



UST PETROLEUM RELEASE FORM

(This Section for DEQ Use Only)

LOG NUMBER: _____ - _____ - _____

RECEIVED BY: _____

-----INCIDENT INFORMATION-----

DATE REPORTED: (today's date) _____ DATE DISCOVERED: _____

SITE NAME: _____

SITE ADDRESS: _____

REGULATED UST & FAC NBR: _____

SITE CITY: _____ ZIP: _____

NON-REGULATED UST

SITE COUNTY: _____ PHONE: _____

-----MAIL CONTACTS-----

REPORTED BY (required, person reporting this release to DEQ)

RESPONSIBLE PARTY (required, person responsible for remedial action)

NAME: _____

NAME: _____

COMPANY: _____

COMPANY: _____

ADDRESS: _____

ADDRESS: _____

CITY: _____ ZIP: _____

CITY: _____ ZIP: _____

STATE: _____ PHONE: _____

STATE: _____ PHONE: _____

EMAIL: _____

EMAIL: _____

INVOICE CONTACT (required, may be same as responsible party)

OTHER CONTACT(S) (Optional Information)

NAME: _____

NAME: _____

COMPANY: _____

COMPANY: _____

ADDRESS: _____

ADDRESS: _____

CITY: _____ ZIP: _____

CITY: _____ ZIP: _____

STATE: _____ PHONE: _____

STATE: _____ PHONE: _____

-----SITE ASSESSMENT (For Cause and Source Descriptions – See Next Page)-----

DISCOVERY: (check one)

CAUSE: (check one)

SOURCE: (check one)

CONFIRMATION: (check one)

- DECOMMISSIONING
- ROUTINE MONITORING
- COMPLAINT
- LEAK DETECTION
- SITE ASSESSMENT
- TIGHTNESS TEST
- OTHER

- OVERFILL
- SPILL
- CORROSION
- INSTALL PROBLEM
- PHYSICAL/MECHANICAL DAMAGE
- OTHER
- UNKNOWN

- TANK
- PIPING
- DISPENSER
- TURBINE PUMP
- DELIVERY PROBLEM
- OTHER
- NOT REPORTED

- CONTRACTOR
- RP REPORT
- STAFF DEQ
- LAB DEQ
- LAB RP
- LAB OTHER
- OTHER

-----CONTAMINANTS (Select one or more)-----

- HEATING OIL
- DIESEL MOTOR FUEL
- OTHER PET. DIST.

- UNLEADED GASOLINE
- WASTE OIL
- CHEMICAL

- LEADED GASOLINE
- LUBRICANT
- MTBE

- MISCELLANEOUS GASOLINE
- SOLVENT
- UNKNOWN

-----IMPACTED MEDIA (Select one or more)-----

- DRINKING WATER
- GROUNDWATER
- SURFACE WATER
- SOIL
- VAPORS
- FREE PRODUCT

-----SITE-MANAGEMENT (This Section Department Use Only)-----

RELEASE STOPPED: _____

FINAL REQUEST INVOICE DATE: _____

CLEANUP STARTED: _____

NO FURTHER ACTION: _____

NOTES/COMMENTS: _____

CAUSE OF RELEASE DESCRIPTIONS

Overfill – Use this cause when an overfill occurs. For example, overfills may occur from the fill pipe at the tank or when the nozzle fails to shut off at the dispenser.

Spill – Use this cause when a spill occurs. For example, spills may occur when the delivery hose is disconnected from the tank fill pipe and the spill bucket is not liquid tight or when the nozzle is removed from the vehicle at the dispenser.

Corrosion – Use this cause when a metal tank, piping or other component has a release due to corrosion (for steel, corrosion takes the form of rust). This is a specific type of physical or mechanical damage.

Installation Problem – Use this cause when the problem is determined to have occurred specifically because the underground storage tank system was not installed properly. **NOTE: these problems may be difficult to determine.**

Physical or Mechanical Damage – Use this cause for all types of physical or mechanical damage except corrosion as described above. Some examples of physical or mechanical damage include a puncture of the tank or piping, loose fittings, broken components and components that have changed dimension (for example, elongation or swelling).

Other – Use this option when the cause is known but does not fit into one of the above categories. For example, accidentally or intentionally putting regulated substances into a monitoring well would be included in this category.

Unknown – Use this option when the cause of the release cannot be determined.

SOURCE OF RELEASE DESCRIPTIONS

Tank – This term means the tank that stores the product and is part of the underground storage tank system. Use this source if regulated substances were released directly from the tank. **NOTE: If a spill or overfill occurred at the tank, report this as a “delivery problem”.**

Piping – This term means the piping and connectors running from the tank or submersible turbine pump to the dispenser or other end-use equipment. It does not include vent, vapor recovery or fill lines. Use this source if regulated substances were released directly from the piping. **NOTE: spills and overfills typically do not occur at piping.**

Dispenser – This term includes the dispenser and equipment used to connect the dispenser to the piping. For example, a release from a suction pump or components above the shear valve would be considered a release from the dispenser. **NOTE: This source would include any reportable spills and overfills associated with vehicle refueling.**

Turbine Pump (STP) – This term includes the submersible turbine pump head (typically located in the tank sump), the line leak detector, and the piping that connects the submersible turbine pump to the tank.

Delivery Problem – Releases that occur during product delivery to the tank. **NOTE: Typical causes associated with this source are spills and overfills.**

Other – Use this option when the release source does not fit into one of the above categories. For example, releases from vent lines, vapor recovery lines and fill lines would be included in this category.