

# Child Care Center (CC) Resources available from CCLD



These and other resource documents are available from your licensing specialist or on the DELC website Resource Library here: <https://www.oregon.gov/delc/resources/pages/efault.aspx> The document numbers are linked to that specific document on the DELC website.

Certified Child Care Center (CC) Resources	Document number
Rules for Certified Child Care Centers	<a href="#">CCLD-0084</a>
General Rules for All Child Care Facilities	<a href="#">CCLD-0731</a>
Summary of CC Rule Changes	<a href="#">PTA-0703</a>
Guide to Opening a Certified Center	<a href="#">CCLD-0105</a>
CC SQTL Initial Certification Form	<a href="#">CCLD-0097</a>
CC Health & Safety Inspection Checklist	<a href="#">CCLD-0090</a>
CC Sanitation Inspection Checklist	<a href="#">CCLD-0109</a>
CC Orientation Checklist & Certificate	<a href="#">PR-0202</a>
Substitute Director Orientation Form	<a href="#">PR-0410</a>
Director Qualifications	<a href="#">PR-0197</a>
Teacher Qualifications	<a href="#">PR-0199</a>
Teacher Qualifications with an International Degree or Experience Outside the U.S.	<a href="#">PR-0646</a>
Aide II Qualifications	<a href="#">PR-0200</a>
Aide I Qualifications	<a href="#">PR-0201</a>
Teacher Training Plan (Guidelines, Plan and Log)	<a href="#">PR-0670</a>
CC Position Duties	<a href="#">PTA-0698</a>
Mixed Age Ratio Table (when 16 or fewer children are present)	<a href="#">PTA-0732</a>
CC Staff Records	<a href="#">PTA-0710</a>
CC Children's Records	<a href="#">PTA-0738</a>
Training Requirements for Center (CC) staff	<a href="#">PR-0203</a>
Center Emergency Plan	<a href="#">PR-0191</a>
CC Emergency Drill Record	<a href="#">CCLD-0115</a>
Center First Aid Kit Supply List	<a href="#">PR-0605</a>
Center Alternate Play Area Safety Plan	<a href="#">PR-0604</a>
Physical Restraint Plan Template	<a href="#">PR-0663</a>
Physical Restraint Report	<a href="#">PR-0608</a>
Center Serious Injury or Issue Required Reporting	<a href="#">PTA-0485</a>
Center Injury & Incident Report Form	<a href="#">PR-0598</a>
CC Notifications and Reporting to CCLD	<a href="#">PTA-0701</a>
CC Visitor Plan	<a href="#">PR-0192</a>
CC Resources Available from CCLD (this document)	<a href="#">PTA-0702</a>
CC Policy List	<a href="#">PTA-0700</a>
CC Notice to Post	<a href="#">PR-0194</a>
Posted and Available Document List for CC	<a href="#">PTA-0531</a>

Resources for all license types	Document number
Facility Staff Update Form	<a href="#">CEN-0024</a>
Planning and Zoning, Occupancy, and Building Codes	<a href="#">CCLD-0108</a>
Sanitation Inspection Agency List	<a href="#">CCLD-0113</a>
Disinfecting and Sanitizing Solution in Centers	<a href="#">PTA-0743</a>
Vehicle Inspection Form	<a href="#">CCLD-0119</a>
Declaration of Viewing	<a href="#">CCLD-0389</a>
Fire Safety Inspections for Child Care Facilities	<a href="#">CCLD-0390</a>
Center Non-Prescription Medication Permission	<a href="#">PR-0459</a>
Medication Authorization Form and Administration Log	<a href="#">PR-0187</a>
School-age Child Enrollment Form	<a href="#">PR-0596</a>
Child Enrollment Form	<a href="#">PR-0185</a>
Infant and Toddler Additional Enrollment Information	<a href="#">PR-0184</a>
Helmet Fitting Instructions- NHTSA	<a href="#">PAM-0737</a>
Parent Permission Forms (child pick up, transportation, field trip, high-risk activities, and special events)	<a href="#">PR-0607</a>
Child Permission to Attend Contracted Service	<a href="#">PR-0207</a>
School-age Transportation Agreement	<a href="#">PR-0189</a>
Visitor Log	<a href="#">PR-0193</a>
Supporting Healthy Naptime Routines	<a href="#">PTA-0262</a>
Allergy Care Plan	<a href="#">PR-0482</a>
Written Care Plan	<a href="#">PR-0491</a>
Provider Resource List- Who to Call?	<a href="#">PTA-0161</a>
Child Care Acronyms & Abbreviations	<a href="#">PTA-0622</a>
Rule Guidance: Naptime Ratios	<a href="#">PTA-0273</a>
Rule Guidance: Behavior, Guidance and Discipline Policies	<a href="#">PTA-0438</a>
RG: Volunteer, Visitor, New or Potential Employee	<a href="#">PTA-0463</a>
Rule Guidance: Groundcover	<a href="#">PTA-0486</a>
Rule Guidance: Preventing Shaken Baby Syndrome	<a href="#">PTA-0533</a>
Rule Guidance: Physical Restraint	<a href="#">PTA-0662</a>
Rule Guidance: Written Care Plans	<a href="#">PTA-0741</a>
Rule Guidance: Contracted Services and Activities	<a href="#">PTA-0735</a>
Rule Guidance: Cribs and Play Yards	<a href="#">PTA-0739</a>
Guide to In-House Trainings for Child Care Staff	<a href="#">PTA-0481</a>

**Document number codes:** CCLD: Child Care Licensing Division; PR: Program Resources. CEN: Central Office document; PTA: Program Technical Assistance; and PAM: Partner Agency Materials