



State of Oregon Department of Environmental Quality

Monthly Inspection Report

Contact: [Project Officer](#)

The loan recipient submits this monthly inspection report, with original signatures, to the DEQ project officer.

Loan Recipient:

Date: _____

Project Name:

CWSRF Loan No.: _____

Inspector:

Phone: _____

Loan Recipient's Representative:

Phone: _____

Contractor's Construction Progress

- a. Percent of project completed _____
- b. Attach construction schedule showing status of each construction element.
NOTE: Construction schedule should be updated whenever contractor's progress deviates by more than 5 percent from previously approved schedule.

2. Testing

- a. Summarize all testing completed since Loan Recipient's last report to DEQ.

Translation or other formats

[Español](#) | [한국어](#) | [繁體中文](#) | [Русский](#) | [Tiếng Việt](#) | [العربية](#)

800-452-4011 | TTY: 711 | deqinfo@deq.oregon.gov

- b. List all negative test results and discuss Loan Recipient's required corrective actions.

3. List Any Unresolved Construction Problems - including scheduling, testing, design changes, differing site conditions, equipment delivery, change order reviews, etc.

4. Compliance with Oregon Bureau of Labor and Industries and Davis-Bacon Act prevailing wage rates

Yes/No

- | | |
|-------|--|
| _____ | a. If the total project cost is over \$100,000, do all contractors and subcontractors have a \$30,000 Public Works Bond filed with the Construction Contractors Board? |
| _____ | b. Have all certified business enterprises qualifying for an exemption from the Public Works Bond requirement notified the Loan Recipient and the Prime Contractor? |
| _____ | c. Are the relevant Davis-Bacon Act poster and wage determinations posted in plain view on the job site? |
| _____ | d. Have contractor's weekly certified payroll reports been reviewed for compliance with Oregon BOLI and Davis-Bacon Act requirements? |
| _____ | e. Have laborer interviews been conducted and documented since the last Monthly Inspection Report was submitted? At a minimum, interviews must be done at 30 percent, 60 percent and 90 percent of project completion. |
| _____ | f. Weekly certified payrolls received from the contractors for the following weeks since the last Monthly Inspection Report was submitted: (List by payroll number and the dates pay period began and ended.) |
| _____ | g. Correct prevailing wages have been paid and proof of certified payroll is retained in the Loan Recipient project file up to what date? |
| _____ | h. Explain any compliance problems to date and any efforts to resolve them. |

5. Disadvantaged Business Enterprise (DBE) Requirements

- a. When was the last DBE reporting form submitted to DEQ? (This form should be submitted in October for as long as the contractor is on site).

- b. Is a copy of [Executive Order 11246, Requirements for Affirmative Action to Ensure Equal Employment Opportunity](#), posted at the job site? (A copy of this document is included with the bid documents).

6. Other: Is project sign posted at job site? _____

Signature: Loan Recipient's Representative

Date

Title