

Certified Child Care Center

Sanitation Inspection



This inspection form can be completed electronically, or handwritten on a printed copy. All of CCLD's sanitation forms can be downloaded here: <https://oregonearlylearning.com/news-resources/resource-library/>

Program Details

Date of Inspection: _____ **Renewal Date:** _____ **New Open Date:** _____

Visit Type: _____ **Renewal** _____ **New Facility** _____ **New Operator** _____

Hours of Operation: _____ **Age Range:** _____ **Capacity:** _____

General Facility Information

Facility Name: _____

Facility Address: _____

Email Address: _____ **Phone Number:** _____

Director's Name: _____ **Licensing Specialist:** _____

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|--------------------------------|---|--|
| BUILDING SAFETY AND SANITATION | | Choose one result for each |
| 414-305-0820(1-3) | Lead testing of water (or alternative water source declaration) is verified by CCLD every 6 years. | EHS is not responsible for reviewing lead testing of water. |
| 414-305-0820(5)(a-b) | If using a private well, a center must have the water tested at least once every 6 years for coliform bacteria and nitrates. Test results must show: (a) No presence of E.coli bacteria; and (b) Less than ten parts per million (ppm) for nitrates. If test results for nitrates are greater than five but less than ten ppm, the water must be retested within six months. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0810(4) | Septic system meets Department of Environmental Quality requirements. <input type="checkbox"/> Public sewer <input type="checkbox"/> Private septic system | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0830 (1) and (2)(a) | A center must provide smooth, washable, easily-cleanable walls and floors in the toileting and handwashing areas. A center must provide toilets that: (a) Are supplied with toilet paper; | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed |
| 414-305-0840(1)(a-b) | A center must ensure that all toxic or potentially dangerous items, such as cleaning supplies and equipment, poisonous and toxic materials, and flammable and corrosive materials, are inaccessible to children, as defined in OAR 414-305-0100(25). (a) Toxic substances must be stored separately from medication, food service equipment, and food supplies. (b) Sanitizing and disinfecting solutions must be inaccessible to children. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0840(2) | When an environmental concern or potentially harmful environmental pollutants are identified, a certified child care center must evaluate and work collaboratively with appropriate agencies to mitigate the concern. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|---|---|--|
| 414-305-0840(3) (a-e) | (3) A certified child care center must take steps to prevent children's exposure to the following, if they exist on the premises: (a) Lead based paint. Any building or play structure constructed before 1978 that has peeling, flaking, chalking, or failing paint must be tested for lead. If lead-based paint is found, the center must contact the Oregon Health Authority within five working days and follow their required procedures for remediation of the lead hazard. (b) Plumbing and fixtures containing lead or lead solders; (c) Asbestos; (d) Toxic mold; and (e) Other identified toxins or hazards. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0840(8) (a-b) | A center must keep the center free of insects, rodents and other pests. (a) Automatic insecticide dispensers, vaporizers, or fumigants must not be used. (b) Pest control products must not be applied or used when children are present. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0850(5) and (6)(a) | A certified child care center must keep all garbage and biocontaminant waste in non-absorbent, easily washable containers with tight-fitting lids. <input type="checkbox"/> Garbage cans and receptacles must be emptied on a daily basis and cleaned and disinfected as needed. <input type="checkbox"/> Garbage and waste must be removed from the premises at least once a week. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0810(1) and (2) | Heating and ventilation adequate and safe to operate | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0810(12) | Doors and windows used for ventilation equipped with fine mesh screen | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| PLAYGROUND SAFETY AND SANITATION | | |
| 414-305-0920(3) | A center must keep outdoor play areas free of: <input type="checkbox"/> litter, <input type="checkbox"/> animal waste, <input type="checkbox"/> solid waste and refuse, <input type="checkbox"/> ditches, and <input type="checkbox"/> other conditions presenting a potential hazard. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| POOL | | |
| 414-305-1300(3) | Center has pool <input type="checkbox"/> Yes <input type="checkbox"/> No Approval date of Health Division pool inspection/license: _____ | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1300(3)(c) | Swimming pools must be maintained, cleaned and sanitized according to manufacturer instructions and Department of Health or local health jurisdiction guidelines. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|---|--|--|
| MEDICATION | | |
| 414-305-1030(l)(c) | Ensure that cleaned and sanitized medication measuring devices are used when providing medication to a child care child, if applicable. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1030(5) | A center must ensure that all medications are inaccessible to children, with child-resistant caps when available, and stored away from food. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1030(6) | A center must keep medications requiring refrigeration in a separate tightly-covered, leakproof container clearly marked "medication" and inaccessible to children. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| INFECTION CONTROL AND CHILD HEALTH | | |
| 414-305-0660(l) | A center must clean and sanitize infant and toddler toys at least daily or more often as needed. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0850(l)(a-e) | <p>A certified child care center must routinely clean, sanitize and disinfect surfaces and objects that are frequently touched as follows:</p> <p>(a) Clean surfaces with a soap and water solution or spray cleaner and rinse before sanitizing or disinfecting;</p> <p>(b) Mix, use and store cleaners, sanitizers and disinfectants according to label directions;</p> <p>(c) Prevent the contamination of food, food-contact items and surfaces when using cleaners, sanitizers or disinfectants;</p> <p>(d) Ensure sanitizers or disinfectants have an Environmental Protection Agency registration number on the label; and</p> <p>(e) Follow label directions or ensure sanitizers and disinfectants remain on the surface for 5 minutes.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0830(4) | <p>When plumbing is unavailable to provide a handwashing sink, a certified child care center may provide a handwashing sink using a portable water supply and a sanitary catch system, with a written plan approved by a local public health department. A mechanism must be in place to prevent children from gaining access to soiled water or more than one child from washing in the same water.</p> <p>EHS: Please add location of sink(s), dates approved for use, and any additional requirements in the Approvals section.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0900(3)(e) | Mats, cots and bed linen must be properly stored so that sleeping surfaces are not touching each other unless cleaned and sanitized after each use. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|---|--|--|
| 414-305-0900(4)(a) and (b) (A, B) | (4) A center must ensure that each child 12 months of age and older is provided with individual bedding consisting of at least a sheet or blanket. (a) A sheet must cover the entire resting surface. (b) Bedding must either be marked for use by the identified child or laundered daily. (A) All bedding must be thoroughly cleaned and sanitized before use by another child. (B) If marked for use by the individual child, the bedding must be laundered weekly or more frequently if needed. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0650(2) (e)(h) | The diaper changing surface must be sturdy, non-absorbent, and washable with no tears or repairs. (e) The diaper changing surface must be sturdy, non-absorbent, and washable with no tears or repairs. (h) Each surface used for diaper changing must be kept free of all objects except for diapering items and not used for other purposes. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0650(3) | A center must post and follow the diaper-changing procedure, including stand-up diapering, that has been approved by the Environmental Health Specialist (EHS). | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0650(5) and (6)(a-d) | A center must place wet or soiled clothing or personal items in a sealed, labeled, moisture-proof bag to send home with the child. (6) If a center uses cloth or reusable diapers, the soiled diapers must: (a) Not be rinsed; (b) Be placed in a securely sealed, moisture-proof bag; (c) Be stored in a separate disposal container; and (d) Be cleaned by a commercial laundry service or given daily to the child's parent or guardian. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0650(7) | A center must provide a container designated for disposing of soiled diapers and diapering supplies only. The diaper disposal container must be: (a) Approved by the EHS (b) Lined with a disposable plastic trash bag; (c) Within arm's reach of the diaper changing area; and (d) Emptied, cleaned and disinfected daily or more often as needed. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0830(3) (d-f) | A center must have handwashing sinks that: (d) Have water that does not exceed 120°F; (e) Have liquid soap and paper towels within easy reach of children and dispensed in a sanitary manner with a trash container. Other hand drying options must be approved by the EHS; and (f) Are not used for preparation of food or drinks, dish washing, rinsing soiled clothing, cleaning equipment that is used for toileting, or for the disposal of any wastewater used in cleaning the center. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| REVIEW OF WRITTEN HEALTH POLICIES/PROCEDURES FOR SANITATION BEST PRACTICE: | | |
| 414-305-0200 (2)(e) | <input type="checkbox"/> Toileting, and diaper changing & disposal. <input type="checkbox"/> N/A <input type="checkbox"/> Handwashing methods <input type="checkbox"/> Storage and handling of bottles and pacifiers <input type="checkbox"/> N/A <input type="checkbox"/> Medication administration <input type="checkbox"/> Use of insect repellent and sunscreen <input type="checkbox"/> N/A <input type="checkbox"/> Care of bed linens <input type="checkbox"/> N/A <input type="checkbox"/> Care of children who are ill and exclusion criteria | <input type="checkbox"/> Satisfactory <input type="checkbox"/> One or more Procedure Needs Review |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|---------------------------------------|--|--|
| 414-305-1020(4) (a-p) | <p>First aid supplies at the center, in any vehicle used to transport children in care, and for group activities away from the center:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Non-medicated adhesive bandages (assorted sizes); <input type="checkbox"/> Adhesive tape; <input type="checkbox"/> Sterile gauze pads (various sizes); <input type="checkbox"/> A sling, or a large triangular bandage; <input type="checkbox"/> Bottled water (for cleaning wounds or eyes); <input type="checkbox"/> Liquid handwashing soap or handwashing gel; <input type="checkbox"/> Sealed antiseptic towelettes or solution to be used as a wound cleaning agent; <input type="checkbox"/> Scissors; <input type="checkbox"/> Tweezers; <input type="checkbox"/> Disposable latex-free, powder-free gloves; <input type="checkbox"/> Plastic bags (for disposing of blood and other body fluids); <input type="checkbox"/> Mercury-free and glass-free thermometer; <input type="checkbox"/> Cold pack; <input type="checkbox"/> Chlorine bleach or other disinfectant for cleaning of blood and other bodily fluids; <input type="checkbox"/> Flexible rolled gauze; and <input type="checkbox"/> A chart or handbook of first aid instructions. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed |
| ANIMALS IN CENTER | | |
| 414-305-1400(1)(d) | Animals at the center are fully immunized including rabies vaccinations for dogs | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1400(7) (a-d) | <p>A center must have and follow written procedures for the care and maintenance of any animals in the center. The procedures must address:</p> <p>(a) Responsibility for the handling, care, and feeding of the animal(s). With close staff supervision, children may participate in the care of animals.</p> <p>(b) At least weekly cleaning and disinfection of pet containers and cages performed in areas not used for food storage or preparation and only when children are not present.</p> <p>(c) Location of litter boxes in areas not accessible to children or used for food storage or preparation; and</p> <p>(d) Prevention of debris spilling out of a container or cage used for pets and animals, if applicable.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1400(8) and(9) | <p>A center must keep animal food supplies out of the reach of children and store them separately from food supplies and equipment.</p> <p>Animal food must be stored in a manner that does not attract rodents or insects.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| SAFE FOOD AND BEVERAGE SERVICE | | |
| 414-305-0610(1)(c) | The center must clearly mark formula, human milk, bottles, and food provided by the parent(s) with the child's full name and date and refrigerated if required. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|---------------------------------------|---|--|
| SAFE FOOD AND BEVERAGE SERVICE | | |
| 414-305-0610(l)(k) | When formula is prepared on site, it must be mixed in a kitchen or classroom food preparation area approved by the EHS. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0610(l)(q) | <p>The center must warm bottles only in one of the following ways: under running, warm tap water; using a commercial bottle warmer; stove top warming methods, or slow-cooking device; or by placing them in a container of warm water.</p> <p>(A) Bottles must not be warmed in microwave ovens.</p> <p>(B) Once warmed, a bottle must not be returned to the refrigerator or re-warmed.</p> <p>(C) Warming devices must remain inaccessible to children.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-0610(l)(r) | Bottles, bottle caps, nipples and other equipment used for bottle feeding that a center provides must be cleaned and sanitized by washing in a dishwasher or by washing, rinsing and boiling for 1 minute. Nipples must be stored in a closed container after sanitizing. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1100(3) | Walls, floors, and ceilings must be smooth, washable and easily cleanable in all rooms in which food or drink is prepared or stored, or utensils are washed or stored. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1100(8) | A center must provide accurate thermometers designed to measure cold storage temperature in refrigerators and freezers that are clearly visible and easy to read. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1100(9)(a, b) | <p>A certified child care center must maintain all stove vents and filters free of grease build-up and food spatters and in good repair.</p> <p>(a) In centers using commercial cooking equipment to prepare meals, ventilation must be equipped with an exhaust system in compliance with the applicable building, mechanical, and fire codes.</p> <p>(b) All gas ranges in centers must be mechanically vented and fumes filtered prior to discharge to the outside.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1100(10) | Store food waste in leak-proof, non-absorbent containers, covered with a tight-fitting lid, that are emptied, cleaned, and sanitized or disinfected daily. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1100(11)(a,b) | <p>A center must provide adequate space for the storage of food and food-contact items that is dry, clean, above the floor, and protected from splash and other contamination.</p> <p>(a) Containers for food storage other than the original container or package in which the food was obtained, must be impervious and non-absorbent, have tight-fitting lids or covers, and labeled as to contents.</p> <p>(b) Poisonous or toxic materials and cleaning supplies must not be stored with food.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|--------------------------|---|--|
| 414-305-1100(4)(b) (A-D) | <p>Dishwashing equipment that meets the requirements in the Oregon Health Authority's (OHA) administrative rules.</p> <p>(A) Centers with a maximum capacity of 19 children may use a light commercial dishwasher approved by an EHS.</p> <p>(B) A certified child care center must have a two-compartment sink and an automatic dishwasher that sanitizes with heat or chemicals; or</p> <p>(C) Use a three-compartment sink method (sink one is used to wash, sink two is used to rinse, sink three contains a sanitizer, and the dishes are allowed to air dry).</p> <p>(D) Separate sinks approved by the EHS for handwashing, for food preparation activities, and for dishwashing activities.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1110(2) | <p>A center must make sure drinking water is always available to children in each classroom and after active play and served in a sanitary manner that prevents contamination.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1110(8)(a-d) | <p>If a center serves family style meals, where food is brought to the table in larger quantities and served to the plates from the table, the center must have a written plan, approved by CCLD and available for review by the EHS, which includes at least the following elements:</p> <p>(a) Separate serving portions for each table;</p> <p>(b) Serving utensils distinct from eating utensils;</p> <p>(c) Staff oversight to ensure sanitary practices; and</p> <p>(d) Provision for serving mildly ill children to prevent the spread of the illness.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1110(10) (a-c) | <p>A center must ensure that any catered foods are:</p> <p>(a) Prepared in a kitchen approved by the OHA or a county health department;</p> <p>(b) Transported and delivered in a safe, sanitary manner with hot food maintained at temperatures not lower than 135°F and cold foods maintained at 41°F or lower; and</p> <p>(c) Received, held, and served through a process approved by the EHS.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1130(1) | <p>A center must store, prepare, and serve all food and drink provided by the center in a sanitary manner and protected from contamination.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1130(3) | <p>A center must ensure that food-contact surfaces and items, such as kitchenware, utensils, tableware, service items, and storage items that come into contact with food, are designed and constructed of safe, non-toxic materials and are smooth, nonabsorbent, easily cleanable, durable, and in good repair.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1130(8) | <p>A center must prepare food according to the minimum standards identified in food handler certification.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1130(9)(d) | <p>Discarding all food removed from the kitchen after meal service.</p> | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| RULES | CHECKLIST ITEM | VISIT RESULTS |
|--------------------|--|--|
| 414-305-1130(9)(e) | Labeling, dating, and refrigerating any prepared food which has not been removed from the kitchen and used within 48 hours or immediately freeze for later use. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1130(9)(f) | Washing, rinsing, and sanitizing multi-use dishes, cups, serving and eating utensils, tables, and high chair trays after each use according to the OHA's Chapter 33, Division 150 Food Sanitation rules. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |
| 414-305-1130(9)(g) | Air drying all tableware, equipment, and utensils after being sanitized. | <input type="checkbox"/> In Compliance <input type="checkbox"/> Not in Compliance <input type="checkbox"/> Discussed/Not Observed <input type="checkbox"/> Not Applicable |

| |
|--|
| Visit Notes |
| Environmental Health Specialist: Please list any other items discussed with the certified child care center |
| Empty space for notes |
| Required Corrections |
| Empty space for corrections |

Approvals

Select one:

Center Approved

Center Approved for: ____ days.

Center Not Approved

Program Representative Name:

Date:

Environmental Health Specialist Name:

EHS Phone:

Environmental Health Specialist Signature*:

** Signing this document locks the fillable form fields.*

A note to the EHS

A signed copy of the completed form must be provided to the child care program. The inspection form can be shared by: (1) emailing the completed electronic checklist to the program; (2) making copies of the printed form to leave with the program; **or** (3) printing and mailing a copy to the program.