



GENERAL PERMIT REGISTRATION FORM RETURN TO SERVICE APPLICATION

USE THIS FORM TO RETURN TO SERVICE FOLLOWING TEMPORARY CLOSURE OR WHEN AN OPERATING CERTIFICATE HAS BEEN SUSPENDED OR REVOKED

- Use this form to obtain an operating certificate for an UST now in temporary closure or whose previous operating certificate was suspended or revoked. This form must be submitted so that a *General Permit Certificate to Operate* can be re-issued to insure the facility can legally receive product deliveries such as motor fuel.
- Before DEQ can issue a *General Permit Certificate to Operate*, you must submit proof of compliance with the financial responsibility rules. Acceptable mechanisms for demonstrating compliance with pollution liability requirements are found in OAR Chapter 340 – Division 151 and described in the publication *Dollars and Sense*. To obtain a copy of *Dollars and Sense* call 503-229-6652 or download it from the Internet at <http://www.epa.gov/swerust1/pubs/dollars.htm>.
- Upon receipt of an application, UST Inspectors will be notified and given a chance to evaluate the operating conditions of the USTs. When the facility is deemed in compliance technically and administratively, an operating certificate that allows fuel deliveries will be issued.

FACILITY NAME: _____

FACILITY ADDRESS: _____

**PLEASE
PRINT**

CITY, STATE & ZIP: _____

FACILITY CONTACT NAME: _____

FACILITY PHONE: _____

FACILITY NUMBER: _____

REMINDERS

1. Be sure signatures are provided for tank owner, permittee and property owner, **even where one person fills all three roles.**
2. Make copies for your records.
3. If any annual compliance fees are due, any civil penalties have not been paid, or there has been a change in permittee, tank owner or property owner, please contact DEQ at 503-229-6652 for further instructions. An annual operating certificate will not be issued until all fees are paid.
4. Please return this application form and proof of financial responsibility (i.e. Certificate of Insurance, Letter from Chief Financial Officer, etc.) to:

**DEQ
Tank Program
700 NE Multnomah St.
Portland, Oregon 97232**

REGULATED SUBSTANCE INFORMATION TO RETURN TO SERVICE

HELP WITH BRINGING THE UST SYSTEM BACK IN OPERATION

DEQ recommends that you return a previously closed UST system to service with the assistance of a licensed UST Service Provider. Electronic equipment may need calibration and seals may dry out in UST systems that have been inactive for a year or more. By employing the services of an UST Service Provider, operational problems can be avoided or corrected quickly before more serious problems develop, including preventing significant spills or releases from faulty seals or improperly operating leak detection equipment.

UST SYSTEM OPERATOR REQUIRED

The owner or permittee of each UST facility issued an operating certificate **that dispenses a regulated substance from an UST to a motor vehicle or container** must employ trained personnel who can properly operate and maintain the UST system and provide emergency response information to any person that dispenses a regulated substance from the UST system. For more details on implementing this requirement see rule OAR 340-150-0200 or go to <http://www.deq.state.or.us/lq/training.htm#Training>.

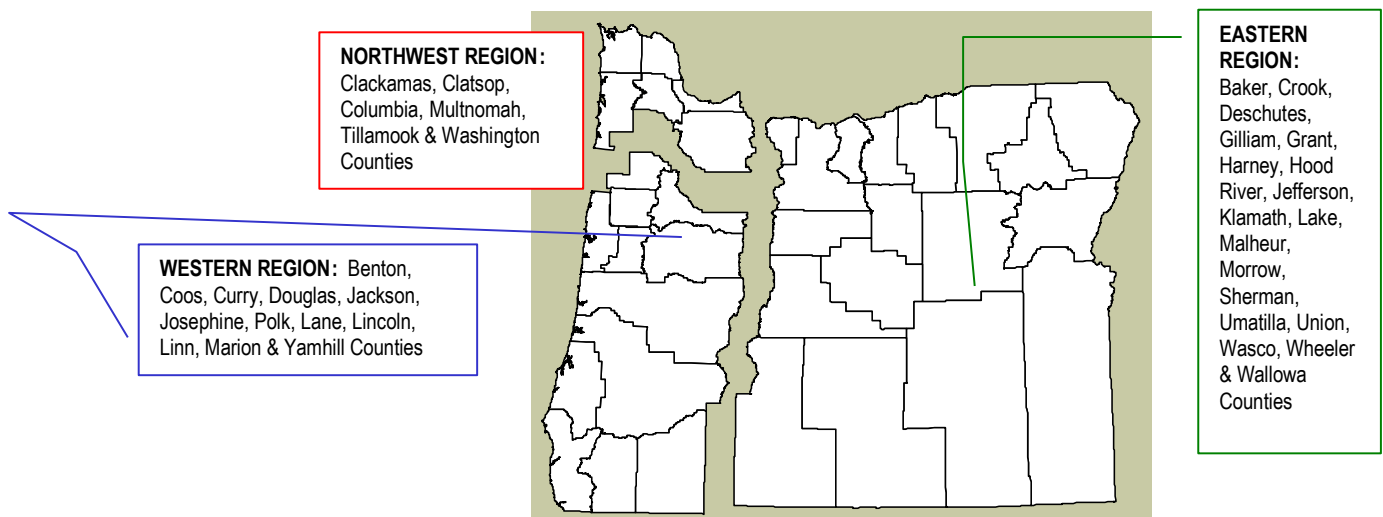
HELP WITH THIS FORM

If you have any questions about this return to service application form, please phone the DEQ UST Program at (503) 229-6652. You can also phone the UST Program's toll-free number, 1-800-742-7878. This is a message answering machine for calls made within Oregon. Underground Storage Tank Program staff will return your calls within 24 hours. You can also send an e-mail to tanks.info@deq.state.or.us. Our regional staff can also answer questions regarding the general permit program and this return to service application form (see below for telephone numbers).

COPIES OF GENERAL PERMIT CONDITIONS AND REQUIREMENTS AND UST PROGRAM RULES CAN BE OBTAINED FROM:

1. Any of the DEQ offices listed below,
2. By calling the UST HELPLINE at 1-800-742-7878,
3. tanks.info@deq.state.or.us, or
4. Downloading from the UST home page at:

<http://www.deq.state.or.us/lq/tanks/ust/index.htm>



EASTERN REGION / BEND
Phone: (541) 388-6146

WESTERN REGION / COOS BAY
Phone: (541) 269-2721

NORTHWEST REGION / PORTLAND
Phone: (503) 229-5263

WESTERN REGION / EUGENE
Phone: (541) 686-7838

UST HELPLINE (IN OREGON)
1-800-742-7878

WESTERN REGION / MEDFORD
Phone: (541) 776-6010

REGULATED SUBSTANCE INFORMATION TO RETURN TO SERVICE

GENERAL PERMIT REGISTRATION FORM
TO OPERATE USTs

1. **TANK OWNER*** as registered with the Secretary of State, Corporations Division

Name of Official (*Please Print*)

Signature of Official Date

I will operate the previously registered USTs in accordance with the conditions and requirements of the general permit pursuant to OAR 340-150-0163.

Mailing Address (*Please Print*)

City, State and Zip Code

Area Code and Telephone Number

2. **PERMITTEE*** as registered with the Secretary of State, Corporations Division

Name of Official (*Please Print*)

Signature of Official Date

I will operate the previously registered USTs in accordance with the conditions and requirements of the general permit pursuant to OAR 340-150-0163.

Mailing Address (*Please Print*)

City, State and Zip Code

Area Code and Telephone Number

3. **PROPERTY OWNER** is name that appears on the County deed record for this property.

Name of Official (*Please Print*)

Signature of Official Date

Mailing Address (*Please Print*)

City, State and Zip Code

Area Code and Telephone Number

* If this facility or tanks are owned by a person, or operated by a permittee, that is a business registered with the Secretary of State, Corporations Division, please use that legal business name for purposes of registering these USTs with the Department.

**If you have any questions, please contact the DEQ UST Program at:
1-800-742-7878 (toll-free in Oregon) or 1-503-229-6652 (out-of-state)
Fax Number 503-229-6977**

REGULATED SUBSTANCE INFORMATION TO RETURN TO SERVICE

For the purposes of filling in the table below, any motor fuel containing up to 10% ethanol shall be considered gasoline and reported on the “gasoline” line. Any gasoline containing more than 10% ethanol shall be considered an “other” fuel and reported on the “other” line. On the “please specify other” line please indicate the ethanol content of the fuel such as 85% or E85.

For the purposes of filling in the table below, any motor fuel containing any quantity of biodiesel (i. e. 10% or B10, 20% or B20, 99% or B99) shall be considered an “other” fuel and reported on the “other” line. On the “please specify other” line please indicate the biodiesel content of the fuel such as 20% or B20. If you are dispensing an alternate fuel that is 100% or B100, that is not considered a regulated substance at this time and the UST does not require a DEQ operating certificate at this time.

Finally, “gasohol” is an antiquated term and DEQ would not expect tank owners to use this line. However, this term remains on the federal reporting form so DEQ has left it on the state form until such time as the Environmental Protection Agency updates the national reporting program.

| NOTIFICATION AND DESCRIPTION OF UNDERGROUND STORAGE TANK SYSTEMS | | | | | |
|---|----------|----------|----------|----------|----------|
| (Complete for each tank at this location) | | | | | |
| Tank Identification Number | Tank No. | Tank No. | Tank No. | Tank No. | Tank No. |
| 7. Substance Currently or Last Stored in Greatest Quantity by Volume | | | | | |
| (Check (√) Only One Substance Per Tank) | | | | | |
| Gasoline | | | | | |
| Diesel | | | | | |
| Gasohol | | | | | |
| Kerosene | | | | | |
| Heating Oil | | | | | |
| Used Oil | | | | | |
| ----- | | | | | |
| Hazardous Substance | | | | | |
| CERCLA Name and/or | | | | | |
| CAS Number | | | | | |
| ----- | | | | | |
| Mixture of Substances | | | | | |
| Please Specify Mixture | | | | | |
| ----- | | | | | |
| Other | | | | | |
| Please Specify Other | | | | | |
| ----- | | | | | |