

Hauled Waste Plan Review Checklist

At a minimum, the Hauled Waste plan should include the following. The level of detail needed depends on the types of wastes accepted. For landfill leachate, complete treatability study must be performed.

[Access the DEQ/ACWA hauled waste guidance document here.](#)



State of Oregon
Department of
Environmental
Quality

Permittee:			
NPDES Permit No:	Yes	No	Comment
1. POTW's Facility Information			
Brief process description			
Summary of capacity (hydraulic and organic) from treatability study			
Plan author and contact information			
2. Hauler Authorization			
Authorized haulers only			
Hauler authorization process (form)			
Permitting process			
Termination procedures			
3. Prohibited Materials			
Federal prohibitions			
Additional owner prohibitions			
4. Source and Types of Waste			
5. Limits on Waste Received: Type, Volume, Strength (Daily and monthly limits)			
6. Waste Monitoring			
Every load: visual, pH, microbial activity, etc.			
Random periodic: frequency and tests (SOUR, BOD, TSS, metals, VOCs)			
Plant upset testing: (Ex. Maintain sample in plant refrigerator for 1 week to test in the event of a plant upset).			
7. Corrective Action Procedures: Load rejection? Notify DEQ? Hauler termination			
8. Receipt (Discharge) Procedures			
Manifest system			
Discharge location and connection method			
Clean up procedures			
9. Record Keeping and Reporting			
Tracking amount and types of hauled waste accepted			
Annual report form			
Attachments			
A. Capacity Calculations and Treatability Study			
Summary of findings			
Waste quantity calculations			
Waste characterization of impacts (include all 5 categories):			
i. Potential to pass through treatment system to effluent (compare to WQ criteria)			
ii. Potential to pass through to sludge (biosolids)			
iii. Potential to interfere with treatment process (SOUR tests?)			
vi. Potential to cause nuisance (odors, equipment coating, etc.)			
v. Potential to cause worker health/safety concern			
Conventional Pollutant Loading Calculations (BOD, TSS, pH)			
Treatment plant capacity calculations / hauled waste impacts			

Reviewed by: _____

Review Date: _____