



State of Oregon  
Department of  
Environmental  
Quality

## Clean Water State Revolving Fund Planning Loan Application

Contact: [Regional Project Officer](#)

Answer all requests for information in this application. List “N/A” for items that do not apply. Do not leave any section of this application blank.

DEQ will accept completed applications that are printed, signed and mailed to DEQ, postmarked by the application due date.

### Applicant Information

**1. Public agency/Legal applicant:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip + 4

\_\_\_\_\_  
County

\_\_\_\_\_  
[Congressional District\(s\)](#)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
DUNS Number (9 Digits)

**2. Cite your agency’s authority to take on debt, noting the exact Oregon Revised Statute reference located on the [state website](#), \_\_\_\_\_**

**3. Only public agencies are eligible for the Clean Water State Revolving Fund. Does your agency meet the definition of a “public agency” as defined by [ORS 468.423](#)? If you are unsure, contact DEQ at 503-229-5622:**

Yes  No

**4. Identify your type of public agency:**

Tribal government

City

County

Sanitary district/Sanitary authority

State agency

Irrigation district

School district

County service district

Metropolitan service district

Other special district (please specify): \_\_\_\_\_

Intergovernmental agency (please specify): \_\_\_\_\_

**5. Project contact:**

Name	Dept./Organization	Title
Telephone	Email Address	

**6. Project Location:**

Address

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City, State	Zip + 4	County	<a href="#">Congressional District(s)</a>
<a href="#">Latitude WGS84</a>		<a href="#">Longitude WGS84</a>	

- If no address, describe the location: \_\_\_\_\_
- Location not known

**7. Water quality permit information (if applicable):**

Type	Number	Administratively Extended	Renewed	Current	New	No Permit
National Pollutant Discharge Elimination System permit number (EPA reference number beginning with "OR")						
Water Pollution Control Facility permit number						

**8. Will this project require?**

- Permit renewal
- New permit
- N/A

**9. Permit includes:**

- A compliance schedule associated with loan request
- A Mutual Agreement and Order (MAO) associated with loan request
- Loan request is being made to address potential compliance concerns

**10. CWSRF loan request amount:** \_\_\_\_\_

**11. Total estimated project cost:** \_\_\_\_\_

## Project Description

Use this section to describe the objectives, components and expected outcomes of the plan. The loan agreement will refer to this section in defining what expenses can be reimbursed.

### 12. Planning effort description

Name of project: \_\_\_\_\_

Project objective: \_\_\_\_\_

Provide the complete scope of planning effort: \_\_\_\_\_

Describe the major project components of the planning effort (the means of achieving the objectives):

List all of the water quality and public health objectives addressed by the proposed planning effort:

Describe how planning will address these issues (achieve objectives):

Describe the intended outcome of this plan and any other pertinent information that explains why this project is proposed:

**13. Will the planning effort include sustainability, establishing long-term reliability and viability of a facility or a water resource (refer to [OAR 340-054-0010\(32\)](#) for the definitions of sustainability and natural infrastructure)?**

Yes  No

If yes, please describe:

**14. Will the planning effort take advantage of an opportunity with respect to project timing, finances, partnerships or other advantageous condition?**

Yes  No

If yes, please explain:

**15. Do you use an asset management tool (Examples are Check Up Program for Small Systems, Effective Utility Management and Lean)?**

Yes  No

If yes, briefly explain the methods, how long they have been used by applicant and how they will be applied in this planning effort:

**16. Will the planning effort consider integrating natural infrastructure?**

Yes  No

If yes, briefly explain this aspect of the project, the problem to be solved, and advantage of using natural infrastructure over a conventional treatment system:

**17. Will the scope of the planning effort demonstrate cost effectiveness by considering three or more project alternatives such as optimizing an existing facility, regional partnership or consolidation?**

Yes  No

List the project alternatives the scope of this planning effort will be considering and explain what makes them cost effective:

**a.**

**b.**

**c.**

## Waterbody and Water Quality / Public Health Benefits

**18. Provide the name, eight digit Hydrologic Unit Code of waterbody receiving discharge:**

Primary affected waterbody:		HUC#	
Other affected waterbody:		HUC#	
GPS Location WGS84	<u>Latitude:</u>	<u>Longitude:</u>	

**19. Discharge affected by proposed project (check all that apply):**

- Ocean outfall
- Estuary/Coastal
- Wetland
- Surface water (stream, river, lake)
- Groundwater
- Land application
- Other/reuse
- Eliminates discharge
- Seasonal discharge
- No change
- No discharge

**20. Indicate if the project will protect or restore beneficial uses of the waterbody. If the project provides both protection and restoration, indicate which beneficial uses are primary and which are secondary (Not all will apply):**

	Protection		Restoration		N/A
Domestic water supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fishing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Industrial water supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Boating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Irrigation water contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Livestock watering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aesthetic quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fish and aquatic life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wildlife and hunting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commercial navigation and transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydropower	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Information on beneficial uses of Oregon's waters is available at <https://www.oregon.gov/deq/wq/Pages/WQ-Standards-Uses.aspx>



**21. Identify other beneficial uses the project will protect or restore. If the project results in both protection and restoration, indicate which beneficial uses are primary and which are secondary. The project description must support expected outcomes. Not all listed outcomes will apply.**

	Protection		Restoration		N/A
	Primary	Secondary	Primary	Secondary	
Infrastructure improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regionalization/Consolidation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Reuse/Recycling/Conservation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Groundwater protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drinking Water Supply (e.g., groundwater source)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other public health/pathogen reduction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wetland Restoration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Habitat Restoration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please describe below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**22. Planning effort will address water quality or public health issue within (check all that apply):**

- [Federally designated Wild and Scenic River](#)
- [Federally designated sole source aquifer](#)
- [State designated scenic waterway](#)
- [Lower Columbia River Estuary](#)
- [Tillamook Bay Estuary](#)
- [River designated under OAR 340-041-0350](#) (Three Basin Rule)
- Wetland or riparian area listed by the state or a local government
- None of the above

**23. Planning effort supports the implementation of which of the following:**

- Existing Total Maximum Daily Load (TMDL)
  - Projected TMDL
  - DEQ water quality status and action plan
  - Designated groundwater management area declared under ORS 468B.180
  - Other qualifying plan, specify \_\_\_\_\_
  - None of the above
- Specify which TMDL, Plan or GWMA the plan will support:
-

## Schedule and Budgeting

### 24. Planning schedule:

Estimated planning start date: \_\_\_\_\_

Estimated planning completion date: \_\_\_\_\_

Please explain if the estimated dates are before the loan application date or the date a loan will be signed:

### 25. Planning effort costs and funding:

Table A. Project budget		
	Total project budget	Amount funded by CWSRF
Administration and Legal		
Contingency		
Preliminary Expense		
Basic Engineering		
Other Engineering		
<b>Total Costs</b>		

Table B. Funding sources		
	Amount	Interim Loan
DEQ Clean Water State Revolving Fund Loan		<input type="checkbox"/>
Business Oregon Special Public Works Grant and/or Loan		<input type="checkbox"/>
Business Oregon Water/Wastewater Grant and/or Loan		<input type="checkbox"/>
Business Oregon Community Development Block Grant		<input type="checkbox"/>
USDA Rural Development Grant and/or Loan		
General Obligation Bonds		
Revenue Bonds		
Local Funds (note source of funds):		
In-Kind Assistance		
Other:		
<b>Total Funding (must equal total costs in Table A)</b>		

### 26. Existing sewer-related debt service (before CWSRF project funding):

	Current balance	Interest rate	Year issued	Annual payment	Bond rating
General obligation bonds					
Sewer revenue Bonds					
Other debt					

### 27. Service area data:

Population served by the current system: \_\_\_\_\_

Population served by the proposed plan: \_\_\_\_\_

## Required Documentation

This application provides the necessary information for DEQ to determine eligibility, scoring, ranking and to complete reporting requirements for the proposed project. Once deemed eligible and scored, the project will be included in the Clean Water State Revolving Fund Intended Use Plan and the applicant can then complete the remaining required documents. Consult the Checklist for a complete list of required documents. The documents require time to prepare and complete. DEQ recommends that applicants become familiar with these required documents early in the application process. The checklist is [online](#).

Check here to receive DEQ program updates through GovDelivery. You may unsubscribe at any time.

## Certification

The public agency or applicant certifies that:

- Clean Water State Revolving Fund loan proceeds will be used only for the project described in this application and that project work will be consistent with project objectives.
- The public agency or applicant will comply with all applicable rules and laws.
- The public agency or applicant will obtain all applicable local, state, and federal permits, approvals, and licenses, and comply with their terms and conditions.
- The undersigned is duly authorized to request this loan on behalf of the public agency.
- The public agency or applicant declares under penalty of law that all facts given and information attached are true and correct.
- The public agency or applicant authorizes DEQ to verify all information.

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Authorized Signature

Date

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Typed Name and Title

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LGIP Account Number (for processing loan disbursements)

Return the completed application to your DEQ Project Officer. A complete list of Clean Water State Revolving Fund staff is [online](#).

**Alternative formats** Documents can be provided upon request in an alternate format for individuals with disabilities or in a language other than English for people with limited English skills. To request a document in another format or language, call DEQ in Portland at 503-229-5696, or toll-free in Oregon at 1-800-452-4011, ext. 5696; or email [deqinfo@deq.state.or.us](mailto:deqinfo@deq.state.or.us)

**DEQ USE ONLY**

Application Name: \_\_\_\_\_

Application #: \_\_\_\_\_

GPR Amount: \_\_\_\_\_

GPR Category: \_\_\_\_\_

**Application Deemed Eligible and Complete:**

Initial: \_\_\_\_\_

Date: \_\_\_\_\_