10/20/2020

2020 Statewide Diversity, Equity, & Inclusion Conference FAQs

Below are response to common questions our Conference Planning Committee has received regarding the 2020 Statewide Diversity, Equity, & Inclusion Conference. We hope this resource helps to keep you informed about the upcoming virtual conference and related topics.

Question: Is there a deadline for employee registration?
Response: Conference registration will remain open leading up to the start of each session block on iLearn. We encourage interested individuals to register prior to the event in order to receive conference information and attendee materials prior to the event.

Question: Will the virtual sessions be recorded and available to state employees after the conference?
Response: We have received approval from a majority of this year's conference presenters to record their virtual sessions.

Our plan is to record presentations throughout the virtual event and provide them on iLearn afterwards for all state employees – regardless of whether or not the employee registered for the 2020 virtual conference. We'd also like to ask employees who know they will not be attending the conference to refrain from enrolling on iLearn because this may affect our attendance tracking.

Question: If I attend, do I need to enter a specific code for my attendance within my timesheet?
*Response***:** Attendees should track their time spent attending the 2020 virtual conference within the e-Payroll system using the "CD" time code.

Question: May Department Board/Commission members attend the virtual conference?
Response: The conference will allow Governor-appointed board members to attend the conference, however department-specific volunteers without iLearn profiles will not be permitted to attend this year's virtual conference. The Conference Committee's reasoning is not intended to be exclusive, but rather because the conference is supported, and funded, by state of Oregon departments, agencies, and commissions for the purpose of providing state employees training, in the areas of diversity, equity, & inclusion, to better serve the public. At this time, we would like to reserve attendance space and resources for the 2020 conference for state employees. As the event nears, we will keep interested parties informed should there be available space for department volunteers.

Question: Is there a way to test out my device and internet connection with Zoom prior to the virtual conference?
Response: Yes, individuals can test out their connection on the Zoom website here: https://zoom.us/test

Question: Will registered attendees receive any additional information before this year's virtual conference?
Response: State employees who have registered through iLearn will receive a digital *Attendee Notebook* the week prior to the event. This resource will provide event details, virtual conference best practices, speaker bios and session descriptions, employee resources for continued learning, and more! The *Attendee Notebook* will also be added to the conference website the week of the event.

Question: Will this year's virtual conference provide ADA accommodations for attendees?
Response: Yes, we will be providing closed captioning, live transcribing, and ASL Interpreters throughout the entirety of this year's virtual conference. An ADA Accommodations Guide will be shared on the conference website soon and shared with registered attendees prior to the event.

If you have any questions not covered within this document, please reach out to your department's Conference Representative or if it is regarding registration on iLearn, contact:
iLearnOregon@Oregon.Gov