

**Date:** Aug. 12, 2016  
**To:** Environmental Quality Commission  
**From:** Pete Shepherd, Interim Director  
**Subject:** Agenda item K, Action item: Certification of 2017-19 Agency Request Budget  
Aug. 17-18, 2016, EQC meeting

**Purpose of item** The purpose of this agenda item is to seek approval from the Environmental Quality Commission for the chair to certify the Department of Environmental Quality's 2017-19 Agency Request Budget.

**Background** For state agencies headed by a board or commission, the budget submittals and associated budget books must be certified by official action of the governing body and signed by the Chairperson of the body.

**DEQ recommendation and EQC motion** DEQ recommends that the Oregon Environmental Quality Commission authorizes Chair O'Keeffe to sign and certify the DEQ 2017-19 Agency Request Budget on behalf of the commission.

**Attachments** A. 2017-19 Agency Request Budget certification form

Report prepared by Mark Brown  
*Financial Services Manager*

## CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numerical information has been verified.

Department of Environmental Quality

\_\_\_\_\_  
**AGENCY NAME**

811 SW 6<sup>th</sup> Avenue, Portland, OR 97204

\_\_\_\_\_  
**AGENCY ADDRESS**

\_\_\_\_\_  
**SIGNATURE**

Chair, Environmental Quality Commission

\_\_\_\_\_  
**TITLE**

Notice: Requests of those agencies headed by a board or commission must be approved by those bodies of official action and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.