

# Certified Family Child Care Home (CF)

## Sanitation Inspection



This inspection form can be completed electronically, or handwritten on a printed copy. All of CCLD's sanitation forms can be downloaded here: <https://www.oregon.gov/delc/resources/pages/default.aspx#ResourceDocuments>

### Program Details

Date of Inspection: \_\_\_\_\_ New Open Date (if applicable): \_\_\_\_\_

New Facility  New Provider  Renewal Renewal Date: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_ Age Range: \_\_\_\_\_ Capacity: \_\_\_\_\_

### General Facility Information

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Provider's Name: \_\_\_\_\_ Licensing Specialist: \_\_\_\_\_

RULE	CHECKLIST ITEM	VISIT RESULTS
<b>Lead testing of water is verified by CCLD every 6 years</b>	414-360-0820(11) If using a private well, additional testing must be completed prior to initial license and, at a minimum, <b>annually</b> after initial testing. (a) Well water must be tested for: (A) Coliform and E.coli bacteria; (B) Nitrate; and (C) Arsenic. (b) Testing must be completed by an Oregon Environmental Laboratory Accreditation Program (ORELAP) accredited laboratory. (c) Test results must be submitted to the local public health authority for evaluation. (d) If the well water does not meet safety standards, the provider must discontinue use of the water source, as per recommendation of the local public health authority. The provider must establish and implement a mitigation plan under the guidance of the local public health authority, until such time that the well water is deemed safe for use. (e) For certified family child cares initially licensed prior to July 1, 2025, testing identified in (11) of this rule must be completed prior to the next renewal and at a minimum annually after initial testing.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A
414-360-1300(3) A provider must not use a swimming pool unless it has been licensed by the Oregon Health Authority or delegated agent pursuant to OAR Chapter 333, Division 60.		<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A
414-360-0650(2) If infants and toddlers are in care there must be a diaper-changing area. If the provider is certified to care for more than 12 children and more than 8 infants and toddlers are regularly in care, there must be a second diaper-changing area available. (a) The diaper changing area must be located so that handwashing can occur immediately after diapering without contact with other surfaces or other children. (b) The diaper changing surface must be sturdy, smooth, non-absorbent, easily cleanable and free of tears or repairs.		<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A
414-360-0650(3) If a provider uses cloth or reusable diapers, the soiled diapers must: (a) Not be rinsed; (b) Be placed in a securely sealed, moisture-proof bag; (c) Be stored in a separate disposal container; and (d) Be cleaned by a commercial laundry service or given daily to the child's parent or guardian.		<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A
414-360-0650(4) The use of potty chairs must be approved by an environmental health specialist.		<input type="checkbox"/> Approved <input type="checkbox"/> N/A

RULE	CHECKLIST ITEM	VISIT RESULTS
414-360-0660(3) A provider must wash, rinse, and disinfect the following immediately after use: (a) A diaper-changing surface; (b) Toilet training seat inserts or potty chairs; (c) Bathtub or other receptacle used for bathing a child; and (d) Any surface contaminated with bodily fluids.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-0610(1)(c) A provider must clearly mark formula, human milk, bottles, and food provided by the parent(s) with the child's full name and date and refrigerated if required.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-0610(l) A provider must warm bottles only in one of the following ways: under running, warm tap water; using a commercial bottle warmer; stove top warming methods, or slow-cooking device; or by placing them in a container of warm water. (A) Bottles must not be warmed in microwave ovens. (B) Once warmed, a bottle must not be returned to the refrigerator or re-warmed.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-0830(l) A certified family child care home must have at least one flush toilet and one handwashing sink available to children at all times. (a) Toilets must be supplied with toilet paper. (b) All handwashing sinks must: (B) Have soap and single use towels available; and (C) Not be used for preparation of food or drinks or dish washing.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance	
414-360-0850(3) A provider must keep all garbage and bodily fluids waste in non-absorbent, easily washable containers with tight-fitting lids. (a) Garbage and waste must be removed from the premises at least once a week. (b) Non-food, non-hazardous items and items that do not cause offensive odors, such as paper towels, may be disposed of separately from garbage and waste inside the home, in an uncovered container. (c) Garbage and waste containers and outdoor storage areas must be kept clean and minimize the presence of rodents, flies, roaches and other vermin. (d) Outdoor garbage storage must be inaccessible to children.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance	
414-360-0850(6) A provider must keep cloths, both single use and multiple use, used for wiping food spills on utensils and food-contact surfaces clean and use them for no other purpose. Cloths that are reused must be stored in a sanitizing solution between uses and disposed of or laundered daily.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-0850(7) A provider must immediately clean up any spills of bodily fluids, such as urine, feces, blood, and vomit as follows: (a) Caregivers must use disposable, nonporous gloves when handling bodily fluids; (b) Surfaces must be cleaned and disinfected; (c) Blood-contaminated material must be disposed of in a tied or sealed plastic bag and discarded immediately; (d) Gloves must be removed immediately after use, placed in a tied, sealed, or otherwise closed plastic bag and discarded immediately; and (e) Hands must be washed after using and disposing of the gloves.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> Discussed	
414-360-1400(1) A provider must ensure that any animal accessible to child care children is: (c) Kept free of fleas, ticks, and worms; (d) Fully immunized according to a licensed veterinarian's recommendations, including rabies vaccinations for dogs. Proof of current compliance with immunizations shall be kept on file in the home; <b><input type="checkbox"/> Dog(s) rabies vaccinations reviewed and current</b>	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-1400(2) All animals shall be kept away from food preparation surfaces. If animals have access to food preparation surfaces, the surfaces shall be cleaned and sanitized prior to meal preparation.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-1400(9) Animal waste items such as litter boxes and pet training pads shall not be located in areas accessible to children or areas used for food storage or preparation.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
414-360-0840(12) A provider must keep the home free of insects, rodents, and other pests. (a) Automatic insecticides dispensers, vaporizers, or fumigants must not be used.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance	
414-360-0840(1) A provider must ensure that the following items are inaccessible to children as defined in OAR 414-360-0100(21): (a) All toxic or potentially dangerous items; (b) Cleaning, sanitizing and disinfecting supplies and equipment;	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance	

RULE	CHECKLIST ITEM	VISIT RESULTS
414-360-0840(2)	Toxic substances must be stored separately from medication, food service equipment, and food supplies.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance
414-360-0840(3)	Products must be stored in the original labeled containers. Any smaller containers or solutions mixed by caregivers must be labeled with the contents of the container.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance
414-360-0840(4)	<p>A provider must take steps to prevent children's exposure to the following, if they exist on the premises:</p> <p>(a) Any sources of lead and lead based paint. Painted surfaces must be in good condition, both inside and outside, to avoid exposing children to lead-based paint;</p> <p>(b) Asbestos;</p> <p>(c) Toxic mold; and</p> <p>(d) Other identified toxins and hazards.</p>	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A
414-360-1020(2)	<p>A provider must maintain, at a minimum, the following first aid supplies at the home, in any vehicle used to transport children in care, and for group activities away from the home:</p> <p><input type="checkbox"/> (a) Non-medicated adhesive bandages (assorted sizes);</p> <p><input type="checkbox"/> (b) Adhesive tape;</p> <p><input type="checkbox"/> (c) Sterile gauze pads (various sizes);</p> <p><input type="checkbox"/> (d) A sling, or a large triangular bandage;</p> <p><input type="checkbox"/> (e) Bottled water (for cleaning wounds or eyes);</p> <p><input type="checkbox"/> (f) Liquid handwashing soap or handwashing gel;</p> <p><input type="checkbox"/> (g) Sealed antiseptic towelettes or solution to be used as a wound cleaning agent;</p> <p><input type="checkbox"/> (h) Scissors;</p> <p><input type="checkbox"/> (i) Tweezers;</p> <p><input type="checkbox"/> (j) Disposable latex-free, powder-free gloves;</p> <p><input type="checkbox"/> (k) Plastic bags (for disposing of blood and other body fluids);</p> <p><input type="checkbox"/> (l) Mercury-free and glass-free thermometer;</p> <p><input type="checkbox"/> (m) Cold pack;</p> <p><input type="checkbox"/> (n) Chlorine or other disinfectant for cleaning of blood and other bodily fluids;</p> <p><input type="checkbox"/> (o) Flexible rolled gauze; and</p> <p><input type="checkbox"/> (p) A chart or handbook of first aid instructions.</p>	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance
414-360-1100(1)	A provider must ensure that all food and beverages are selected, stored, prepared and served in a sanitary manner.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance
414-360-1100(3)	<p>A provider must ensure that all equipment and utensils used for food service, such as counters, shelves, tables, refrigerators, sinks, drain boards, cutting boards are:</p> <p>(a) Maintained in a clean and sanitary condition; and</p> <p>(b) Durable and in good repair.</p>	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance
414-360-1100(4)	<p>The cleaning and sanitizing of tableware and kitchenware must be accomplished by:</p> <p>(a) A dishwasher that is operated according to manufacturer's instructions; or</p> <p>(b) A three-step manual process as follows:</p> <p>(A) Washing in the first compartment with soap and water;</p> <p>(B) Rinsing in the second compartment with clean water; and</p> <p>(C) Sanitizing in a third compartment large enough to fully immerse the largest equipment and utensils. Submerge all tableware and kitchenware as long as required under the manufacturer's instructions.</p>	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance
<b>Dishwashing method approved:</b>		<input type="checkbox"/> Domestic dishwasher or <input type="checkbox"/> Three compartment sink
414-360-1100(5)	A provider must provide accurate thermometers designed to measure cold storage temperature in refrigerators and freezers. These thermometers must be clearly visible and easy to read. Refrigerators must maintain a temperature of 41°F or below, and freezers must maintain a temperature of 0°F or below.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A
414-360-1100(6)	Single service items such as paper plates, cups and napkins, and plastic utensils may be used only once and must be discarded after use.	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A

RULE	CHECKLIST ITEM	VISIT RESULTS
<p>414-360-1100(9) If a provider serves family style meals, where food is brought to the table in larger quantities and served to the plates from the table, the certified family child care must have a written plan, approved by CCLD and available for review by the environmental health specialist, which includes at least the following elements:</p> <ul style="list-style-type: none"> <li>(a) Separate serving portions for each table;</li> <li>(b) Serving utensils distinct from eating utensils;</li> <li>(c) Caregiver oversight to ensure sanitary practices; and</li> <li>(d) Provision for serving mildly ill children to prevent the spread of the illness.</li> </ul>	<input type="checkbox"/> In Compliance <input type="checkbox"/> Not In Compliance <input type="checkbox"/> N/A	
<b>Visit Notes</b>		
<b>Environmental Health Specialist: Please list items discussed with the certified family child care provider</b>		
<b>Required Corrections</b>		
<b>Approvals</b>		
<input type="checkbox"/> Certified Family Child Care Home approved <input type="checkbox"/> Certified Family Child Care Home approved for _____ days <input type="checkbox"/> Certified Family Child Care Home <b>NOT</b> approved		

Provider Name: \_\_\_\_\_ Environmental Health Specialist Name: \_\_\_\_\_

Environmental Health Specialist Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\* Signing this document locks the fillable form fields.

**A note to the EHS:** A signed copy of the completed form must be provided to the child care program. The inspection form can be shared by: (1) emailing the completed electronic checklist to the program; (2) making copies of the printed form to leave with the program; **or** (3) printing and mailing a copy to the program.