From: City

Address

To: (DEQ Permit Writer) \_\_\_\_\_\_\_\_\_\_\_ and (Pretreatment Coordinator) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 DEQ

 Regional Office address

Re: Survey of Industries discharging to POTW

 Permit # \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear DEQ Permit Writer/Pretreatment Coordinator:

In response to state requirements that all domestic publicly owned treatment works (POTW) inventory industrial users discharging to the sanitary sewage treatment system, the City of \_\_\_\_\_\_\_\_ is providing this letter. Based on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (phone book, survey, other source of knowledge), the City has determined there are no industrial sources discharging to the POTW which are subject to federal pretreatment requirements. Explain. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (e.g., “*The City serves a residential and light commercial base only*,” or “*Attached is a list of the commercial businesses discharging to the city. All discharges are limited to domestic wastewaters or wastewaters not subject to industrial pretreatment requirements.*”)

The city will inform DEQ immediately if an industrial source should move in. The city will also include an update to this survey with its permit renewal application in \_\_\_\_\_\_\_\_\_\_ (*year permit expires and application is due*).

If you have any questions regarding the City’s survey, please contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*name and phone number of contac*t).

Thank you,

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

 City Duly Authorized Representative (as designated in permit)