



Recycling Steering Committee

Modernizing Oregon's recycling system with support from Oregon Consensus

Stakeholder Engagement Subcommittee Meeting, 2/8/19

Agenda

The main objective for this meeting will be to scope out the work.

- Refine/determine items such as the purpose, participants, tasks, timeline, meeting frequency and duration.
- Work on developing talking points and consistent messaging to communicate about the SC process, deliverables and timeline.

Meeting summary

ACTION ITEMS:

| ACTION | BY WHOM? | BY WHEN? |
|---|-------------------------|------------------------|
| <ul style="list-style-type: none">• Schedule next Stakeholder Engagement Meeting (week of 2/18). This meeting would include the initial members of the Stakeholder Subcommittee members to discuss the AOR forum. (Pam, Laura, Timm, Amy and a DEQ representative). | Amy Roth, AOR | ASAP |
| <ul style="list-style-type: none">• Julie to reach out to Regional Solutions Eastern Oregon Coordinator to identify an Eastern Oregon representative for the subcommittee. | Julie Miller, DEQ | ASAP |
| <ul style="list-style-type: none">• Identify and reach out to additional subcommittee members (processor, master recycler both inside and outside of the Metro region, small and large city representative). | All | Following 2/18 meeting |
| <ul style="list-style-type: none">• Julie Miller to share the Communications workgroup one pager. | Julie Miller, DEQ | ASAP |
| <ul style="list-style-type: none">• Julie to circulate DEQ talking points about the SC process. | Julie Miller, DEQ | ASAP |
| <ul style="list-style-type: none">• DEQ to assign appropriate representative for the Stakeholder subcommittee. | Loretta & Julie, DEQ | |

Agreements not captured on template:

- Pam will be the liaison between the Communications workgroup and Stakeholder Engagement Subcommittee.
- Any near-term talking points to be developed, gathered, and shared by the Communication work group
- Any talking points regarding the SC process and long-term planning process will be developed, gathered and shared to the Communications workgroup by the Stakeholder Engagement Group
- AOR will use its Zoom account for the subcommittee meetings.