

**OREGON BOARD OF DENTISTRY**  
**MINUTES**  
**DECEMBER 13, 2024**

**MEMBERS PRESENT:** Reza Sharifi, D.M.D., President

Aarati Kalluri, D.D.S., Vice President

Sheena Kansal, D.D.S.

Terrence Clark, D.M.D

Michelle Aldrich, D.M.D.

Olesya Salathe, D.M.D.

Kristen Simmons, R.D.H., E.P.P.

Sharity Ludwig, R.D.H., E.P.P.

Ginny Jorgensen

Chip Dunn (joined the meeting at 9:25 a.m.)

**STAFF PRESENT:** Stephen Prisby, Executive Director

Angela Smorra, D.M.D., Dental Director/ Chief Investigator

Winthrop "Bernie" Carter, D.D.S., Dental Investigator

Kathleen McNeal, Licensing Manager

Shane Rubio, Investigator

Gabriel Kubik, Investigator

Dawn Dreasher, Office Specialist

**ALSO PRESENT:** Joanna Tucker-Davis, Sr. Assistant Attorney General

**VISITORS ALSO PRESENT:**

**VIA ZOOM\*:**

Mary Harrison, Oregon Dental Assistants Association (ODAA); Barry Taylor, D.M.D., Oregon Dental Association (ODA); Brett Hamilton, (ODA); Lisa Rowley, Oregon Dental Hygienist Association (ODHA); Hannah Rich (ODHA); Felicia Bloom (ADA); Jenna Shanks; Amanda Nash (OAGD); Caroline Zeller; Jeannie Bopp; Alicia Riedman, R.D.H.; Carmen Mons; Rama Vadi; Jen Hawley Price (DANB); Dr. Julie Spaniel; Monica Sarmiento (Pacific University); Steve Bush; Brittany Nguyen; Daniel Martinez Tovar, E.P.D.H.; Kari Hiatt; Stacey Kimsey; Matt Sinnott; Amy Coplen, Tina Clarke; Aaron Hague; Heidi Klobes (ODHA); Heather Ramos

\*This list is not exhaustive, as it was not possible to verify all participants on the Zoom.

**Call to Order:** The meeting was called to order by the President at 8:00 a.m.

President Reza Sharifi welcomed everyone to the meeting, took roll call, and announced that the Board had a quorum. President Sharifi then read the Mission Statement as follows:

The mission of the Oregon Board of Dentistry is to promote quality oral health care and to protect all communities in the State of Oregon by equitably and ethically

regulating dental professionals.

Dr. Sharifi had the Board Members, Joanna Tucker-Davis, and Stephen Prisby introduce themselves.

## **NEW BUSINESS**

### **Approval of October 25, 2024 Minutes**

Dr. Kansal moved and Ms. Jorgensen seconded that the Board approve the minutes from the October 25, 2024 Board Meeting as presented. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

## **ASSOCIATION REPORTS**

### **Oregon Dental Association (ODA)**

Brett Hamilton, Director of Government and Regulatory Affairs for ODA, shared that the Oregon Dental Conference will be held on April 3-5, 2025 and that registration opens on January 9<sup>th</sup>. Mr. Hamilton reported that ODA has been busy preparing for the 2025 legislative session, which begins on January 21<sup>st</sup>. Mr. Hamilton shared that ODA continues to work closely with dental stakeholders to align, collaborate and support each other to achieve each other's goals.

Mr. Hamilton recounted Dr. Taylor's report at the October 25, 2024 Board meeting in which Dr. Taylor shared that at the recent ADA House of Delegates several resolutions were passed addressing the dental workforce shortage. Mr. Hamilton elaborated that three resolutions passed supporting policies that would encourage pathways for internationally trained dentists, dental students, and residents to practice hygiene after meeting competency requirements; one policy regarding faculty student ratio in hygiene programs also passed. Mr. Hamilton stated that these ADA policies had not been discussed at the state level at that time and ODA does not have a legislative plan addressing these topics. Mr. Hamilton then quoted ADA President, Brett Kessler: "The goal is to find practical and responsible solutions to fill critical staffing gaps with qualified, well-trained individuals without compromising on the standards our patients deserve." Mr. Hamilton reported that ODA has been meeting with representatives from both the Oregon Dental Hygiene Association and the Oregon Dental Assistants Association to find solutions for the workforce shortage and stated that ODA will continue to be transparent with all interested parties.

On behalf of ODA, Mr. Hamilton asked the Board to adopt revised license and relicense applications that are congruent with the Oregon Medical Board's approach and eliminate intrusive mental health and substance abuse questions.

Mr. Hamilton, on behalf of ODA, wished everyone a happy holiday season.

### **Oregon Dental Hygienists' Association (ODHA)**

Lisa Rowley, Advocacy Director of ODHA, announced ODHA's new president, Kim Perlot. Ms. Rowley noted that Ms. Perlot is an expanded practice dental hygienist and dental therapist who works with Capital Dental and provides dental services in a mobile dental unit that travels throughout central Oregon.

Ms. Rowley stated that ODHA strongly encourages state board members, particularly dentists, to December 13, 2024  
Board Meeting Minutes  
Page 2 of 9

participate in accreditation site visits for dental hygiene education programs as it is a great way to learn about dental hygiene education and the accreditation process. Ms. Rowley offered season's greetings to all from the ODHA.

### **Oregon Dental Assistants Association (ODAA)**

Mary Harrison, representative of ODAA, offered holiday greetings. Ms. Harrison reported that ODAA has been meeting with ODA and ODHA. Ms. Harrison reported that ODAA has prepared flyers and postcards for doctors to put in their offices and distribute in high schools or anywhere possible to increase interest in dental assisting and any part of dentistry. Ms. Harrison expressed hope that ODA members have those flyers in their offices and are discussing it with their patients regarding any part of dentistry.

Ms. Harrison offered that ODAA agrees with ODHA regarding the issue of student-teacher relationships, issues of concern regarding dental assisting and scaling, and issues regarding probing for dental assistants.

Ms. Harrison stated that ODAA is looking forward to hearing from the Board about House Bill 3223, pointing out that the Board received information from Jill Lomax, when she served on the DAWSAC Committee, regarding more of ODAA's concerns. Ms. Harrison thanked the Board in advance for working on the issues, offering ODAA's assistance if needed.

### **COMMITTEE AND LIAISON REPORTS**

Ms. Jorgensen presented a summary of the November 13, 2024 DAWSAC Committee meeting. Ms. Jorgensen stated that issues regarding how to interpret House Bill 3223 came up multiple times. Ms. Jorgensen clarified that the job of the DAWSAC Committee is to provide the Board with recommendations on how to increase dental assisting, which has resulted in productive conversations. Ms. Jorgensen announced three new committee members: Carmen Mons, director of the Rogue Community College dental program; Cassie Gilbert, who is a full-time expanded function dental assistant and part-time teacher at Chemeketa and Megan Barone, who is an expanded function dental assistant in Dr. Clark's practice. Ms. Jorgensen announced that the next DAWSAC Committee meeting is scheduled for Friday, February 14, 2025 at 12:00 p.m. via Zoom.

Mr. Prisby presented the Oregon Government Ethics Commission advice to the Board regarding communication between Board members outside of Board meetings.

Dr. Sharifi reported that the OBD's committee and liaison assignments for May 2024 - April 2025 were available on the OBD website and noted that the assignments were attached for informational purposes.

### **EXECUTIVE DIRECTOR'S REPORT**

#### **Board & Staff Updates**

Mr. Prisby announced that the OBD will be closed for the holidays on Wednesday, Dec. 25, 2024 and Wednesday, Jan. 1, 2025. Most OBD Staff will be taking time off throughout December, but emails and calls will still be responded to promptly when the OBD is open during regular business hours.

Mr. Prisby reported that he attended a Small Agency, Board and Commission Open House event on Tuesday, December 10, 2024 at the Oregon State Capitol in Salem. **Attachment #1**

### **OBD Budget Report**

Mr. Prisby presented the most recent budget report for the 2023 – 2025 Biennium. Mr. Prisby explained that this report, which is from July 1, 2023 through, October 31, 2024 shows revenue of \$2,824,165.14 and expenditures of \$2,480,539.86. **Attachment #2**

### **Snapshot of reporting requirements**

Mr. Prisby shared that the Governor and DAS have required a number of reports to hold agency leaders accountable for its work. Mr. Prisby reported that the OBD has done an acceptable job meeting the deadlines and requirements for 2024.

	Complete	In Progress	Not Applicable	notes
Executive Director Performance 360 Review	X			March 2024
Strategic Planning	X			2022-2025 plan
Managing IT Processes			X	For agencies over 50 FTE
Performance Feedback for Employees	X			Quarterly Check Ins
Measuring Employee Satisfaction	X			October 2024
Diversity, Equity and Inclusion Plan	X			
Agency Emergency Preparedness	X			
Agency Hiring Practices	X			
Audit Accountability			X	No Audits to address
New Employee Orientation Updates		X		DAS
Uplift Oregon Benefits Workshop	X			
Intro Manager Training			X	No new managers
Customer Service Training		X		DAS
Data Governance Plan	X			
Succession Planning Update	X			
Tribal Relations Report	X			
Rules Report	X			
Customer Service Policy		X		Due March 2025

### **Customer Service Survey**

Mr. Prisby reported that customer service surveys received from July 1, 2024 – November 30, 2024 were attached and a majority rate their experience with the OBD positively. **Attachment #3**

### **CDCA-WREB-CITA Letter**

Mr. Prisby reported that a recap of the annual meeting was submitted to the OBD on 10/22/24 memorializing important work and actions from that September meeting. **Attachment #4**

## **2025 Calendars**

Mr. Prisby presented the OBD calendar and noted the first board meeting in 2025 will be on Friday, February 7 and will be held virtually for about one hour to review the upcoming legislative session and other timely updates. Mr. Prisby confirmed with the Board that the 1-hour Board meetings will not have any executive sessions or bring other business to the Board, but will address budget updates, the budget bill and items regarding the legislative session. Mr. Prisby also presented the 2025 Legislative session calendar. **Attachment #5**

The Board agreed that the short virtual meetings would be for the Director to bring forth information about the legislative session and the OBD's budget bill. The short virtual meetings will not be utilized to conduct regular board business, review requests, resolve cases or other issues. Those issues would remain on regular board meeting agendas.

## **UNFINISHED BUSINESS AND RULES**

Dr. Sharifi reported on the Secretary of State filing, announcing that the Board is amending 17 rules, adopting 1 rule and repealing 1 rule. Dr. Sharifi noted that rule changes will be effective on January 1, 2025. Mr. Prisby referred to a note regarding missing language in the OAR 818-042-0110 rule change and announced that this rule language will move on the next time the Board makes rule changes to correct that omission. Mr. Prisby explained that the new local anesthesia function certificate will be available by DANB for anyone to apply for that certificate beginning on February 3, 2025.

Mr. Prisby offered an update on whether the Board would join CRDTS as a member state. Mr. Prisby announced that DOJ is reviewing the membership agreement and that the Board will discuss joining CRDTS at the February 28, 2025 Board meeting.

Dr. Sharifi recalled that the ODA had asked the Board to revisit the application and renewal questions at the December Board meeting. The Board discussed the issue. Mr. Prisby presented the updated OBD application and renewal questions.

Dr. Salathe moved and Ms. Simmons seconded that the Board approve the updated application and renewal questions as presented. The motion passed by roll call vote with RS, AK, OS, KS, SL, and GJ voting Aye and TC, MA, and SK voting Nay.

Ms. Rowley presented an email from ODHA stating its opposition to the training of "scaling assistants." The Board discussed the issue.

Ms. Jorgensen moved and Ms. Simmons seconded that the Board refer the issue of scaling assistant training to the Licensing, Standards and Competency Committee. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

## **CORRESPONDENCE**

- November 25, 2024 ODAA email raising concerns regarding implementation of HB 3223. Dr. Sharifi stated that the Board will address this issue at the February 28, 2025 meeting.
- November 26, 2024 ODHA email and 4 documents regarding ADA Resolutions.
- November 20, 2024 email from Jenna Shanks, R.D.H. requesting the Board allow dental hygienist to administer Botox in Oregon. The Board discussed the issue.

Dr. Sharifi moved and Dr. Aldrich seconded that the Board refer the issue of allowing dental December 13, 2024  
Board Meeting Minutes  
Page 5 of 9

hygienists to administer Botox to the Licensing, Standards and Competency Committee. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

- November 7, 2024 Tina Clarke request for Board approval of Local Anesthesia Dental Assistant Course.

The Board discussed standards for local anesthesia dental assistant courses. Monica Sarmiento reported on Pacific University's proposed local anesthesia dental assistant course. The Board briefly discussed requirements for liability insurance for dental assistants. Tina Clarke presented details of her proposed local anesthesia dental assistant course. OAGD clarified its local anesthesia course proposal.

Dr. Clark moved and Ms. Jorgensen seconded that the Board only approve local anesthesia dental assistant courses that include at least 50 hours of instruction. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

Dr. Kansal moved and Dr. Aldrich seconded that the Board approve Tina Clarke Local Anesthesia Dental Assistant Course as presented. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

- November 30, 2024 Pacific University request for approval of Local Anesthesia Dental Assistant Course.

Ms. Jorgensen moved and Dr. Clark seconded that the Board approve Pacific University Local Anesthesia Dental Assistant Course as presented. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

In answer to a question from the public, the Board clarified that the approved local anesthesia dental assistant courses may move forward. Mr. Prisby explained that the rule change is not effective until January 1, 2025 and that DANB will not be able to receive applications for the local anesthesia certificate until February 3, 2025.

- OAGD request for Board approval of Local Anesthesia Dental Assistant Course. The Board discussed OAGD's request but decided not to vote on approval of OAGD's local anesthesia dental assistant course because it did not reflect the minimum 50 hours of instruction.
- December 2, 2024 OAGD request for Board approval of Oregon Anesthesia Assistant AnA Certificate Course.

Dr. Sharifi moved and Dr. Kalluri seconded that the Board approve OAGD Oregon Anesthesia Assistant AnA Certificate Course as presented. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

The Board discussed increasing access to phlebotomy training for dental assistants.

Dr. Sharifi moved and Dr. Kansal seconded that the Board delegate to Board staff approval of IV phlebotomy courses that meet minimum training requirements. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, and GJ voting Aye.

- September 25, 2024 Dr. Donald Woods request for approval of Local Anesthesia Dental Hygienist Course.

Dr. Clark moved and Ms. Simmons seconded that the Board deny Dr. Donald Woods request for approval of Local Anesthesia Dental Hygienist Course. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

## **OTHER**

**Items were in the Board meeting packet for informational purposes.**

- October 2024 OHP Evaluation of Dental Provider Enrollment Report FINAL.
- November 5, 2024 discussion of Division 42 Implementation of 6-month window to obtain certification after training programs for Dental Assistants. The Board discussed the issue and approved directing Board staff to interpret the 6-month timeframe with the ORCR Pathway using the direct versus indirect supervision penalty.
- November 7, 2024 CODA invitation to participate in 2025 accreditation site visits. Mr. Prisby announced that Ms. Simmons, Ms. Jorgensen, and Dr. Kalluri volunteered for different site visits and that he submitted the information to CODA.
- Tribes (no comments)
- Other Public Comment (no comments)

## **ARTICLES AND NEWS**

- CRDTS – Summer 2024 Report
- November 1, 2024 KFF Health News – Dental Implant Article. The Board briefly discussed the article.

**EXECUTIVE SESSION:** The Board entered into Executive Session pursuant to ORS 192.606 (1)(2)(f), (h) and (L); ORS 676.165; ORS 676.175 (1), and ORS 679.320 to review records exempt from public disclosure, to review confidential investigatory materials and investigatory information, and to consult with counsel.

**OPEN SESSION:** The Board returned to Open Session at 12:15 a.m. President Sharifi took roll call and announced the Board had a quorum.

**Note the Board Members' votes are identified by their initials.**

## **CONSENT AGENDA**

**2025-0082, 2025-0078, 2025-0087, 2025-0054, 2025-0083, 2025-0074, 2025-0068, 2025-0067, 2025-0069, 2025-0066, 2025-0085, 2025-0086, 2025-0081, 2025-0075**

Dr. Kalluri moved and Dr. Sharifi seconded that the Board close the matters with a finding of No Violation or No Further Action. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

## **COMPLETED CASES**

**2025-0028, 2025-0027, 2024-0220, 2024-0121, 2025-0038, 2025-0020, 2025-0043, 2024-0088, 2024-0009, 2025-0015**

Dr. Kalluri moved and Dr. Sharifi seconded that the Board close the matters with a finding of No Violation or No Further Action. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**ALBINA P. BURUNOVA, R.D.H.; 2025-0056**

Dr. Clark moved and Mr. Dunn seconded that the Board issue a Notice of Proposed Disciplinary Action and offer Licensee a Consent Order incorporating a reprimand and a \$1,000 civil penalty be paid within 30 days of the effective date of the order. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2025-0038**

Dr. Aldrich moved and Mr. Dunn seconded that the Board close the matter with a Letter of Concern. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2025-0055**

Dr. Salathe moved and Ms. Ludwig seconded that the Board close the matter with a Letter of Concern. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2024-0174**

Ms. Ludwig moved and Ms. Jorgensen seconded that the Board close the matter with a Letter of Concern. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2024-0139**

Dr. Kansal moved and Ms. Simmons seconded that the Board issue a Notice of Proposed Disciplinary Action and offer Licensee a Consent Order incorporating a reprimand and a \$2,125.00 patient refund to be paid within 90 days of the effective date of the order. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2024-0041**

Ms. Simmons moved and Dr. Kalluri seconded that the Board close the matter with a Letter of Concern. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2024-0085**

Ms. Jorgensen moved and Mr. Dunn seconded that the Board close the matter with a Letter of Concern. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2025-0058**

Mr. Dunn moved and Dr. Sharifi seconded that the Board close the matter with a Letter of Concern. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**PREVIOUS CASES REQUIRING BOARD ACTION**

**GABRIELA ARANDA, D.D.S.; 2024-0158**

Dr. Clark moved and Dr. Aldrich seconded that the Board accept the Licensee's request and offer the Licensee a Consent Order incorporating a reprimand. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**SCOTT B. BODYFELT, D.M.D.; 2024-0153**

Dr. Aldrich moved and Ms. Simmons seconded that the Board deny the Licensee's request and affirm the 10/25/24 Board decision. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**2021-0160**

Dr. Salathe moved and Dr. Kalluri seconded that the Board accept the Licensee's request and dismiss the Interim Consent Order. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**RATIFICATION OF LICENSES**

Ms. Ludwig moved and Mr. Dunn seconded that the Board ratify the licenses presented in Tab 16. The motion passed with RS, AK, SK, TC, MA, OS, KS, SL, GJ, and CD voting Aye.

**LICENSE, PERMIT & CERTIFICATION**

Nothing to report.

**ADJOURNMENT**

Dr. Sharifi announced that the next Board Meeting would be 1 hour in duration and take place via Zoom on February 7, 2025 at 3:00 p.m. The meeting was adjourned at 12:25 p.m.

/S/

---

Reza J. Sharifi, D.M.D., President