Case Name and No. ____________________________________________________________

Project Contact: __________________________________________________________________________

Type of Project (choose one):

☐ Pollution Prevention – preventing waste or pollution at the source, by conserving energy or
natural resources, or by making process changes (such as chemical substitutions) or by making a
process more efficient so that less waste is created for a given amount of product.

☐ Pollution Reduction – reducing the amount and/or danger presented by some form of
pollution, often by providing better treatment and disposal of the pollutant.

☐ Public Health Protection- an example is the medical examination of residents in a
community to determine if anyone has experienced any health problems because of the
violations at issue.

☐ Environmental Restoration and Protection – improving the condition of the land, air or
water in the area damaged by the violation. For example, restoring a wetland or planting trees
along a riparian zone to reduce erosion and provide shade for improved water quality.

☐ Emergency Planning and Preparedness – providing assistance to a responsible state or
local emergency response or planning entity. Such assistance may include the purchase of
computers and/or software, communication systems, chemical emission detection and
inactivation equipment, HAZMAT equipment or training.

☐ Assessments and Audits to determine if the Respondent is causing any other pollution
problems or can run its operation better to avoid future violations.
☐ **Environmental Compliance Promotion** - providing training or technical support to other members of the regulated community to achieve, or go beyond, compliance with applicable environmental requirements.

☐ **Other Projects** that have environmental merit but do not fit within the categories listed above.

**Who is conducting the project?** (i.e. Respondent or third party entity such as a watershed council or other nonprofit organization)

____________________________________________________________________________

**Location where project will take place:**

____________________________________________________________________________

**Project description (Please attach an extra sheet of paper, if necessary):**

____________________________________________________________________________
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**What environmental benefits are expected?**

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**How will you measure/assess the benefits?**

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**What is the total projected cost of the project?** Explain. (Qualifying costs are all reasonable costs of executing the SEP and may include costs of preparing the SEP proposal, costs of materials and services, wages paid to employees (appropriate to the work), and wages and proportional overhead for employees of a third party executing the project. Qualifying costs do not include entertainment or refreshment costs related to the SEP.)
What is the timeframe for the project (most projects are completed within one year)?
Include milestones and final completion date.

Date: ______________________ Signature ______________________________________

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