13.9	2.9	1.5	1.4	--	1.3
Automotive parts, accessories, and tire stores	4413	7.6	8.2	3.5	2.1	1.4	4.7
Furniture and home furnishings stores	442	6.8	3.1	2.6	1.5	1.1	0.5
Electronics and appliance stores	443	5.5	4.5	1.7	1.0	0.7	2.8
Building material and garden equipment and supplies dealers	444	14.1	6.6	4.3	1.7	2.6	2.3
Building material and supplies dealers	4441	11.9	6.2	4.3	1.6	2.7	2.0
Food and beverage stores	445	36.3	8.4	2.5	2.2	0.3	5.8
Grocery stores	4451	32.0	8.4	2.4	2.0	0.4	6.0
Supermarkets and other grocery (except convenience) stores	44511	28.0	8.5	2.3	2.2	--	6.2
Convenience stores	44512	3.9	--	3.3	0.6	2.7	--
Specialty food stores	4452	3.5	10.1	--	--	(¹¹)	5.5
Health and personal care stores	446	6.2	1.6	0.6	(¹¹)	0.4	1.1
Gasoline stations	447	11.1	2.6	0.8	0.5	0.3	1.8
Gasoline stations	4471	11.1	2.6	0.8	0.5	0.3	1.8
Gasoline stations with convenience stores	44711	7.1	2.3	0.7	0.7	(¹¹)	1.6
Other gasoline stations	44719	4.0	2.9	0.9	(¹¹)	0.8	2.0
Clothing and clothing accessories stores	448	15.1	1.9	0.5	0.4	(¹¹)	1.4
Sporting goods, hobby, and musical instrument stores	4511	6.9	3.7	1.3	0.9	0.5	2.3
General merchandise stores	452	35.4	7.6	5.2	3.5	1.7	2.4
Department stores	4521	18.9	8.0	4.6	2.6	2.0	3.5
Other general merchandise stores	4529	16.6	7.2	5.9	4.4	1.5	1.3
Miscellaneous store retailers	453	11.2	2.9	1.5	0.9	0.6	1.5
Nonstore retailers	454	6.2	12.6	10.4	0.4	9.9	2.2
Transportation and warehousing⁹	48-49	48.1	10.0	7.1	4.4	2.7	2.9
Air transportation	481	4.6	10.6	8.3	4.9	3.4	2.3
Scheduled air transportation	4811	4.1	12.0	9.5	5.6	3.9	2.5
Truck transportation	484	17.9	10.6	6.7	5.1	1.6	4.0

See footnotes at end of table.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types, -- Continued
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
Transit and ground passenger transportation	485	4.1	7.3	5.3	3.3	2.0	2.0
Support activities for transportation	488	6.7	5.7	4.5	3.8	0.7	1.2
Couriers and messengers	492	6.6	10.6	9.0	4.4	4.6	1.6
Warehousing and storage	493	7.3	15.9	11.8	5.1	6.7	4.1
Utilities	221	5.2	8.4	5.1	4.0	1.1	3.3
Electric power generation, transmission and distribution	2211	3.5	7.4	4.6	3.0	1.7	2.7
Newspaper, periodical, book, and directory publishers	5111	7.0	1.5	0.6	0.5	(¹¹)	0.9
Newspaper publishers	51111	4.3	2.4	0.9	0.7	(¹¹)	1.5
Telecommunications	517	9.4	4.3	2.6	1.8	0.8	1.7
Wired telecommunications carriers	5171	4.9	6.4	3.5	2.1	1.4	2.9
Financial activities		86.7	1.4	0.9	0.6	0.3	0.5
Finance and insurance	52	59.4	0.5	0.2	0.2	(¹⁰)	0.3
Real estate and rental and leasing	53	27.3	3.8	2.8	1.7	1.1	1.0
Professional and business services		169.9	2.5	1.3	1.1	0.3	1.1
Professional, scientific, and technical services	54	60.9	1.7	0.8	0.7	0.1	0.9
Professional, scientific, and technical services	541	60.9	1.7	0.8	0.7	0.1	0.9
Legal services	5411	11.6	1.7	1.0	1.0	(¹¹)	0.7
Accounting, tax preparation, bookkeeping, and payroll services	5412	7.9	(¹¹)	(¹¹)	(¹¹)	(¹¹)	(¹¹)
Architectural, engineering, and related services	5413	11.9	1.6	1.0	0.5	0.4	0.6
Computer systems design and related services	5415	8.0	0.9	0.3	0.3	(¹¹)	0.6
Other professional, scientific, and technical services	5419	7.8	4.8	0.5	0.4	(¹¹)	4.3
Management of companies and enterprises	55	25.5	0.9	0.4	0.2	0.2	0.5
Administrative & support, waste mgmt & remediation serv	56	83.5	4.9	3.0	2.4	0.6	1.9
Administrative and support services	561	78.8	4.2	2.5	2.2	0.3	1.6
Education and health services		182.8	6.5	3.3	1.9	1.3	3.3
Elementary and secondary schools	6111	7.4	1.9	0.4	(¹¹)	(¹¹)	1.4
Health care and social assistance	62	162.4	6.9	3.5	2.0	1.4	3.4
Ambulatory health care services	621	56.1	3.5	1.3	0.8	0.5	2.1
Hospitals	622	47.3	9.0	3.5	2.4	--	5.5
Nursing and residential care facilities	623	35.4	11.2	7.7	4.0	3.8	3.5
Social assistance	624	23.6	4.6	2.0	1.3	0.8	2.6

See footnotes at end of table.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types, -- Continued
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
Leisure and hospitality		151.2	5.5	2.6	2.0	0.6	3.0
Arts, entertainment, and recreation	71	19.9	5.6	2.3	1.5	0.8	3.3
Performing arts, spectator sports, and related industries	711	3.7	5.9	2.4	1.6	(¹¹)	3.5
Amusement, gambling, and recreation industries	713	14.9	5.5	2.3	1.5	0.8	3.3
Accommodation and food services	72	131.3	5.5	2.6	2.0	0.5	3.0
Accommodation	721	21.2	8.1	3.8	2.2	1.6	4.4
Traveler accommodation	7211	19.8	8.2	3.6	1.9	1.7	4.6
Food services and drinking places	722	110.1	5.0	2.3	2.0	0.3	2.7
Other services		55.4	3.8	2.0	1.2	0.7	1.8
Other services, except public administration	81	55.4	3.8	2.0	1.2	0.7	1.8
Repair and maintenance	811	16.6	6.2	2.9	1.8	1.1	3.3
Personal and laundry services	812	11.7	4.4	3.0	1.8	1.2	1.5
Religious, grantmaking, civic, professional, and similar organizations	813	27.0	1.5	0.7	0.5	0.2	0.8
STATE and LOCAL GOVERNMENT		218.2	6.0	2.2	1.6	0.6	3.8
STATE GOVERNMENT		48.9	5.4	2.2	1.5	0.7	3.2
Heavy and civil engineering construction	237	4.7	5.5	2.8	1.8	0.9	2.7
Service providing⁹		43.9	5.4	2.1	1.5	0.7	3.3
Education and health services		18.2	5.3	3.0	2.3	0.7	2.4
Educational services	61	13.9	2.5	0.9	0.6	(¹¹)	1.6
Health care and social assistance	62	4.2	7.5	4.6	3.5	--	3.0
Justice, public order, and safety activities	9221	8.8	6.9	2.1	1.6	0.5	4.8
Administration of environmental quality programs	924	2.8	6.3	2.1	0.7	1.4	4.2
Administration of economic programs	926	3.3	6.1	1.9	1.3	0.7	4.2
LOCAL GOVERNMENT		169.3	6.2	2.2	1.6	0.6	3.9
Service providing⁹		168.7	6.1	2.2	1.6	0.6	3.9
Trade, transportation, and utilities⁹		7.5	10.2	7.1	5.6	1.4	3.1
Transportation and warehousing⁹	48-49	5.0	12.0	8.4	7.5	0.9	3.6

See footnotes at end of table.

**Table 1. Incidence rates¹ of nonfatal occupational injuries and illnesses by industry and case types, -- Continued
Oregon 2003**

Industry ²	NAICS code ³	2003 Average annual employment ⁴ (000's)	Total recordable cases	Cases with days away from work, job transfer, or restriction			Other recordable cases
				Total	Cases with days away from work ⁵	Cases with job transfer or restriction	
Education and health services		93.0	5.4	1.4	1.2	--	4.0
Educational services	61	89.3	5.3	1.2	1.0	--	4.1
Educational services	611	89.3	5.3	1.2	1.0	--	4.1
Elementary and secondary schools	6111	65.3	5.0	1.4	1.2	--	3.6
Health care and social assistance	62	3.7	7.4	5.1	4.4	0.7	2.3
Leisure and hospitality		7.2	4.8	3.0	1.1	1.8	1.9
Public administration	92	54.8	7.6	3.0	1.9	1.1	4.5
Executive, legislative, and other general government support	921	47.2	8.1	3.2	2.1	1.1	4.9
Administration of human resource programs	923	4.5	4.3	2.1	0.7	1.4	2.2

¹ Incidence rates represent the number of injuries and illnesses per 100 full-time workers and were calculated as: $(N/EH) \times 200,000$ where

N = number of injuries and illnesses
 EH = total hours worked by all employees during the calendar year
 200,000 = base for 100 equivalent full-time workers (working 40 hours per week, 50 weeks per year).

² Totals include data for industries not shown separately.

³ *North American Industry Classification System* Manual, 2002 Edition

⁴ Employment is expressed as an annual average and is derived primarily from the BLS-State Quarterly Census of Employment and Wages.

⁵ Days-away-from-work cases include those that result in days away from work with or without job transfer or restriction.

⁶ Excludes farms with fewer than 11 employees.

⁷ Data for mining (Sector 21 in the North American Industry Classification System, 2002 edition) include establishments not governed by the Mine Safety and Health Administration (MSHA) rules and reporting, such as those in oil and gas extraction and related support activities. Data for mining operators in coal, metal, and nonmetal mining are provided to BLS by the Mine Safety and Health Administration, U.S. Department of Labor. Independent mining contractors are excluded from

the coal, metal, and nonmetal mining industries. These data do not reflect the changes OSHA made to its recordkeeping requirements effective January 1, 2002; therefore estimates for these industries are not comparable to estimates in other industries.

⁸ Data for mining operators in this industry are provided to BLS by the Mine Safety and Health Administration, U.S. Department of Labor. Independent mining contractors are excluded. These data do not reflect the changes OSHA made to its recordkeeping requirements effective January 1, 2002; therefore estimates for these industries are not comparable to estimates in other industries.

⁹ Data for employers in rail transportation are provided to BLS by the Federal Railroad Administration, U.S. Department of Transportation. These data do not reflect the changes OSHA made to its recordkeeping requirements effective January 1, 2002; therefore estimates for these industries are not comparable to estimates in other industries.

¹⁰ Incidence rate less than 0.05.

¹¹ Fewer than 15 cases.

NOTE: Because of rounding, components may not add to totals.

-- Indicates data not available.

SOURCE: Bureau of Labor Statistics, U.S. Department of Labor, Survey of Occupational Injuries and Illnesses, in cooperation with participating State agencies.