

## What To Do As A Fire Approaches Your Facility

Above all, personal safety is always the most important consideration. However, if you do have time to prepare, the following table lists recommended activities depending on how far away the fire is from the station when you must evacuate.

Item	Preparation Every Season	If You Have Days to Prepare	If You Have Hours to Prepare	If Evacuation is Imminent
Take photos or video of the system	X			
Do not close valves on aboveground piping which would isolate a section without a relief valve	X	X	X	X
Secure power at the electrical panel by turning off the circuit breakers to all dispensers, pumps, and air compressors. If possible, leave the tank monitoring system turned on.		X	X	
Turn off the submersible pumps at the pump control box		X	X	
If available, print an inventory and status report from the environmental monitoring system. If not available, note tank inventory.		X	X	
Close dispenser crash/emergency valve		X	X	
Install signage that facility is closed		X	X	
Depress the Emergency Stop Button				X