

February 28, 2026 Strategic Planning Session Agenda and Zoom Link

Phone # 1-253 205 0468 Meeting ID: 882 4390 0332 Passcode: 899158

<https://us02web.zoom.us/j/88243900332?pwd=UMhP9DjkKI9iCGXdAFGDRbasW6bQYI.1>

Date: February 28, 2026					
Start	End	Duration	Topic	Owner/Presenter	Objective/Outcome
8:30 AM	9:00 AM	0:30:00	Arrive, refreshment, get settled	All	
9:00 AM	9:15 AM	0:15:00	Warm up for the day	Jen Coyne	Team focused collaboration exercise
9:15 AM	9:20 AM	0:05:00	Board Retreat Goals / Desired Outcomes	Jen Coyne / Sarah Brown	Review activities, time table and end goals
9:20 AM	10:30 AM	1:10:00	Walk the Room - Themes & Initiatives	Jen Coyne	Review Strategic Themes, Progressively build goals for each theme
10:30 AM	10:45 AM	0:15:00	BREAK	All	
10:45 AM	11:05 AM	0:20:00	Review Prioritization Criteria	Sarah Brown	Discuss the weighting of prioritization criteria
11:05 AM	12:15 PM	1:10:00	Apply prioritization criteria to frame success for each initiative and goal.	Jen Coyne / Theresa Trelstad	Break into groups, use prioritization in 1-10 scale to score each goal. Take turns sharing recommendations with the full group.
12:15 PM	1:00 PM	0:45:00	LUNCH (All); Jen: Compile, Stack Rank	All, Jen Coyne	Completion of all initiative level goals into a merged stack rank.
1:00 PM	1:30 PM	0:30:00	Board Building Activity	Sarah Brown	Using your individual superpowers for Board service
1:30 PM	2:15 PM	0:45:00	Organizational Strengths, Capacity, Apply Execution criteria to identify gaps	Jen Coyne / Haley	Apply Organizational Strengths and Opportunities via a facilitated discussion. What effort and resources are needed to achieve? Use Execution criteria to identify gaps
2:15 PM	2:45 PM	0:30:00	Alignment on Impact and Effort	Sarah Brown	Create understanding of items most important to tackle
2:45 PM	3:15 PM	0:30:00	Apply Goals and Actions to the Roadmap	Jen Coyne / Sarah Brown	Initial Strategic Roadmap Based on Effort Required
3:15 PM	3:30 PM	0:15:00	Wrap up & Final comments	Haley Robinson / Jen Coyne	