**Sample notification to residents and other land owners/operators of their location within your drinking water source area**

Date:

Resident

Address

Address

 or

**To:** Residents and other land owners in the vicinity of \_PWS Name\_\_

**Re:** Actions you can take to protect our drinking water resource

Dear :

The \_*water system name*\_\_ supplies drinking water to local residents from a *groundwater well, groundwater spring, surface water intake (adjust accordingly*). As reported in our Consumer Confidence Report, the State of Oregon has completed a Source Water Assessment for our water system which includes a map, possible sources of contamination and a review of the susceptibility of our water (sources) to contamination. The assessment provides us with critical information about our drinking water supply and how we might protect it for the future.

Your property falls within our drinking water source area and we are asking for your help in protecting our resource. This mailing includes Fact Sheets that describe Best Management Practices, i.e., proven methods that you can use in your day-to-day activities to help protect drinking water in our area.

Drinking water protection is voluntary in Oregon and how to best protect it is up to the local community. While residents are not required to take any action, we hope you will assist us in keeping our drinking water safe. When area *residents, businesses and farms* (adjust accordingly) understand that drinking water comes from rainfall [seeping through the land surface to the aquifer] [running off the land surface to the stream] we find they are more careful with their activities on the land surface. Our collective actions will ensure that we have high quality drinking water for years to come.

If you would like to see the Source Water Assessment for our water system, please contact us. Further information regarding Oregon’s drinking water protection program is available at: [http://www.oregon.gov/deq/wq/programs/Pages/DWP.aspx](https://www.oregon.gov/deq/wq/programs/Pages/DWP.aspx) or you may contact either Tom Pattee (541-726-2587 ex 24 or tom.pattee@state.or.us) or Sheree Stewart (503-229-5413 or stewart.sheree@deq.state.or.us).

Thank you for helping us to keep our drinking water safe.

Signed,

Enclosures:

(All also available at [http://www.oregon.gov/deq/wq/programs/Pages/DWP-Pubs.aspx](https://www.oregon.gov/deq/wq/programs/Pages/DWP-Pubs.aspx))

Basic Tips for Keeping Drinking Water Clean and Safe

Groundwater Basics for Drinking Water Protection

What is Household Hazardous Waste?

Groundwater Friendly Gardening

Managing Septic Systems – Be Septic Smart

Household Pharmaceutical Waste Disposal

Proper Care and Maintenance for Unregulated Tank Systems

Twelve Simple Things You Can Do to Protect Your Well Water (for those that may own private domestic wells)