



SPILL/RELEASE REPORT

1 - GENERAL INFORMATION

OERS No. _____

- a. Company/Individual Name: _____
- b. Address: _____

- c. Company Contact Person: _____
- d. Phone Number(s): _____
- e. Report Prepared by: _____ Phone: _____
- f. Specific on-site location of the release (and address if different from above):

Please provide a map of the site showing area(s) where the release occurred, any sample collection locations, location of roads/ditches/surface water bodies, etc.

2 - RELEASE INFORMATION

- a. Date/Time Release started: _____ Date/Time stopped: _____
- b. Release was reported to (specify Date/Time/Name of Person contacted where applicable):
ODEQ _____
OERS _____
NRC _____
Other (describe): _____
- c. Person(s) reporting release: _____
- d. Name, quantity and physical state (gas, liquid, solid or semi-solid) of material(s) released:

Please attach copies of material safety data sheets (MSDS) or constituent profiles for released material(s).

- e. The release affected: ___ Air ___ Groundwater ___ Surface Water ___ Soil ___ Sediment
- f. Name and distance to nearest surface water body(s), even if unaffected (include locations of creeks, streams, rivers and ditches that discharge to surface water on maps):

Has the release reached the surface water identified above?: ___ Yes ___ No
Could the release potentially reach the surface water identified above? ___ Yes ___ No
Explain: _____

- g. Depth to nearest aquifer/groundwater: _____
Is nearest aquifer/groundwater potable (drinkable)? ___ Yes ___ No
Has the release reached the nearest aquifer/groundwater? ___ Yes ___ No
Explain: _____

h. Release or potential release to the air occurred? Yes No

Explain: _____

i. Was there a threat to public safety? Yes No

j. Is there potential for future releases? Yes No

Explain: _____

k. Describe other effects/impacts from release (emergency evacuation, fish kills, etc.):

l. Describe how the release occurred. Include details such as the release source, cause, contributing weather factors, activities occurring prior to or during the release, dates and times of various activities, first responders involved in containment activities, etc.:

3 - SITE INFORMATION

a. Adjacent land uses include (check all that apply and depict on site maps):

Residential Commercial Light Industrial Heavy Industrial
 Agricultural Other (describe): _____

b. What is the population density surrounding the site: _____

c. Is the site and/or release area secured by fencing or other means? Yes No

d. Soil types (check all that apply): alluvial bedrock clay sandy
 silt silty loam artificial surface (cement/asphalt/etc.)

e. Describe site topography: _____

4 - CLEANUP INFORMATION

a. Was site cleanup performed? Yes No

If No, explain: _____

b. Who performed the site cleanup?

Company Name: _____

Address: _____

Cleanup Supervisor: _____

Phone Number(s): _____

c. Has all contamination been removed from the site? Yes No
If No, explain: _____

d. Estimated volume of contaminated soil removed: _____

e. Estimated volume of contaminated soil left in place: _____

f. Was a hazardous waste determination made for cleanup materials? Yes No

g. Based on the determination, are the cleanup materials hazardous wastes?
 Yes No If Yes, list all waste codes: _____

h. Was contaminated soil or water disposed of at an off-site location? Yes No

If yes, attach copies of receipts/manifests/etc., and provide the following information:

Facility Name: _____

Address: _____

Facility Contact: _____

Phone Number(s): _____

i. Is contaminated soil or water being stored and/or treated on-site? Yes No
If yes, please describe the material(s), storage and/or treatment area, and methods utilized
(attach additional sheets if necessary):

j. Describe cleanup activities including what actions were taken, dates and times actions were initiated and completed, volumes of contaminated materials that were removed, etc. (attach additional sheets or contractor reports if necessary or more convenient):

5 - SAMPLING INFORMATION

Attach copies of all sample data and indicate locations of sample collection on maps.

a. Were samples of contaminated soil collected? Yes No N/A

b. Were samples of contaminated water collected? Yes No N/A

c. Were samples collected to show that all contamination had been removed?
 Yes No N/A

d. Describe sampling activities, results and discuss rationale for sampling methods:

6 - ADDITIONAL INFORMATION

- a. Provide a description or plan outlining the list of actions to be taken to prevent future releases from occurring.

7 - SPILL REPORT CHECKLIST

To ensure that you have gathered all the information requested by the Department in this Spill/Release Report, please complete the following checklist:

- _____ Map(s), pre and post cleanup photos of the site showing buildings, roads, surface water bodies, ditches, waterways, point of the release, extent of contamination, areas of excavation and sample collection locations attached.
- _____ Material Safety Data Sheet (MSDS), or constituent profiles for released material(s) attached. **Note: an MSDS is not required for motor fuels.**
- _____ Sampling data/analytical results attached.
- _____ Receipts/manifests (if any) for disposal of cleanup materials attached.
- _____ Contractor reports (if any) attached.

If you would like to submit your report by e-mail an electronic version can be downloaded on the internet at this link: <http://www.oregon.gov/deq/filterdocs/SpillReleaseReportForm.pdf>. This form can then be submitted by e-mail to DOSPILLS@deq.state.or.us. Please ensure that emails submitted to DEQ are less than 8 MB each. Multiple emails can be submitted to the DEQ if a report has to be divided into smaller sections for transmittal.

I certify that based on information and belief formed after reasonable inquiry, the statements and information contained in this submittal are true, accurate and complete.

Signature: _____ Date: _____