



Oregon

Tina Kotek, Governor



700 Summer Street NE #350
Salem, Oregon 97301
DEL.C.Info@delc.oregon.gov
Oregon.gov/delc

Wednesday, October 11, 2023
11:00am-1:00pm

Greetings Participants,

Thank you for sharing your time and expertise with us through the Certified School-Age Rulemaking Advisory Committee (RAC). Below is the agenda for the RAC Meeting held via Zoom on Wednesday, October 11th. We look forward to meeting with you.

AGENDA

Topic	Time Estimate
Welcome and Attendance <ul style="list-style-type: none">Please include your name and organization in the chat. This will assist us in taking attendance.	5 minutes
Review RAC Purpose and Scope	5 minutes
Review Group Norms	5 minutes
Review Proposed Rule Language <ul style="list-style-type: none">Sections highlighted will be covered during the meeting.	45 minutes
Break- <i>We will take a 5 minute break about 60 minutes into our meeting.</i>	5 minutes
Review Proposed Rule Language <ul style="list-style-type: none">Sections highlighted will be covered during the meeting.	45 minutes
Closing comments and follow-up for reimbursement	10 minutes

Optional Mission Statement Here

RULE SECTION HEADING, SECTION NUMBER, BRIEF DESCRIPTION

HEADING	SECTION NUMBER	BRIEF DESCRIPTION
Definitions	414-310-0100	Added: Business Day, Fire Code Official, Physical Restraint, Premises Removed: Age Appropriate Amended: Child with Special Needs, Developmentally Appropriate
Purpose	414-310-0110	<i>No significant changes. Reworded for clarity.</i>
Exemptions	414-310-0120	<i>No significant changes. Reworded for clarity.</i>
Application Process	414-310-0130	Added: 414-310-0130(2), Identifying owner on the application Amended: 414-310-0130(10) Restructured to improve clarify
Issuance of Certification	414-310-0140	<i>No significant changes.</i>
Certification Process	414-310-0150	<i>No significant changes. Reworded for clarity.</i>
Exceptions	414-310-0160	<i>No significant changes.</i>
Policies	414-305-0170	Added: 414-310-0200(2)(n), How staff proceed if a child is displaying unsafe behaviors. Amended: 414-310-0200(6), Individualized assessment requirements.
Emergency Preparedness & Response	414-310-0180	Amended: 414-310-0180(6), Frequency of alternate drills.
Children's Records	414-310-0190	<i>No significant changes.</i>
Immunizations	414-310-0200	<i>No significant changes.</i>

Parental Permissions	414-310-0210	Amended: 414-310-0210(1)(d), Permission for any center-sponsored religious or cultural event. 414-310-0210(6), Clarify when parent permission is required for photographs or recordings.
Arrival and Departure	414-310-0220	<i>No significant changes.</i>
Staff Records	414-310-0230	Amended: 414-310-0230(7), Verbal confirmation of enrollment in the CBR
Program Records	414-310-0240	Added: 414-310-0240(7), Maintain records of suspected child abuse and neglect.
Items Available for Review	414-310-0250	<i>No significant changes.</i>
Notifications	414-305-0260	Amended: 414-310-0260(1), Notify CCLD by 5:00pm the next business day (see definition of business day) 414-310-0260(2), Notify CCLD prior to... (removed at least 30 calendar days) 414-310-0260(5)(a), Notify parents immediately when a child does not arrive when transported from another program.
General Staffing Requirements	414-310-0270	<i>No significant changes.</i>
CBR Enrollment	414-310-0280	<i>No significant changes.</i>
Program Coordinator	414-310-0290	<i>No significant changes.</i>
Program Leaders	414-310-0300	Amended: 414-310-0300(2)(c), Lowered Oregon Registry Step level from 8 to 6 (This information is included in the Table 2 attachment)
Assistant Program Leaders	414-305-0310	Amended: 414-310-0310(a), lowered minimum age from 15 to 14.

Other Staff & Volunteers	414-310-0320	<i>No significant changes. Reworded for clarity.</i>
Orientation & Initial Training	414-310-0330	<i>No significant changes. Reworded for clarity.</i>
Annual Training	414-310-0340	Amended: 414-310-0340(1)(b), Increased the minimum number of hours a substitute works in order to complete annual training requirements from 35 to 60.
Training Criteria	414-310-0350	Removed: 414-310-0350(6), Documentation of orientation, annual training. Conflicts with training and record keeping rules.
Ratios & Group Size	414-310-0360	Amended: 414-310-0360(8)(c), assistant program leader with CBR enrollment can supervise a group while in a contacted service.
Supervision of Children	414-310-0370	<i>No significant changes.</i>
Healthy Climate	414-310-0380	Amended: 414-310-0380(2)(e), Encouraging interactions between children of all abilities.
Program Schedule	414-310-0390	<i>No significant changes.</i>
Activity Plan	414-310-0400	Amended: 414-310-0400(7), Clarified precautions needed to protect children from excessive sun exposure.
Behavior & Guidance	414-310-0410	Removed: 414-310-0410(8), Removed for redundancy, found in Physical Restraint.
Prohibited Discipline & Actions	414-310-0420	<i>No significant changes.</i>
Physical Restraint	414-310-0430	Amended: 414-310-0430(1), Reworded for clarity; references center's policy on how staff respond to unsafe behaviors. 414-310-0430(4), Reworded for clarity; removed staff intervention. 414-310-0430(6), Reworded for clarity, removed redundancies.
Center Capacity	414-310-0440	<i>No significant changes.</i>

Facility Structure	414-310-0450	<i>No significant changes.</i>
Water Supply & Plumbing	414-310-0460	<i>No significant changes.</i>
Toilets & Sinks	414-310-0470	<i>No significant changes.</i>
Prevention & Management of Hazards	414-310-0480	<i>No significant changes.</i>
Maintenance & Sanitation	414-310-0490	<i>No significant changes.</i>
Fire Protection	414-310-0500	<i>No significant changes.</i>
Furniture	414-310-0510	<i>No significant changes.</i>
Play Materials	414-310-0520	Amended: 414-310-0520(2), Clarifies requirements for shock-absorbing surfaces.
Outdoor Space	414-310-0530	Removed: 414-310-0530(4), Requirement for outdoor space to have two exits. Other sections reworded to provide clarity.
Handwashing	414-310-0540	Amended: 414-310-0540(4), Any child unable to wash their own hands, staff may wash the child's hands with single-use cloth.
Illness	414-310-0550	<i>No significant changes.</i>
Injuries	414-310-0560	<i>No significant changes.</i>
Medications	414-310-0570	Amended: 414-310-0570(5), Modifies language on medication storage to prevents use and access versus child-safety lock. 414-310-0570(5)(a), Emergency medication may (replaces shall) be placed in an unlocked container...

Care of Children with Special Needs	414-310-0580	Amended: Section title renames to Care of Children with Specific needs. Added: 414-310-0580(15), Specialized services provided at the center.
Kitchen & Food Service Areas	414-310-0590	<i>No significant changes.</i>
Food Service	414-310-0600	<i>No significant changes.</i>
Food Preparation & Storage	414-310-0610	<i>No significant changes.</i>
Meals & Snacks	414-310-0620	Amended: 414-310-0620(4)(c), Added nutritionally equivalent milk substitute to list of beverages that can be served. Added: 414-310-0620(4)(d), Parents may opt-out of milk service for their child.
Transportation Overview	414-310-0630	Amended: 414-310-0630(1), Clarifies when the program is responsible for ensuring transportation meets CCLD rule requirements. Removed public transportation and use of public school transportation on behalf of the center.
Transportation Staffing	414-310-0640	Amended: 414-310-0640(4), Reworded for clarity; references center notification requirements.
Transportation Safety	414-310-0650	<i>No significant changes.</i>
Passenger Restraints & Seating	414-310-0660	Removed: 414-310-0660(2), Added to subsequent rule- "Child passenger restraint systems and seat belts must be used according to law...
Vehicles	414-310-0670	Amended: 414-310-0670(9), Modified vehicle temperature requirements to align with indoor requirements: 68 to 85 degrees.
Swimming	414-310-0680	<i>No significant changes.</i>
Animals	414-310-0690	<i>No significant changes.</i>
Monitoring & Investigations	414-310-0700	<i>No significant changes.</i>
Suspension, Denial & Revocation	414-310-0710	<i>No significant changes.</i>

Civil Penalty	414-310-0720	<i>No significant changes.</i>
---------------	--------------	--------------------------------

COMMITTEE ROSTER

Name	Affiliation and Region
Jennifer Simonson	Child Care Providers, Portland Metro
Kasie Mertzig	Child Care Providers, Portland Metro
Mina Smith	Early Learning Hub, Portland Metro
Annie Wahto	Child Care Providers/Representatives from Advocacy Agencies, Springfield
Faith Gerber	Child Care Providers, Salem
Carly Landau	Child Care Providers, Portland Metro
Kristy Heitling	Child Care Providers, Salem
Katy Rees	Child Care Providers, Sandy
Rachel Jackson	Families/Child Care Providers, Eugene
Matt Sorenson	Child Care Providers, Eugene
Arcelia Contreras	Child Care Providers, Woodburn
Dale Lewis	Child Care Providers, Auburn
Kaylee Baker	Child Care Providers, Southern Oregon

If you have questions, please reach out to:

Abby Strom, Child Care Initiatives Analyst

abby.strom@delc.oregon.gov