



State of Oregon
Department of
Environmental
Quality

OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY
Underground Storage Tank Program

UNDERGROUND STORAGE TANK SYSTEM REPAIR AND REPLACEMENT REPORT AND CHECKLIST

This report and checklist may be filled out by a DEQ licensed supervisor or repair service technician to satisfy the repair and replacement record keeping requirements described in OAR 340-150-0350 (9) and 340-150-0354 (3). The purpose of this report and checklist is to document that the repair or replacement of underground storage tank (UST) system components complied with OAR 340-150-0350 or 340-150-0354. While use of this repair and replacement report and checklist form is optional, permittee and tank owner compliance with the record keeping requirements of OAR 340-150-0350 (9) and 340-150-0354 (3) is mandatory.

A copy of this repair or replacement report and checklist should be provided to the UST permittee along with instructions to the permittee that this repair or replacement report and checklist, and any attachments, must be retained for the operating life of the UST systems. DEQ UST inspectors may request to review repair or replacement records at any time during the operating life of the UST system.

DEFINITION CHECKLIST ✓

- A repair was completed. To repair means to restore any portion of an UST system that has failed. However, metal piping and fittings that have released a regulated substance must be replaced.
- A replacement was completed. To replace means to change any part of an UST system by exchanging one unit for a like or similar unit.

REMINDER CHECKLIST ✓

- Before beginning the repair or replacement work, obtained any local planning, building or fire department approvals or permits that were needed to complete the work. Copies are attached.
- Documentation is attached, including equipment receipts, for any equipment that was repaired or replaced. Documentation such as tank manufacturer's certifications, third party certifications, tank or piping tightness tests results, cathodic protection testing results, structural integrity assessments, is also attached, if applicable.
- Petroleum-contaminated soil or groundwater encountered during repairs or replacements was reported to DEQ, if applicable.
- A site assessment was performed to characterize the level of soil or groundwater contamination. A copy of the site assessment is attached and has been sent to DEQ.
- A copy of the completed form, including all applicable attachments (examples listed above), has been provided to the UST permittee. Please note that a copy does not need to be provided to DEQ.
- The permittee has been informed of the requirements to keep a copy of this repair or replacement report and checklist, including attachments, for the operating life of the UST system.

1. UST SYSTEM PERMITTEE AND LOCATION (PLEASE PRINT):

DEQ UST Facility Name: _____

Facility (location) Address: _____

UST permittee or customer name: _____

Permittee or customer Telephone: _____

2. REPAIR OR REPLACEMENT WORK PERFORMED BY:

IF APPLICABLE:

Company: _____

(Please Print Company Name)

DEQ License Number _____

Address: _____

Lic. Expiration Date: _____

Telephone: _____

Supervisor or technician: _____ DEQ License Number _____

(Please Print Name) Lic. Expiration Date: _____

3. TANK AND ASSOCIATED PIPING SYSTEM INFORMATION

TANK SIZE (GALLONS)	TYPE OF TANK (steel, fiberglass, double-walled, steel with internal lining, etc.)	PRODUCT STORED	TYPE OF ASSOCIATED PIPING (i. e. metal, fiberglass, flexible, single-walled, double-walled, etc.)

4. BRIEF DESCRIPTION OF REPAIR OR REPLACEMENT WORK COMPLETED
